

PHARMACY GOVERNING COUNCIL

Rutgers, the State University of New Jersey
Ernest Mario School of Pharmacy
160 Frelinghuysen Road, Piscataway, New Jersey 08854

DEAN JOSEPH BARONE

DEAN DONALD WOODARD

DEAN NANCY CINTRON

FACULTY CO-ADVISOR

FACULTY CO-ADVISOR

FACULTY CO-ADVISOR

MINNY JEONG

**KELLY
OHLINGER**

**GAURAV
PATHAK**

MUHIL RAVI

MANSI MODI

BOSEONG KANG

PRESIDENT

VICE-PRESIDENT
INTERNAL

VICE-PRESIDENT
EXTERNAL

TREASURER

CORRESPONDING
SECRETARY

RECORDING
SECRETARY

UNIVERSITY
SENATOR

GENERAL MEETING – 09/10/2019 – 6:40 PM
WILLIAM LEVINE HALL - ROOM PH-115

Officer Reports

- Minny Jeong, President
 - Booking rooms in the pharmacy building
 - **Rooms 247, 249, 288, PH-007, 111, 115** (smaller classrooms) and **Lecture Halls 130 & 131**: Student organizations can book their events by emailing Betty Cash with their requests. Only ONE representative per organization should reach out.
 - **Study Rooms 242, 244, 246 (2nd fl) & 102B, 102C (larger conference rooms off the Atrium)**: Swipe card access is available to pharmacy students to use these rooms.
 - **Study Rooms 248 and 102A** will be for Faculty and Staff use only.
 - Looking at possibilities of having an online calendar or system to book rooms and check room availability; but can use events calendar for this.
 - Storage of supplies in PGC office for organizations
 - Minny will send code to the organization presidents
 - PGC Meetings will be more discussion-based and will involve the audience more
 - As students, we have a say in the things that happen in the pharmacy school
 - Send out concerns to the deans
 - The next meetings are every other week
 - Any questions, feel free to reach me at minjeo12@gmail.com
 - If you have feedback on the Mentor picnic, you can email it to the PGC email. Thank you
- ----, Vice President Internal
 - Any feedback on the mentor picnic will be greatly appreciated!
- Kelly Ohlinger, Vice President External
 - Fall Pharmacy Involvement Fair
 - Wednesday, September 18th, 2-5pm, Busch Multipurpose Room
 - Snacks and water will be provided
 - Each organization can give out a little snack or candy and talk about their organizations
- Gaurav Pathak, Treasurer
 - Treasurer workshop meeting confirmed for Tuesday September 17th 7:30-8:30pm in PH 249 mandatory for treasurers to attend but open to all (treasurers should be aware and be added to the group chat).
 - Treasurer SABO cards, fill out and return to dean nancy mailbox
 - Please somebody in their respective organization pick it up on their behalf
 - I will go over how to fill it out when you come up to me
 - Working on Reimbursements from end of last year and the summer
 - Please make sure that you have sent the proper documentation
 - Finish the ones from the summer by next Friday
 - Reimbursement policies (ex. no pizza for GIM) have changed. Will go over in the Treasurer workshop.
 - Make sure your event is on the PGC calendar 2 weeks in advance to be eligible for reimbursement. Make sure you save the receipts

- First come first serve, only one event per time slot will be reimbursable
 - Please save all original receipts so you can be reimbursed
- Muhil Ravi, Corresponding Secretary
 - (Cannot Attend Meeting)
- Mansi Modi, Recording Secretary
 - Attendance rules
 - You must swipe in and out of every meeting with me
 - Mandatory for your attendance to count
 - Competition -- cannot be a PGC representative or someone running for class council or PGC as you guys must be present at PGC meetings
 - For class council and PGC, you should ideally attend all meetings but to be eligible you must attend $\frac{2}{3}$ of all meetings
 - If you have a work conflict or class conflict, please email the pgc email with proper documentation
- Boseong Kang, University Senator
 - Rutgers University Senate Meeting is being held on September 20th in College Avenue Student Center, and any students can attend this meeting. If you are interested in seeing how senate meeting works, you can attend.
 - As a new initiative this year, PGC Representatives are expected to fill out Google Calendar Form for their respective organization by filling out the google form found on the PGC website. If you have questions on how this work, please contact me.
 - I will be sharing Weekly Announcement Form within PGC Rep GroupMe. If you are a PGC Rep and are not in this group yet, please come see me after the meeting.
 - If you made any revisions to the time to your GIM time please contact me immediately.

Discussions

- Student: for reimbursement, doing an event on the same day that the event is reimbursable because GIM isn't?
 - Yes, the event can be reimbursed
 - GIM - only some aspects can be reimbursed
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Presentation

- Introduction to Pharmacy Organizations

Few ways to get involved

Webmaster and public relations position applications will be out soon

Every other Tuesday in PH-115

site.rutgers.edu/pgc

Social media - EMSOP PGC on Instagram and Facebook