



**East High School CSC meeting**  
**October 19, 2023**  
**5:00-7:00**  
**Meeting Minutes**



Agenda & Discussions:

Opening Remarks:

Welcome and introduction of the purpose of the CSC and the day's agenda.

Membership Overview:

- At least 7 members:
  - 1 Principal (or designee)
  - 3 Parents
  - 1 Teacher
  - Community or business member- Carla Madison
  - School-recognized organization
  - Parents must be the largest group
  - The public is invited to attend meetings.
  
- Efforts should be made to ensure CSC membership reflects the student body (e.g. in terms of race, free/reduced lunch status, ELA status, migrants, disability, and gifted status.)

Duties and Responsibilities:

- Outline of the CSC's role as the School Accountability Committee (SAC).
- Discussion of duties, including providing guidance and recommendations on school finances, improvement plans, and principal evaluations.
- Emphasis on increasing family engagement and supporting student success.

Meetings and Legal Framework:

- Review of meeting frequency, publicizing meetings, and the importance of holding public CSC meetings quarterly.
- Discussion of legal references supporting CSC functions.

Bylaws and Operating Procedures:

- Review of the purpose, scope, and composition based on the school's needs and legal requirements.
- Discussion of the importance of updating bylaws and procedures annually.

Committee Roles and Decision-Making:

- Definition of roles within the CSC including chairperson and secretary.
- Overview of decision-making processes and the importance of consensus.

Communication and Engagement:

- Strategies for effective communication within the school community.
- Planning for constituency meetings and ensuring open channels for public input.

District Support and Evaluation:

- Information on available district support for collaborative decision-making.
- Discussion on the evaluation of the Unified Improvement Plan (UIP) and input into the evaluation of the principal

[REFERENCE THE CSC TOOL KIT HERE](#)

**Next CSC meeting: Thursday, November 16, 2023**



## **East High School CSC meeting**

**November 16, 2023**

**5:00-7:00**

### **Meeting Minutes**



#### **CSC Role in the Budget:**

- Reviewed the structure and processes of budget allocation within the CSC.
- Discussed the current budget and areas for reallocation to support collaborative initiatives.

#### **Funding Sources and Allocation:**

- Identified potential funding sources for upcoming collaborative initiatives.
- Discussed allocation strategies to ensure effective use of resources.

#### **Proposal for Student Apprentice Funding: ( Upcoming )**

- Prepped for next meeting's proposal by Ellie Jacques to hire a student apprentice with a budget of \$23,000 for 2 years.

#### **Budget Planning for Sustainable School Collaborations:**

- Discussed strategies for long-term sustainability in school collaborations.
- Reviewed budget implications and allocation for ongoing and future projects.

#### **Unified Improvement Plan (UIP) - Progress Report:**

- Updated on current UIP initiatives' progress.
- Reviewed successes and challenges encountered in meeting UIP goals.
  - Data Driven Instruction ( DDI )
  - Black Excellence Plan
  - RTI/MTSS

#### **Planning and Implementation Strategies:**

- Discussed strategies to enhance school improvement efforts.
- Brainstormed innovative approaches to meeting and exceeding UIP objectives.

#### **Meeting Norms:**

- Discussed preferences for meeting formats: in-person, virtual, or hybrid.
  - The format of the meeting will be in person pending weather. With Prior notice, we will be able to set up virtually.

#### Confirmation of Future Meeting Schedules and Locations:

- Confirmed schedules and locations for future CSC meetings.
  - Third Thursday of the Month
  - Social Room
- Agreed upon maintaining flexibility in meeting formats as needed.

#### Future Collaborative Endeavors:

- Proposed potential projects or initiatives for future collaboration.
- Prioritized future projects and brainstormed necessary resources and partnerships.

#### Action Items + Next Steps:

- Reviewed and assigned responsibilities for action items.
- Set timelines for upcoming UIP-related tasks.
- Confirmed date, time, and agenda items for the next meeting.

#### Action Items:

Ellie Jacques - Prepare detailed proposal for student apprentice funding for the next meeting.

Subcommittee - Research and report back on potential funding sources for prioritized projects.

#### Decisions Made:

- Decided on a hybrid meeting format for the next semester, subject to change based on weather conditions.
- Approved the prioritization of projects discussed for future collaborative endeavors.

**Next CSC meeting: Thursday, December 14, 2023**



## **East High School CSC meeting**

**December 14, 2023**

**5:00-7:00**

### **Meeting Minutes**



#### **1. Arts Walk:**

- a. Arts Walk: Community Vendors:
  - i. Discussion on engaging community vendors for the Arts Walk event.
  - ii. Considerations for vendor selection and placement.
- b. Donations:
  - i. Strategy for soliciting donations for the event and arts program.
  - ii. Identifying potential donors and methods of outreach.
- c. Recognition of Retiring Arts Teachers:
  - i. Planning for the recognition event for retiring arts teachers.
  - ii. Suggestions for awards and format of the recognition ceremony.
  - iii. Something New:
    - 1. Introduction of two new initiatives in honor of Will Taylor and Keith Oxman.
    - 2. Discussion on implementation and integration into the current program.
- d. Internships:
  - i. Exploration of potential internship opportunities for students.
  - ii. Engaging with local artists and businesses for partnership.
- e. Teacher Gifts:
  - i. Selection and approval of gifts for teachers as a token of appreciation.
- f. Timeline for January to April:
  - i. January: Begin meetings with Artist Ambassadors, finalize poster/advertising.
  - ii. February: Auditions for Opening Ceremony, order Artist Ambassador shirts.
  - iii. March: Finalize schedule of performances and rehearsals, and Opening Ceremony selections.
  - iv. April: Completion of framing artwork.

#### **3. Guest Speaker:**

- Proposal Overview:
  - Presentation of the proposal to hire a junior or senior student at East High School as an apprentice in the Career Center.

- Apprentice Profile:
  - Discussion about the ideal candidate being interested in business operations, marketing, project management, education, and/or career counseling.
- Benefits to the Apprentice:
  - In-depth experience in various areas of interest.
  - Living wage with earnings up to \$35,000 over two years.
  - High school credit and on-time graduation.
  - Deep mentorship and professional networking opportunities.
- Benefits to East High School:
  - Increased service capacity, enrollments in programs, and student engagement in career culture.
  - Utilizing peer-to-peer engagement for promoting career readiness.
- Apprentice Responsibilities:
  - Connecting with the local community for career development.
  - Planning and executing career exploration initiatives.
  - Conducting MCC-related actions with students and special projects.
- Unique Qualifications of East High School:
  - Discussion on why East is uniquely positioned to host this apprenticeship, including its resource landscape, participation rates, and success with an internal internship program.
- Cost Analysis:
  - Breakdown of the total cost for a two-year term and potential cost-sharing options.
  - Information on typical rates of pay and tuition reimbursement opportunities.
- Management and Hiring Timeline:
  - The apprentice would be managed by Ellie Jacques with Nate Grover as senior manager.
- Resources:
  - Two Resources
    - [HERE IS THE SLIDE DECK](#)
    - [HERE IS THE PROPOSAL](#)

## 5. Budget - Update Via Terita Walker:

- Terita Walker provided a detailed update on the current budget status, highlighting expenditures and projections:
  - Enrollment and Budget Impact:
    - Review of enrollment numbers showing a decrease from the projected 2506 to 2352 in the Fall adjustment, with future projections for FY25 at 2274 students.
    - Discussion on the need to rebuild the FY25 budget and staffing model based on the new projection of 2274 students.
  - Budget Assistance Review:

- Acknowledgment of the \$544,847 budget assistance awarded in the fall to help maintain staff levels despite lower than anticipated projections.
  - Reserve Funds Status:
    - Notification that the \$625,469 in Reserves used for the FY24 budget has been depleted due to enrollment decreases, leaving no reserve funds going into FY25.
  - Stimulus Funding:
    - Overview of the \$58,618 in stimulus funding received for FY24 and notation that FY24 is the final year for this funding.
  - FY25 Budget Challenges:
    - Discussion on the estimated \$2M needed to solve for when building the FY25 budget due to decreased enrollment, loss of reserves, and the end of stimulus funding.
- Any concerns or questions regarding the budget will be addressed in the CSC Budget Training Meeting on 1/9, Interested in attending, [RSVP HERE](#).

#### 6. Next Meeting Planning:

- Please Save the Date for the January CSC School Budget Training in collaboration with Financial Services:
  - When: Tuesday, January 9th @ 5:00 - 6:30 pm
  - Where: Zoom (link will be sent out upon registration)
  - RSVP: Please use this [registration link](#) to RSVP and share with your team members! We'll be sending out more information closer to the training date.
- Registered participants will receive the Zoom meeting details and a reminder by Monday, January 8th 2024.
- For additional CSC training resources, please check out our toolkit or email [schoolgovernance@dpsk12.net](mailto:schoolgovernance@dpsk12.net)

#### Action Items Recap:

##### Arts Walk:

##### Community Vendors:

- Compile a list of potential community vendors for the Arts Walk event.
- Develop criteria for vendor selection and a map for placement at the event.

##### Donations:

- Create a donation solicitation plan, including target donors and outreach methods.
- Draft a compelling narrative or presentation for potential donors highlighting the impact of their contributions.

##### Recognition of Retiring Arts Teachers:

- Plan a recognition event, including the venue, date, and guest list.
- Select and purchase awards for retiring teachers.

#### Something New:

- Outline the steps for implementing new initiatives honoring Will Taylor and Keith Oxman.
- Integrate these initiatives into the current program, ensuring alignment with overall goals.

#### Internships:

- Identify and engage local artists and businesses for potential internship opportunities.
- Develop an internship program structure, including application and selection processes.

#### Teacher Gifts:

- Select appropriate gifts for teachers.
- Arrange for purchase and distribution of gifts.

#### Timeline for January to April:

- January: Schedule and conduct initial meetings with Artist Ambassadors. Finalize poster and advertising details.
- February: Organize auditions for Opening Ceremony. Place an order for Artist Ambassador shirts.
- March: Complete the final schedule of performances and rehearsals. Decide on Opening Ceremony finale selections.
- April: Ensure all artwork is framed and ready for display.

#### Guest Speaker:

- Proposal Overview:
  - Finalize and distribute the apprentice proposal slide deck for review.
  - Schedule a meeting for detailed discussion and feedback on the apprentice program.
- Apprentice Program:
  - Create a job description and application for the apprentice position.
  - Establish a timeline and process for apprentice recruitment, selection, and hiring.

#### Budget - Update Via Terita Walker:

- Review Terita Walker's budget update and note any questions or concerns for the CSC Budget Training Meeting.
- Prepare a list of potential solutions or adjustments to address the \$2M budget gap for FY25.

#### Next Meeting Planning:



- Ensure registration for the January CSC School Budget Training.
- Distribute Zoom link and meeting details to all registered participants.
- Compile any additional CSC training resources to be shared during the meeting.

**Next CSC meeting: Tuesday, January 9th, 2024 5:00-7:00 PM  
- Budget Training**



## **East High School CSC meeting**

**January 25, 2024**

**5:00-6:00**

### **Meeting Minutes**



#### **Introduction:**

Ariel Ruempolhamer opened the meeting by welcoming all attendees and providing a brief overview of the meeting's purpose and format.

#### **Arts Walk:**

- **Arts Walk: Community Vendors:**
  - Discussion on engaging community vendors for the Arts Walk event.
  - Considerations for vendor selection and placement.
- **Donations:**
  - Strategy for soliciting donations for the event and arts program.
  - Identifying potential donors and methods of outreach.
- **Recognition of Retiring Arts Teachers:**
  - Planning for the recognition event for retiring arts teachers.
  - Suggestions for awards and format of the recognition ceremony.
  - **Something New:**
    - Introduction of two new initiatives in honor of Will Taylor and Keith Oxman.
    - Discussion on implementation and integration into the current program.
- **Internships:**
  - Exploration of potential internship opportunities for students.
  - Engaging with local artists and businesses for partnership.
- **Teacher Gifts:**
  - Selection and approval of gifts for teachers as a token of appreciation.
- **Timeline for January to April:**
  - January: Begin meetings with Artist Ambassadors, finalize poster/advertising.
  - February: Auditions for Opening Ceremony, order Artist Ambassador shirts.

- March: Finalize schedule of performances and rehearsals, and Opening Ceremony selections.

April: Completion of framing artwork.

Objective of the CSC Budget Meeting:

- The primary goal of the meeting was outlined as a review and discussion of the current budget, including allocations, expenditures, and future financial planning and RIBS
- Emphasis was placed on the importance of transparent financial management and alignment of the budget with the strategic objectives of the East High School.

Budget Presentation:

- A detailed presentation of the current budget was given, highlighting key areas such as income, expenditures, and budget variances. - There were recommendations for the CSC for RIBS. They were as follows:
  - Reductions In Building: Proposed Position Changes
    - EALT Positions
      - 2-3 Positions (1-2 Assistant Principals and 1 Dean of Operations)
    - TLC Positions
      - 1 Senior Team Lead
    - ProTech Positions
      - 5.5 Positions (Non-DCTA Support Roles)
    - Office Support
      - 1 Office Support Position
    - Mental Health
      - 1 Position (Either a Psychologist or a Social Worker)
    - School Counseling
      - 1 School Counselor
    - English Department
      - 2 English Teacher Positions
    - Math Department
      - 3 Math Teacher Positions (\*Subject to pending continued Central Funding)
    - Science Department
      - 2 Science Teacher Positions
    - Social Studies Department
      - 2 Social Studies Teacher Positions
    - World Language Department
      - 2 World Language Teacher Positions

*Note: The asterisk (\*) indicates that the positions are subject to pending continued Central Funding.*

#### Strategic Budgeting:

- Terita Walker, principal emphasized the need for strategic budgeting to ensure East High School 's financial health and sustainability.
- The importance of aligning budgetary decisions with organizational goals and the needs of the community served was discussed.

#### Stakeholder Input:

- Attendees were encouraged to provide their input, ask questions, and discuss any concerns regarding the budget - via QR code at the end of the presentation. These questions and comments are not for public consumption.

#### Closing Remarks and Next Steps:

- The meeting concluded with a summary of the key points discussed and the next steps in the budgeting process.
- Attendees were informed that a feedback form would be made available for additional input and suggestions.

#### Action Items:

- Posting of Feedback Form: A QR code linking to the feedback form [\[https://forms.gle/TB4MmG11tqjHX4597\]](https://forms.gle/TB4MmG11tqjHX4597) will be provided at the end of the meeting for attendees to share further insights and suggestions.



**East High School CSC meeting  
Budget Voting  
January 29, 2024  
4:00 pm- 6:30 pm  
Meeting Minutes**



**Agenda Item: CSC Budget Discussion with Focus on DCTA Contract Integrity**

Reference Document:

- **Denver Classroom Teachers Association (DCTA) Contract: [2022-2025 DPS-DCTA Collective Bargaining Agreement](#)**

Article Reference:

- **Article 13 - 8 - 6**

Discussion Points:

Overview of DCTA Contract:

- The meeting commenced with an overview of the DCTA contract, emphasizing the need to maintain the integrity of the agreement in budgetary decisions.

Article 13 - 8 - 6 Review:

- The specific focus was given to Article 13 - 8 - 6, which outlines the criteria for determining the most suitable candidate for a vacant position or reducing staff members.

Criteria for Staffing Decisions:

- Detailed discussion on each criterion listed in the article:
  - Instructional practices
  - Classroom management
  - Academic preparation
  - Teaching experience in relevant subject areas and grade levels
  - Participation in school activities beyond the classroom
  - Appraisals and information in the central personnel file
  - Position-specific criteria as stated in job postings

- Building level interviews
- References

#### Application in Budgetary Context:

- Conversation on how these criteria impact budgetary decisions, particularly in the context of staff reductions and allocations.

#### Maintaining Contractual Integrity:

- Emphasis on the importance of adhering to these criteria to uphold the contract's integrity.
- Discussion on potential challenges and solutions in balancing budget constraints with contractual obligations.

#### Action Items:

- Agreement to review current and upcoming staffing decisions in light of the discussed criteria.
- Need to ensure transparency and fairness in applying these criteria in the budgetary process.

### **RIB Updates**

#### Math Department RIB Update

- Current Situation: Reduction from 3 teachers to 2 teachers.
- Discussion Points:
  - Impact of reduction on course offerings and class sizes.
  - Strategies for managing the reduced staffing while maintaining the quality of education.
- Math Fellows Funding: Confirmation that Math Fellows are funded by the district and discussion on how this impacts the department.

#### Science Department Update

- Current Situation: No RIB in the Science Department.
- Discussion Points:
  - Review of current staffing levels and course needs.
  - Future planning for the Science Department considering stable staffing.

#### Office Staff RIB Update

- Current Situation: Increase in RIB, leading to a reduction of 2 office staff members. Originally 1 presented to staff. Office staff is now aware.
- Discussion Points:
  - Assessing the impact on administrative functions and workload distribution.
  - Plan for restructuring office tasks to accommodate reduced staff.

#### Mental Health Staff Update

- Current Situation: No RIB in Mental Health staff.
- Discussion Points:
  - Importance of maintaining current staffing levels in mental health support. - Tu Voz Survey
  - Future considerations for mental health resources and student support services.

## World Language (Spanish) RIB Update

- Current Situation: RIB specific to the Spanish Language department.
- Discussion Points:
  - Evaluating the impact on language course availability and student options.
  - Considering alternatives or adjustments to accommodate the reduction.

## Discussion on Consensus Agreement on the Budget

### *Topic: Understanding the Consensus Agreement Score of 4*

Why a 4 discussion points:

#### Uncertainties Around Central Funding to Avoid Reduction in Building Staff (RIBs):

- Explore the uncertainties and concerns about central funding and its impact on avoiding Reduction in Building Staff (RIBs). - Mid Feb with solid final answers

#### Budget Assistance should have been given forgiving options from the District:

- Deliberate on the need for budget assistance to be potentially forgivable by the district.
- Consider how this could allow the school to retain more positions and its feasibility.

#### Decision Timeline and Involvement:

- Discuss the necessity of having an earlier start date for budget decisions.
- Explore ways to involve relevant stakeholders more comprehensively in the budgeting process.

#### Objective of No Staff Cuts:

- Reaffirm the goal of making no staff cuts - from everyone on CSC
- Brainstorm alternative solutions and strategies to achieve this goal within the budget constraints.
  - Grants
  - donations
  - etc.

## Next Steps

### **Communication Plan for RIB and Voluntary RIB**

- Objective: To ensure transparent, timely, and supportive communication to all departments affected by RIB and Voluntary RIB processes.
  - Key Messages
    - Clarification of the RIB and Voluntary RIB processes.
    - Assurance of support for affected staff members.
- Communication Channels

- Email updates.
- Department meetings.
- One-on-one sessions for directly affected staff.

### **Addressing Mental Health Needs - Tu Voz Survey Feedback**

- Objective: To develop and implement strategies to address the mental health needs identified in the Tu Voz Survey.  
Immediate Actions
  - Communication to staff and students about available mental health resources.
  - Organizing mental health awareness sessions.
- Long-term Strategies
  - Incorporating mental health education and support into the curriculum.
  - Exploring partnerships with mental health organizations.
- Engagement and Participation
  - Encouraging active participation from students and staff in mental health initiatives.
  - Creating a mental health committee.

### **Plan for Enhanced Support Systems**

- Discuss the establishment of enhanced support systems for both staff and students, focusing on mental health and well-being.





**East High School CSC meeting  
Budget Voting  
February 15, 2024  
5:00 pm- 6:30 pm  
Meeting Minutes**



**1. Budget Update:**

- Reduction in Building Budget Assistance has been denied, and the RIB's will remain as previously outlined.
- Final numbers: 21 total positions, including personnel groups, EALT positions, TLC positions, ProTech positions, office support, mental health, school counseling, English, Math, Science, Social Studies, and World Language departments.
- Next steps include a community message and February budget review pending choice numbers.

**2. Significant Anniversaries:**

- Luis' Angels/East Soccer Team - Space is being held for students by Myrna W., Jazmyn R., and Lindsay V. A statement was formulated by the students regarding the anniversary of Luis Garcia's passing, emphasizing the need for intimacy and privacy during this time.
  - *"As former teammates, friends, and family of Luis Garcia, we kindly ask for all matters regarding the anniversary of his passing to be intimate and private. We respectfully request your understanding of the notion that this is a day of remembrance, memory, and grief for many students, parents, community members, and East High School. This day is not about awareness, we would like to be within our own community during this time."*

**3. PAC Meeting Announcement:**

- The next PAC meeting will be in April and will address various topics including welcome/introductions, Multilingual Education Programs & Implementation, ACCESS Testing, and announcements & closing.

**4. UIP Discussion:**

- The next meeting will address the Unified Improvement Plan (UIP), focusing on three key points:
  - Black Excellence Plan: Engaging staff and students through equitable actions to close achievement gaps.
  - Data Driven Instruction: Implementing DDI cycles focused on PSAT and SAT alignment and outcomes for students.
  - RTI/MTSS: Redesigning the MTSS team and engaging in a whole school process to identify priority subgroups and implement instructional interventions.
- Additional focus areas for the UIP meeting include MTSS redesign, DDI implementation, and tangible outcomes from the Black Excellence Plan.

Action Items:

- Prepare and disseminate the community message regarding budget updates.
- Coordinate with Luis' Angels/East Soccer Team regarding the anniversary arrangements.
- Schedule the next PAC meeting for April and prepare the agenda.
- Prepare for the upcoming UIP meeting, focusing on MTSS redesign, DDI implementation, and tangible outcomes from the Black Excellence Plan.

Next Meeting: 3/21/24



**East High School CSC meeting**  
**March 21, 2024**  
**5:00 pm- 6:30 pm**  
**Meeting Minutes**



**1. Budget Update**

- Discussion: Acknowledged the resignation of an office staff member (RIB) as of 3/29, with a pending decision on rehire eligibility from the operational Superintendent. Additionally, confirmed the allocation of an additional \$100k in the budget for administrative costs to accommodate an AP taking over the AD role.
- Action Items: Await response from operational Superintendent regarding rehire eligibility. Adjust budget allocations to accommodate new AP role.
- Status: Pending

**2. Significant Anniversaries**

- Discussion: Recognized significant anniversaries occurring on March 22.
- Action Items: Superintendent email summary
  - Tomorrow marks the one-year anniversary of the tragic shooting at East High School. In planning the day's observance, the preferences of East High School's students and staff, along with recommendations from the National Association of School Psychologists, were prioritized. Principal Terita Walker indicated a desire for a normal school day dedicated to quiet reflection, without assemblies, press conferences, or social media postings.
  - The DPS community is encouraged to engage in silent reflection to honor those affected. It's acknowledged that anniversaries like these can trigger a range of emotional responses, from sadness and anxiety to physical symptoms like changes in sleep or headaches. These reactions are normal, and DPS is committed to offering support.
  - Several resources are available for those needing assistance, including the Colorado Crisis and Support Line, National Suicide Hotline, Second Wind Fund, Trevor Project Hotline, and Safe2Tell Colorado. The DPS family is reminded that help is readily available for anyone struggling during this time.

- Superintendent Dr. Alex Marrero expresses his thoughts for the East community, emphasizing ongoing support and collaboration.
  - Support Options:
    - Colorado Crisis and Support Line
      - 844-493-8255, or Text TALK to 38255
      - Resource for mental health, substance use, or emotional crisis help – information and referrals.
    - National Suicide Hotline - 988
    - 800-273-8255
      - 24-hour toll-free confidential suicide prevention hotline.
    - Second Wind Fund
      - 303-988-2645
      - Provides free counseling to underinsured and uninsured youth who are at risk for suicide.
    - Trevor Project Hotline
      - 866-488-7386
      - Crisis intervention and suicide prevention services for LGBTQ+ youth.
    - Safe2Tell Colorado
      - 877-542-7233
      - An anonymous way to report any concern impacting students (phone, app, online reporting options.)
- Status: Acknowledged

### **3. Budget Assistance and General Fund**

- Discussion: Noted the decline of the budget assistance request for the general fund for East High School. Additionally, there's a \$20k decline for general contractors and Principal Executive Coaching, necessitating all third-party contractors to work pro bono.
- Action Items: Explore alternative funding or pro bono services to mitigate budget cuts.
- Status: In Progress

### **4. Enrollment and Budget Projections**

- Discussion: Choice numbers are down 30% for the first round, with pending family offers to accept. No significant decline in enrollment for grades 10th-12th. The current estimate stands at 2291 with 600 9th graders. A RIB is projected in October if estimates are not met, with final RIB totals for admin being 2 total.
- Action Items: Monitor enrollment closely and prepare for potential RIB in October.
- Status: Monitoring

### **5. PAC - April 12th**

- Discussion: Detailed the role and activities of the MLE PAC, including increasing communication, reviewing MLE program implementation, and addressing parent concerns. Outlined the agenda for the PAC meeting on April 12th, featuring performances and interactive activities.
- Action Items: Finalize preparations for the PAC meeting and promote attendance.
- Status: In Progress

## **6. UIP Updates**

- Black Excellence Plan: Reported a 6% decrease in students reporting high levels of emotional concerns, a 2.5% attendance improvement, and upcoming PSAT testing. Noted an increase in the per-student number of D/F from 1.29 to 1.74. The Seal of DEI expects at least a 30% increase in recipients.
- Data-Driven Instruction: Mentioned regular teacher meetings focusing on PSAT and SAT alignment, with leadership teams facilitating DDI in all subject areas.
- RTI/MTSS: Highlighted the redesign of the MTSS team and the implementation of a responsive system, focusing on shared leadership, data-based decision making, a layered continuum of supports, evidence-based practices, and family, school, and community partnering.

## **7. Next Meeting Planning**

- Discussion: The next meeting is scheduled for April 18th, 2024.
- Action Items: Prepare agenda and notify participants of the next meeting date.
- Status: Scheduled



**East High School CSC meeting**  
**April 19, 2024**  
**5:00 pm- 6:30 pm**  
**Meeting Minutes**



**1. School Choice Number Update:**

- **Current Enrollment and Projections**

- 9th Grade: Current: 596, Late Arrivals: 76, Projected: 676, Number Needed: (76)
- 10th Grade: Current: 610, After Attrition: 453, Late Arrivals: 21, Choices as of 4.16: 18, Projected: 550, Number Needed: 58
- 11th Grade: Current: 581, After Attrition: 506, Late Arrivals: 21, Choices as of 4.16: 15, Projected: 585, Number Needed: 43
- 12th Grade: Current: 556, After Attrition: 482, Late Arrivals: 12, Choices as of 4.16: 8, Projected: 556, Number Needed: 54
- Total Projections: Total Late Arrivals: 130, Choices as of 4.16: 717, Projected: 2,291, Number Needed: \*155

**2. Teacher Appreciation Week:**

- Monday: Breakfast snacks (Need 250 items)
- Tuesday: Lunch
- Wednesday: Prizes throughout the day (Gift Cards and other prizes drop-off at East Main Office- Attn Ariel Ruempolhamer)
- Thursday: Desserts/Sweets (Drop-off in the main office)
- Friday: Self-care/Self-love day (Volunteer acupuncturists, masseuses, wellness practitioners contact: Ariel Ruempolhamer)

**3. Vestibule Project Update:**

***Ongoing Bond Project; meetings happening and have been in progress about a successful execution there are discussions about setbacks related to beautification, historical landmark status, and gifted items in foyer.***

#### **4. Open Positions at East :**

- Poms Coach: Experience in Hip Hop required.
- Office Manager: Experience in school/parent services preferred.
- Long Term Sub: Required for parent leave.
- AP Testing Volunteers: Need 170 proctors. Must register through Sterling Volunteers.- [Volunteer Registration Portal](#)

#### **5. CSC Transitional and Interest Meetings:**

- Transitional Meeting: Scheduled for September 2024 to ensure smooth transition of new members.
- Interest Meetings: To occur in August 2024. Open positions include 9th, 10th, 11th-grade parents, PTSA representative, two teachers, and a student support staff member.