College Credit Plus

Online or Outside of Emerald Campus

The College Credit Plus (CCP) Program is a state initiative to offer grade 7-12 students the opportunity to take college/university courses while also earning high school credit.

Students interested in participating in CCP at Emerald Campus must complete EACH of the below steps. Students who have not completed the necessary steps by April 1 cannot be registered for CCP courses.

- ☐ **Participate** in the required CCP counseling session.
- ☐ **Complete** the Intent Form electronically during scheduling, with a priority form submission of February 6th and a final deadline of April 1st of EACH year.
    - Students must complete through their Dublin Gmail account.
- ☐ **Apply** to the college as a **College Credit Plus student** and submit all required documentation:
    - Ohio State University
    - Columbus State Community College
    - University of Cincinnati
    - Additional CCP College Options
- ☐ **Meet** with the home school counselor during high school scheduling (Required: January)
    - ☐ Request the CCP course option placeholder in the Infinite Campus academic planning tool
    - ☐ Ensure you have not exceeded your State of Ohio maximum allowed credits. Use this form to calculate your max credits.
- ☐ **Complete** additional steps, scheduling documentation, and placement tests per the college.

  For Columbus State Community College
    - Use your Cougar ID to complete the online CSCC Onboarding (use these instructions for reference)
    - Complete any required placement testing.
    - **For registration**
        - This CCP Pre-Registration Agreement will need to be signed and uploaded as one of your Workday Tasks. (This form is also linked in your Workday account.)
        - Once uploaded and all onboarding tasks are completed, you can register in the Columbus State system through workday during the registration window.
        - You may only register for courses included on your CCP Registration Agreement. Any changes must be discussed with your high school counselor prior to registering.
        - See this link for Workday Guides and Help Videos.

  For all other CCP College Options
    - Work through the applicable college advisor for all necessary forms and registration.
- ☐ **Check** your email account regularly. Once you have applied, the college will send an email to the account used during the registration process. You will be assigned a college-specific email address. It is imperative you check this email account frequently as colleges send CCP information to your CCP email address NOT your DCS student email.

Online or outside of Dublin Emerald Campus Option

The following applies when considering course options:
Students should review the course catalog of the college/university for a full listing of course offerings eligible for CCP participation.

- Students must start with Level I courses for their first 15 credits
    - Exceptions may be made for students to continue with courses in the same subject if they can test directly into a Level II course, or have earned the required scores on AP/IB course exams
- Once students have completed their first 15 credits, they can move on to Level II courses

Example CCP offerings-
Columbus State Eligible Courses
Ohio State Eligible Courses

For additional CCP information, review the following:

DCS General CCP website
Ohio State University: Academy Program
CSCC College Credit Plus Program
Emerald Campus CCP website