

Position Descriptions SGA Elections 2024

President * + ^

- Appoint students to SGA Executive Branch positions and guide their work.
- Represent SGA and the student body in a variety of settings, including on the University Steering Committee and in meetings with faculty, staff, administrators, and other students.
- Promote and support UMBC undergraduate students by actively working with them and other campus partners to co-create programs, services, and relationships to improve the UMBC community.
- Organize Executive Council meetings.
- Communicate with members of the Legislative Branch and facilitate collaboration where possible.
- Serve as an ex-officio member of the Senate, Finance Board, and their respective committees.
- Sign or veto Senate and Finance Board legislation in a timely manner.
- Work with the Treasurer to prepare and propose an annual SGA budget for the fiscal year following the completion of your term.
- Attend all mandatory trainings and in-services.
- Meet with the primary SGA advisor or their designee on a weekly or bi-weekly basis
- Complete an end of term report.
- Fulfill all other responsibilities assigned to the President in SGA's Guiding Documents.
- Submit weekly progress reports to the SGA Stipend Review Committee.

Executive Vice President * + ^

- Assist the President in guiding the work of SGA's Executive Branch.
- Represent SGA and the student body in a variety of settings, including meetings with faculty, staff, administrators, and other students.
- Promote and support UMBC undergraduate students by actively working with them and other campus partners to co-create programs, services, and relationships to improve the UMBC community.
- Communicate with members of the Legislative Branch and facilitate collaboration where possible.
- Serve as an ex-officio member of the Senate, Finance Board, and their respective committees.
- Participate in meetings of the Executive Council
- Meet with the primary SGA advisor or their designee on a weekly or bi-weekly basis
- Attend all mandatory trainings and in-services
- Complete an end of term report
- Fulfill all other responsibilities assigned to the Executive Vice President in SGA's Guiding Documents.
- Submit weekly progress reports to the SGA Stipend Review Committee.

Treasurer + [^](#)

- Manage SGA's budget and finances, including its financial support for student organizations.
- Provide training and support to student organization officers in connection with their requests for SGA funding, expenditures of SGA funds, and interactions with UMBC offices in connection with the use of SGA funds; and guide a team of students in helping with this work.
- Represent SGA and the student body in a variety of settings, potentially including meetings with faculty, staff, administrators, and other students.
- Communicate with members of the Legislative Branch and facilitate collaboration where possible.
- Serve as a voting member of the Finance Board and participate in its regular and special meetings.
- Participate in meetings of the Executive Council.
- Attend all mandatory trainings and in-services.
- Complete an end of term report.
- Meet with the primary SGA advisor or their designee on a weekly or bi-weekly basis.
- Work with the President to prepare and propose an annual SGA budget for the fiscal year following the completion of your term.
- Fulfill all other responsibilities assigned to the Treasurer in SGA's Guiding Documents.
- Submit weekly progress reports to the SGA Stipend Review Committee.

Vice President of Student Organizations + [^](#)

- Promote and support UMBC undergraduate student organizations through programs, services, and work with campus partners, and guide a team of students in supporting and enacting this work.
- Represent SGA and the student body in a variety of settings, potentially including in meetings with faculty, staff, administrators, and other students.
- Communicate with members of the Legislative Branch and facilitate collaboration where possible.
- Appropriately manage SORC and its contents, ensuring they are available for student organizations to access.
- Serve as a voting member of the Finance Board and participate in its regular and special meetings.
- Hire and coordinate the work of a Student Organizations Support Team.
- Participate in meetings of the Council.
- Attend all mandatory trainings and in-services.
- Complete an end of term report.
- Meet with the primary SGA advisor or their designee on a weekly or bi-weekly basis.
- Fulfill all other responsibilities assigned to the Vice President for Student Organizations in SGA's Guiding Documents.
- Submit weekly progress reports to the SGA Stipend Review Committee.

Senator (11 positions available) [^]

- Attend weekly Senate meetings and abide by the approved attendance policy (Note: You must attend weekly meetings. Senate meetings are weekly on Mondays at 5:30 until the meeting's conclusion).
- Actively make an effort to participate in and promote all SGA-affiliated initiatives/events.
- Promote and support UMBC undergraduate students by actively working with them and other campus partners to co-create programs, services, and relationships to improve the UMBC community. This includes completing initiative(s) related to the campus community either individually or in partnership with others.
- Communicate with members of the Executive Branch and encourage collaboration whenever possible.
- Meet regularly with various UMBC community members (faculty, staff, administrators, and other students) to effectively represent the interests of the student body.
- Attend all mandatory trainings and in-services.
- Serve on university shared governance committees.
- Fulfill all other responsibilities assigned to Senators in SGA's Guiding Documents.
- Complete End of term report.
- Submit weekly progress reports to the SGA Stipend Review Committee.

Finance Board Representative (7 positions available) [^]

- Attend weekly Finance Board meetings and abide by the approved attendance policy (Note: You must attend weekly meetings. Finance Board meetings are weekly on Tuesdays at 5:30 until the meeting's conclusion)
- Participate in determining allocations from the Student Activity Fee to support student organizations' activities and contribute to a vibrant, enriching campus life
- Actively make an effort to participate in and promote SGA-affiliated initiatives /events
- Communicate with members of the Executive Branch
- Attend all mandatory trainings and in-services
- Serve as a liaison to student organizations as they navigate the SGA budgeting process
- Fulfill all other responsibilities assigned to Finance Board Representatives in SGA's Guiding Documents
- Complete an end of term report
- Submit weekly progress reports to the SGA Stipend Review Committee.

FOOTNOTES

* Students must run as a ticket for President/Executive Vice President. This means that two students, who are eligible to run for these positions, must collaboratively complete the application to run for these offices and run as a unified ticket. A student cannot run for President/Executive Vice President without a running mate.

+ For the offices of President, Executive Vice President, Vice President for Student Organizations, and Treasurer, an individual must have at least a cumulative 2.5 GPA, and have completed 24 total credits at the time of application, and have completed 12 credits at UMBC to seek and/or hold office, and maintain at least a 2.5 semester and cumulative GPA while in office. Officers in the Finance Board and Senate must also abide by their legislative body's attendance requirements.

[^] All students that wish to seek and/or hold office within SGA must be a UMBC undergraduate student enrolled in at least 3 credits at UMBC; have at least a cumulative 2.25 GPA unless otherwise specified; maintain at least a semesterly 2.25 GPA during both the Fall and Spring semester while in office unless otherwise specified; and neither be on academic probation nor under disciplinary suspension (whether in

effect, imposed for a future time period or held in abeyance). Officers in the Finance Board and Senate must also abide by their legislative body's attendance requirements.