







# How to use google slides

1. Go on the URL bar and search google drive and click new google slides.
2. Write your title, underneath write by \_\_\_\_\_ or Hosted by \_\_\_\_\_.
3. To create a new slide click slides on the top then click new slide, or to make it quicker click CTRL M.
4. To create a shape click and some options for shapes will come up, to change the color and border click .
5. To make a text box click , to change the size click  to change the font click  to change the color of the box click  and some options of colours will come up for the text box to change the text click .

By Riansha

↓ **? ANY QUESTIONS ?** ↓