

YOUR COMPANY

# SAFETY BRIEFING 07 NOV

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9:30 AM / SITE OFFICE / PROJECT X

## TOPIC

PPE Use

## ATTENDEES

John Amott, Danny Smith, Rob Brown, David Matthews, Jamie Windsor

## AGENDA

### Introduction

What is PPE?

### Importance

Why do we use PPE?

### Regulations

The Personal Protective Equipment at Work Regulations

### Guidance

PPE rules and requirements

### Questions

- List 5 items of PPE
- When should you wear PPE?
- Any other questions?

### Summary

Look after your PPE and it will look after you.

**NOTES**

**DELIVERED BY**

**Site Manager** Your Name