

# College Credit Plus - Online or Outside of Emerald Campus

The College Credit Plus (CCP) Program is a state initiative to offer grade 7-12 students the opportunity to take college/university courses while also earning high school credit.



**Students interested in participating in CCP options online or outside of Emerald Campus must complete EACH of the steps below.**

- Participate** in the required CCP [counseling session](#)
- Complete** the [Intent Form](#) electronically during scheduling, with a priority scheduling of February 6th and a final deadline of April 1st of EACH year
  - Students must complete through their Dublin Gmail account
- Apply** to the college as a College Credit Plus student and submit all required documentation:
  - [Ohio State University](#)
  - Columbus State Community College
    - For summer courses use this link: <https://web.cscs.edu/admissions/>
    - For fall and beyond, use this link: [https://wd1-student.myworkdaysite.com/cscs/CSCC\\_CCP](https://wd1-student.myworkdaysite.com/cscs/CSCC_CCP)  
\*Be very careful you are completing a College Credit Plus application for Fall 26 (and not a Standard Student Application). [Tutorial](#)
  - [Other enrollment options](#)
- Meet** with the home school counselor during high school scheduling (Required: January)
- Schedule** in the academic planning tool the requested CCP course option placeholder.
  - Ensure you have not exceeded your State of Ohio maximum allowed credits. Use [this form](#) to calculate your max credits.
- Complete additional steps, scheduling documentation, and placement tests per the college**  
For Columbus State Community College (CSCC) SUMMER ONLY-
  - Complete [any required placement testing](#).
  - Submit the [CSCC Permission Form and Student Questionnaire](#). Here is a [3-minute video](#) that goes over this process.
  - For CSCC registration *outside of Emerald (or online)*, starting February 17th (For Summer) and April 21st (for Fall) students must complete a [Course Registration Form](#), submit it to their school counselor and the counselor will send it to CSCC.For students accepted to opportunities outside of Columbus State Community College- work through the applicable college advisor for all necessary forms and registration.

## Online or outside of Dublin Emerald Campus Option

**The following applies when considering course options:**

Students should review the course catalog of the college/university for a full listing of course offerings eligible for CCP participation.

- Students must start with Level I courses for their first 15 credits
  - Exceptions may be made for students to continue with courses in the same subject, test directly into a Level II course, or have earned the required scores on AP/IB course exams
- Once students have completed their first 15 credits, they can move on to Level II courses

Example CCP offerings-

[Columbus State Eligible Courses](#)

[Ohio State Eligible Courses](#)

**For more general CCP information, review the following:**

[DCS General CCP website](#)

[Ohio State University: Academy Program](#)

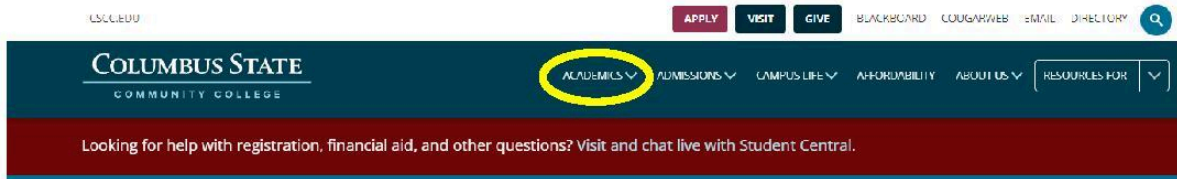
[CSCC College Credit Plus Program](#)

[Emerald Campus CCP website](#)

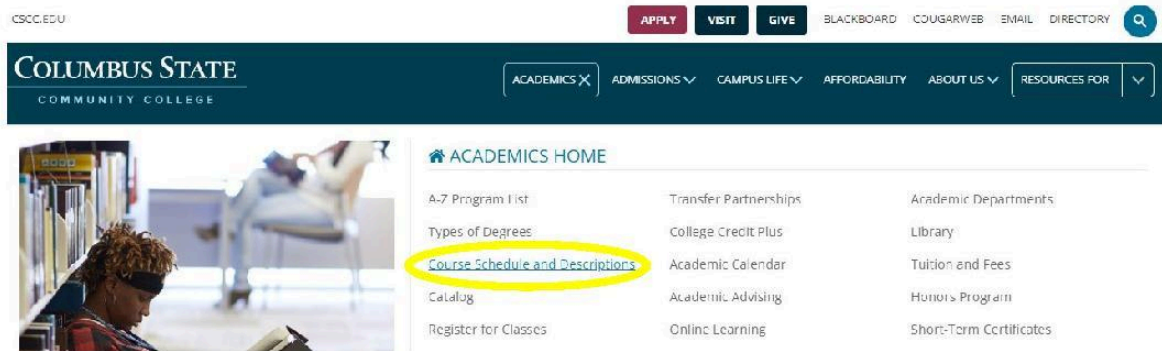
**See below for a Columbus State screenshot tutorial**

## How to Search for Classes

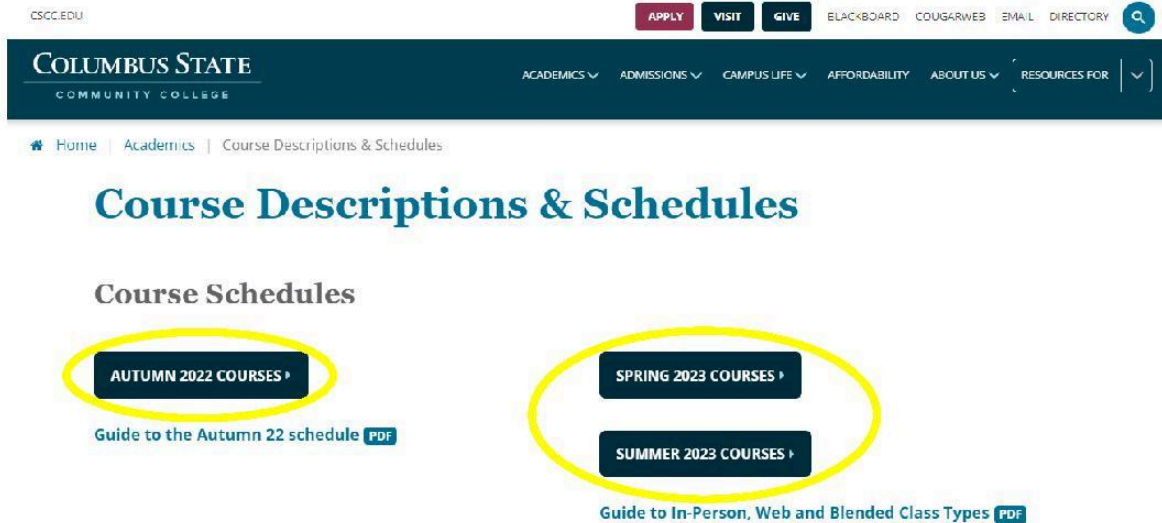
1. Visit [www.csc.edu](http://www.csc.edu) and click on **ACADEMICS**



2. Select **Course Schedule and Descriptions**



3. Click the link for your chosen semester



- When viewing the search menu for your chosen semester, use the **Subject Search drop-down menu (1)** to select a course subject. You can search for all courses within a specific subject, or you can enter the **Course Number (2)** to search for a specific course. Below the subject and course area, you will see search and location options. Be sure to check “show distance learning” under **Options (3)** if you want to search for online courses. If you do not wish to see courses offered at a certain location, simply uncheck the box next to it in the **location search options (4)**.

**COLUMBUS STATE** **Class Schedules** [Get Textbooks & Course Materials](#)

[Credit Courses](#) [Delaware Campus](#) [Regional Learning Centers](#) [Distance Learning Courses](#) [Non-Credit Offerings](#) [Book Store](#) [Legend \(pdf\)](#)

### Summer Semester 2023

**Please note:** Columbus State is changing the way course modalities (In-Person, Online, Blended, etc.) are listed in the course schedule. Use this [guide to the Summer 22 schedule](#). Use this [guide to the Autumn 22 schedule](#). For a complete explanation of all abbreviations in the course listings, please use this [legend](#).

Please select a subject and click 'Go' to view class availability.

**1** SUBJECT SEARCH   **2** Course Number

**3** Options:  Show All Locations  Hide All Locations  Show Distance Learning

Select the location(s) you wish to include in the course listing.

Columbus Campus  Delaware Campus  Dublin Center  Goodale/Electrical Trades  
 Marysville Early College  Reynoldsburg Center  Southwest (Wolton)  South Western (Grove City)  
 Westerville Center @ Otterbein

**4** Campus Maps

Please note: "Hybrid" courses are now called "Blended" courses.

- Click “Go” when you are ready to search. Once you do so, you should see a list of courses that match your search criteria.
- For each course, you will see the **course name, section number, synonym number, and course title** (these must all be included on the registration form). You will also see the **instructional method, days offered, meeting times, start/end dates, number of credit hours, location, number of seats available, and the instructor’s name**.

Course Name, Section, and Synonym Number	Course Title	Inst Meth	Days Offered	Meeting Time	Start Date	End Date	Cred Hours	Bldg Room	Location	Seats Avail	Faculty
IIIST-1152-001-75503	Amer History Since 1877	LE	MW	12:30-2:33 PM	5/29-8/12	3,000:00			Columbus	24	Not Assigned
HIST-1152-002-75504	Amer History Since 1877	LE	TTh	10:15-12:20 PM	5/29-8/12	3,000:00			Columbus	26	S George
HIST-1152-003-75505	Amer History Since 1877	LE	TTh	12:30-2:33 PM	5/29-8/12	3,000:00			Columbus	28	S George
IIIST-1152-004-75506	Amer History Since 1877	LE	TTh	5:30-7:35 PM	5/29-8/12	3,000:00			Columbus	26	Not Assigned
HIST-1152-901-75510	Amer History Since 1877	LE	TTh	12:30-2:33 PM	5/29-8/12	3,000:00			Delaware	27	Not Assigned
IIIST-1152-W01-75507 <b>Web</b>	Amer History Since 1877	OT		00:00-00:00	5/29-8/12	3,000:00			Web	18	P Graves
IIIST-1152-W02-75508 <b>Web</b>	Amer History Since 1877	OT		00:00-00:00	5/29-8/12	3,000:00			Web	14	J Nardone
HIST-1152-W04-77018 <b>Web</b>	Amer History Since 1877	OT		00:00-00:00	5/29-8/12	3,000:00			Web	23	S George

a) Below is an example of how to add a course to the registration form. Please double check that the synonym number is listed correctly.

Class Name (i.e. ENGL xxxx)	Section # (3 digits)	Synonym # (5 digits)	Cred Hrs.	Course Title (i.e. Composition I)	Section days/times
HIST 1152	001	75503	3	Amer History Since 1877	MW 12:30-2:35 PM

7. Courses may have different labels based on their delivery method; full descriptions of each delivery method may be found at [csc.edu/academics/docs.10102022-SP23chart.pdf](http://csc.edu/academics/docs.10102022-SP23chart.pdf)

a) In-person courses have **meeting days and times** listed, but no additional labels. The **campus on which the class meets** is included to the right of the screen.

ENGL-1100-001-75348	Composition I	LE	MW	10:15-12:20 PM	5/29-8/12	3.00000	Columbus	9	R Brooks-Pannell
---------------------	---------------	----	----	----------------	-----------	---------	----------	---	------------------

b) Online/asynchronous courses will be labeled **“Web”** and will include a **“W”** in the section number. They’ll also have **“00:00-00:00”** listed for all meeting times—no days will be listed. **If days and times are listed, the course is not considered online/asynchronous.**

ENGL-1100-W01-75375	Composition I	CT		00:00-00:00	5/29-8/12	3.00000	Web	9	J Anderson
---------------------	---------------	----	--	-------------	-----------	---------	-----	---	------------

c) Web courses labeled with **“On Campus Assessments”** or **“OA”** are considered online/asynchronous classes but **will require students to come to campus to complete course exams.**

BIO-1111-W01-75990	Intro to Biology	OT		00:00-00:00	5/29-8/12	4.00000	Web	24	R Romain
		OA		00:00-00:00	5/29-8/12		Web		

d) Web courses labeled with **“Virtual Assessments”** or **“VA”** are considered online/asynchronous classes, but **will require students to schedule virtual testing appointments to take course exams.**

BIO-1107-W01-71637	Human Biology		VA	00:00-00:00	1/16-5/13	4.00000	Web	6	M Sellars
		OT		00:00-00:00	1/16-5/13		Web		

e) Courses labeled **“LO”** or that include an **“L”** in the section number are **Live Online** courses **that require students to attend a virtual class meeting during the listed meeting times.**

IATN-1101-W01-75532	Beginning Latin I		LO	MW	8:00-10:40 AM	5/29-8/12	4.00000	Web	19	J Dann
---------------------	-------------------	--	----	----	---------------	-----------	---------	-----	----	--------

f) Courses labeled **“Blended”** or that include a **“B”** in the section number **will require in-person meetings** but some of the course work will be completed online. The **campus on which the class meets** is included to the right of the screen.

MATH-1146-B01-77113	College Algebra Plus	OT		00:00-00:00	5/29-8/12	5.00000	Columbus Blended	25	R Chan
		LC	T	12:00-3:50 PM	5/29-6/12		Columbus Blended		

**One final tip:** If a course section has a **zero (0)** listed in the Seats Available column, that course section is full. Instructor permission is required to register for a full course section.

Course Name, Section, and Synonym Number	Course Title	Inst Meth	Days Offered	Meeting Time	Start Date	End Date	Cred Hours	Buildg Room	Location	Seats Avail	Faculty
ASL-1101 001 /5194	Beginning ASL I	LE	MW	10:00-10:40 AM	5/29	8/12	3.00000		Columbus	0	M Moore
		LB	MW	10:40-12:40 PM	5/29-8/12				Columbus		