

**WINSHIP-ROBBINS ELEMENTARY SCHOOL
DISTRICT**

17451 Pepper Street
Robbins, CA 95676
(530) 738-4386

OTHER CLASSIFIED SUPPORT

JOB PROFILE: variable number of hours per day; days per week and contract days; traditional calendar

SALARY: placement on salary schedule is based on years of experience

MAJOR DUTIES AND RESPONSIBILITIES:

- Operate the school van or other district vehicle to transport pupils on a scheduled route or on field trips
- Work collaboratively with the school district administration and teaching staff
- Supervise students in your care, and accept responsibility for maintaining behavior standards
- Maintain route sheets and other records as directed
- Check fuel in vehicle and fill as needed
- Cover recess duties and lunch duties as assigned
- Administer 1st aid to students in the event of an emergency
- Do other errands in district vehicle as assigned
- Other duties as assigned

QUALIFICATIONS:

- Education equivalent to completion of high school or recognized equivalent or approval of Superintendent
- Physical capability to lift, move, climb, etc. as necessary to perform job function

The submission of these documents is required for this position:

- TB Screening Result (within 4 years)
- Pass FBI and DOJ records check
- Class C California driver's license

August 2011