

**Meeting Minutes**  
**Spartanburg Preparatory School**  
**Board of Directors**  
**March 20, 2025**  
**6:00 pm**  
Spartanburg Preparatory School

MEETING TYPE: In Person

**Call To Order** : The meeting was called to order by Dea Norton

**Roll Call**

Board Members Present: Dea Norton, Brandon Gaffney, Amanda Page, Shantell Wilkins

Administrators Present: Dr. Whitmire, Mrs. Holmes, Mrs. Camp Dr. Morrison, Mrs. Waters

**PLEDGE TO THE FLAG/MOMENT OF SILENCE**

**APPROVAL OF AGENDA**

**Motion:**

Second:

Voting Results: **PASS**  
*passed unanimously*

**APPROVAL OF Minutes**

**Motion:**

Second:

Voting Results: **PASS**  
*passed unanimously*

**PUBLIC COMMENT**

NONE

**BUSINESS/COMPLIANCE REPORT**

- Review of February Budget Report
  - \$2.2M- Operating Cash
  - 129 Days Cash on Hand
  - \$126, 687.64- Net Income
  - DSCR 1.01
  - Total Expenses on track at 32%
- Review of FY26 Budget Draft

## **MATTERS FOR DISCUSSION**

- Leadership Team - Whitmire & Holmes
  - School Year Progress
    - 2 Wofford group tours
    - Dental check-ups
    - Chuck E Cheese family night fundraiser
    - Athletic banquet
    - ABF after school mentor program
  - Academics, Curriculum and Instruction Updates
    - Annual STEM Day & Duke Energy Science night
    - High Dose tutoring grant + beginning
    - MAP April 21-25
    - SC Ready testing starting May 6th
  - No open positions or staffing changes
  - Single Gender Data & moving forward with amending charter

**Motion:** Brandon Gaffney

Second: Amanda Page

Voting Results: **PASS**

*passed unanimously*

- Marketing / Communications
  - Nominated Best of Spartanburg: Best Charter School & Best Public School
  - DMV marketing -3 months @ Southport Rd. location
- Operations, Facilities and Technology Updates
  - Internet issue identified in the Firewall
  - USDA RFP renewal: Proposal meeting with venders for bidding
  - Considering Boys & Girls Club for after school next school year, no additional cost to families.
- PTO events & fundraisers
- Lottery results: 91 applicants receiving offers
- Chairman's Updates - Norton
  - Board training & Updates
    - Review of governance policies
    - Community Partnerships Committee update
      - Goals & objectives
    - Review/ Modify parent & faculty surveys
  - SCPCS Leadership Conference

## **EXECUTIVE SESSION**

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## **MATTERS FOR DECISION**

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## **MEETING FINALIZATION**

- The meeting was adjourned at