

Timpanogos Academy School Board Meeting
Wednesday June 14th, 2023 7:00pm
Timpanogos Academy Elementary
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PRESENT:

At 7:00pm, Board members Jennie Bruce, Amy Tressler, Paul Johnson, Minta Valentine, and Phil Cardon are in attendance, and Kim Seager is attending virtually via cell phone. This constitutes a full quorum. Principal Errol Porter is also in attendance.

Board member Rachel Thacker is excused.

1 - Agenda Approval

Minta Valentine moved to approve the agenda. The motion was seconded by Paul Johnson and passed unanimously.

2 – Review of Last Meeting’s Business/ Approval of Minutes/Confirm Next Board Meeting

After reviewing the minutes, Paul Johnson moved to approve the April 2023 minutes as amended. The motion was seconded by Amy Tressler and passed unanimously.

Phil Cardon then made a motion to approve the May 2023 minutes as amended. The motion was seconded by Minta Valentine and passed unanimously.

The Board confirmed that the next Board meeting would be on Thursday July 13th, 2023.

3 – Public Input

None at this time.

4 – Budget Report – Finance Office

Lynn Smith presented the final 2022-23 Budget revisions for the close of this fiscal year. After discussing these revisions, Paul Johnson made a motion to approve the 2022-23 Budget as revised. The motion was seconded by Amy Tressler and passed unanimously.

Lynn Smith presented the proposed 2023-24 Budget for the next fiscal year. After discussing the proposed budget, Minta Valentine made a motion to approve the 2023-24 Budget as proposed. The motion was seconded by Paul Johnson and passed unanimously.

5 – Enrollment Update – Frank Anderson

Mr. Anderson reported that projected enrollment for 2023-24 is currently at 541 students.

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6 – Principal’s Report – Errol Porter

*A) Mr. Porter notified the Board that he is planning on establishing a set time frame that will be advertised for parents to request specific teachers. After the time frame expires, the school will not consider any additional teacher requests.

*B) Mr. Porter explained his concerns about a rise in attendance problems this year, with many more students missing an excessive number of school days. Since COVID, the State no longer has any attendance requirements and Mr. Porter asked for the Board’s advice and input about whether or not we want to establish our own attendance policy. After much discussion, the Board consensus was that Mr. Porter should proceed with developing a school wide attendance policy.

* C) Mr. Porter presented this year’s Acadience Math testing results for Grades K through 3 for the Board’s information and review.

* D) Mr. Porter outlined for the board a proposed Math Consistency Plan for the next school year. The goal is to make the teaching of Math more consistent from teacher to teacher and from grade to grade. Key elements of the plan are to end the “Flipped Classroom” model which is not used throughout the school, and to make sure that the teaching methodology of Saxon Math is done the same in all classrooms.

* E) Mr. Porter then presented this year’s Acadience Reading testing results for Grades K through 3 for the Board’s information and review.

* F) Mr. Porter outlined for the board a proposed Language Arts Committee for 2023-24 consisting of our 1st and 2nd Grade teachers. The goal of the committee is to determine the best mix and usage of CKLA and Spalding resources for all of the younger grades to use.

7 – HB 61 School Safety Requirements

Mr. Porter reviewed the requirements of HB 61 with the Board, and after discussion Minta Valentine made a motion to appoint Mr. Porter as the required School Safety Specialist. The motion was seconded by Paul Johnson and passed unanimously. One of the more immediate duties of the School Safety Specialist will be to complete a Threat Analysis for the school. Mr. Porter then led a Board discussion about the school’s state required Crisis Plan. (This was a discussion item only)

8 – Board Member Appointment Discussion

The Board discussed the need to appoint someone to replace Minta Valentine who will be leaving the board. No one applied to run for this soon to be vacant seat, so the Board will have to appoint someone to fill her term.

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9 – Board Position Reports:

- a) **PTO/Curriculum, Jennie Bruce:** None at this time.
- b) **Publicity, Minta Valentine:** None at this time.
- c) **Uniforms, Amy Tressler:** None at this time.
- d) **Risk Management & Facilities, Paul Johnson:** Mr. Porter updated the Board on summer facilities projects. The bathroom renovation in the new kindergarten room is in progress, and the West Gym floor replacement will begin tomorrow and will take about one week to complete.
- e) **CFO, Rachel Thacker:** None at this time. Mrs. Thacker is not present.
- f) **Human Resources & Website, Phil Cardon:** None at this time.
- g) **Board Chair, Kim Seager:** None at this time.

10 – Closed Session

Motion for a closed session was made by Jennie Bruce. A roll call vote was called for and all present board members individually voted “aye” when asked.

11 - Adjournment:

Jennie Bruce moved to adjourn without objection.