



COLORADO

Division of Homeland Security & Emergency Management

Department of Public Safety

MEETING NOTES

Purpose: Natural Disaster Mitigation Enterprise Board Meeting
Date: Wednesday, October 25, 2023
Time: 1 p.m. - 2:30 p.m.
Location: Virtual, please see Google Meet instructions on the next page

Agenda

- 1:00 p.m. **Welcome Remarks and Determination of a Quorum**
- Welcome Remarks, -John Davidson, Chair (Kevin Klein in John's absence)
 - Formal Roll Call of Voting Members, and Quorum Determination (13 Members), -Austin
 - Board Member introductions -all
- 1:15 p.m. **Briefings and Presentations**
- None
- 2:00 p.m. **Old Business**
- **Board membership**
 - **Recruitment-** Discussed that the board has 4 open positions due to resignations, and the need to replace. The statute requires representation from:
 - Local Government Municipality
 - Local Government County
 - Insurance Industry
 - Scientist
- Several members noted they would be happy to assist in providing names
- **Duties-** Austin will send out a job description for board role that members can share /recruit
 - **Contact info-** Austin discussed needing to have everyone update their contact information
 - **Collections-** Austin suggested we anticipate receiving ~\$5.5M in payments related to the law/bill and are still working with DOI to find the correct contacts to collect payments.
- 2:00 p.m. **New Business**
- Local government application process, open discussion

John invited discussion regarding this topic. Austin shared that the statute provided description that can be used to create the application and metrics to evaluate grants. John asked if possible to use a google forms or other grant software to collect grant submissions. Austin confirmed that would be an easy option and that his department also had access to another grant software program that we may be able to use. Anne asked questions related to developing Program Guidelines and offered to assist if/as needed. Anne also mentioned working with CO Resiliency Office to match priorities of state. Discussed having a goal to have a draft application created before next meeting- pending hiring of full-time employee for board. We anticipate that the open grant period would be 6-9 weeks in Q1.

- **Permanent Board Employee -Austin, All**

John opened discussion and Austin began by updating that the position description is drafted and needs to be posted. Question related to the hiring and interviewing process, Austin responded that the statute gives hiring responsibilities to CO Division of Homeland Security and Emergency Management. Per prior meeting discussions, John again offered to help if/as appropriate as chair to meet final candidate.

2:15 p.m. **Administrative/ Public Comment Period** -None

2:30 p.m. **Closing Remarks & Motion to Adjourn**
Next meeting Wednesday 1/24/2024. (Required Quarterly)