

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, August 18, 2025 6:00 p.m.

ALC

REGULAR BOARD MEETING

I. CALL TO ORDER REGULAR BOARD MEETING AND PLEDGE OF ALLEGIANCE -

Chairperson Aimee Struffert

II. ROLL CALL - CLERK Those present: Those absent:

Voting Rotation: Jennifer Corrow, Jere Day, Caity Eggen, Samantha Lange, Sara Larsen, Nathan Neuhart, Aimee Struffert

III. APPROVAL OF AGENDA

IV. PUBLIC FORUM

Open forum is a specific time set-aside during School Board Meetings for members of the public to communicate to the board, even if they are not on the agenda. To participate in the open forum, please sign in on the clipboard before the meeting is called to order.

Guidelines for the open forum:

- When your name is called, please stand. Remember to state your name, address and the organization you represent. Please limit your comments to five minutes, with a maximum of 15 minutes per topic. These limitations are needed to run a timely and orderly board meeting.*
- Most information about students is also private under Minnesota law. The Board cannot allow public discussion of information that could identify individual students.*
- Personnel matters should not be discussed because most of those issues are private under Minnesota law. If you have a concern with a district staff member, try to resolve the issue with the individual. If you cannot resolve the issue, follow the district's chain of command.*
- The School Board is eager to listen to your remarks; however, Board Members are not able to debate issues that arise during the open forum. The forum is an opportunity for the citizens to speak and the board to listen. Items brought before the Board through the Public Forum may be answered immediately if the information is known, or referred either to the Administration or to a Board Committee for further study. If issues presented at Public Forum need further Board action and are unrelated to the current meeting agenda, the item will be placed on a future agenda for action.*
- We urge participants in the forum to model civil, respectful speech on topics appropriate for the forum. Thank you so much for your willingness to present your thoughts and questions to us. (See School District Policy 206 Public Participation in School Board Meetings for further information. This policy, in its entirety, can be found under Policies on the School District Website.)*

V. COMMITTEE REPORTS

- A. Committee of the Whole (8/4) - A. Struffert*
 - 1. Learning Update*
 - 2. Employee Handbook*
 - 3. School Resource Officer*
 - 4. Pearl Crisis - Safe Dates update*
 - 5. 2024-2025 Operational Plan Evaluation*
 - 6. 2025-2026 Operational Plan Review*
 - 7. Other*

VI. PRESENTATIONS

Gym Update

Informal Presentation by Mr. Sumner and Superintendent Wedin

VII. PRINCIPALS/DIRECTORS/COORDINATORS REPORTS

- A. High School Principal - [Report](#) -to follow
- B. Elementary Principal - [Report](#)
- C. Activities Director/Dean of Students - [Report](#)
- D. Community Education Director/Facilities Manager - [Report](#)
- E. Business Manager Report - ~~Report~~ -to follow **

VIII. APPROVAL OF THE CONSENT AGENDA

The consent agenda is used for those items on the agenda that usually do not require discussion or explanation as to the reason for board action. At the request of any individual school board member, an item shall be removed from the consent agenda and placed on the regular agenda for discussion.

A. Approval of Minutes (*Enclosure*)

[July 21, 2025 Regular Board Meeting](#)

~~B. Approval of Bills (*Enclosures* -to follow) **~~

- ~~1. Checks~~
- ~~2. Wires~~

C. Approval of Wire Transfers Listed Below:

PMA/MN Trust Transfers to First National Bank

7/9	\$800,000.00
7/14	\$400,000.00
7/25	\$600,000.00

D. Personnel Items

New Positions / Change in Assignment / Replacement:

1. Hire Ella Duevel, Food Server/Dishwasher (replacing Leann Pischke), 28.75 hours per week, \$16.89 per hour, effective August 25, 2025
2. Hire BryAnna Thomasferry, Dive Coach (restructured Junior High), \$2,557.50, effective August 11, 2025
3. Hire Andrew Tomlinson, Technology Support Specialist (replacing Noelle Robertson), 40 hours per week, \$20.25 per hour, effective August 7, 2025
4. Hire Jacenta Pearson, Speech Language Pathologist, BA, Step 10, 1.0 FTE, \$57,312.00, effective August 25, 2025
5. Hire Shannon Lepper, Elementary Teacher Mentor, \$3,600.45, effective August 19, 2025
6. Hire Andrea Cuellar, High School Special Education Teacher (replacing Marianne Hasselberg), MA+20, Step 14, 1.0 FTE, \$87,180.00, effective August 19, 2025
7. Accept the revision to the hire of Ellianna Schendel, Summer Preschool Classroom Assistant, from up to 33.75 total hours to up to 36 total hours, \$12.00 per hour, effective July 22, 2025 - August 7, 2025
8. Hire Brittney Sundberg, Junior High Cross Country Coach (replacing John Hodson), \$2,731.30, effective August 11, 2025
9. Hire Joe Wenner, Assistant Swim Coach (replacing Joe Wildman), \$5,760.72, effective August 11, 2025
10. Accept change in assignment with Jen Burroughs, from Co-Head Swim Coach to Head Swim Coach, \$7,920.99, effective July 25, 2025

11. Hire/accept notice of assignment with Amelia Opager, American Indian Liaison, 15 hours per week up to 728 hours per year, \$26.00 per hour, effective August 25, 2025
12. Hire/accept notice of assignment with Lila Swanson, ECFE Sibling Care Aide (replacing Julie Knowles), 14 hours per week, \$12.00 per hour, effective August 25, 2025
13. Hire Jodi Gatewood, High School Assistant Principal (replacing Jamie Carpenter), 1.0 FTE, \$101,489.88, effective August 18, 2025**

Resignations / Retirements / Seasonal Layoff / Termination:

1. Accept the revision to the resignation of Marianne Hasselberg, ALC/Special Education Teacher, from effective July 16, 2025 to effective July 14, 2025
2. Accept the resignation of Wendy Hakes-Anderson, Head Girls Track Coach, effective July 30, 2025
3. Accept the resignation of Alesha Olson, Paraprofessional, effective July 30, 2025
4. Accept the resignation of Laura Barnes, Paraprofessional, effective August 15, 2025
5. Accept the resignation of Laura Barnes, Kids Town Aide, effective August 15, 2025
6. Accept the resignation of Jamie Carpenter, High School Assistant Principal, effective July 28, 2025
7. Accept the resignation of Jacenta Pearson, SLP-A, effective August 11, 2025
8. Accept the resignation of Samantha Lange, School Board Member, effective August 8, 2025
9. Accept the resignation of Tonya Swanson, Paraprofessional, effective August 13, 2025**

E. Approval of Letter of Assignment with Andrew Tomlinson, Technology Support Specialist, effective August 7, 2025 - June 30, 2027 (Enclosure)

[LOA Andrew Tomlinson](#)

F. Scheduled Review of Policies (Enclosures)

[Policy 410 - Family and Medical Leave Policy](#)

[Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults](#)

[Policy 506 - Student Discipline](#)

[Policy 514 - Bullying Prohibition Policy](#)

[Policy 522 - Title IX Sex Nondiscrimination Policy, Grievance Procedure and Process](#)

[Policy 524 - Internet, Technology, and Cell Phone Acceptable Use and Safety Policy](#)

[Policy 616 - School District System Accountability](#)

G. First Reading and Approval of Policies with minor technical or legislative changes (Enclosures)

[Policy 413 - Harassment and Violence](#)

[Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse](#)

[Policy 806 - Crisis Management Policy](#)

H. First Reading of Policies with substantive changes (Enclosures)

[Policy 425 - Staff Development and Mentoring](#)

[Policy 512 - School-Sponsored Student Publications and Activities](#)

[Policy 604 - Instructional Curriculum](#)

[Policy 708 - Transportation of Nonpublic School Students](#)

I. Approval of the Renewal of the School Nutrition Programs Joint Agreement with Rum River Special Education Cooperative (Enclosure)

[RRN Joint Agreement](#)

J. Approval of the Renewal of the Joint Agreement with Community Christian School for Catering Services (Enclosure)

[CCS Joint Agreement](#)

IX. ITEMS ON WHICH BOARD DISCUSSION AND ACTION IS REQUESTED

A. ~~Approval of Treasurer's Report (Enclosures to follow)**~~

~~Treasurer's Report~~

~~Discussion~~

~~A motion is in order to approve the Treasurer's Report.~~

B. Approval of the Revised Gate/Activity Pass Fees for the 2025-2026 School Year

Commentary by Superintendent Wedin and Mr. Arens

The following revisions have been made:

- *Senior Citizens age changed from 62+ to 65+ in alignment with Granite Ridge*
- *Senior Citizens 65+ can enter activities for free - removed the necessity for a Granite Ridge Pass*

Gate Fees	Athletics/Activities	Music/Activities
Adults	Online: \$7 Cash at Gate: \$10	Online: \$5 Cash at Gate: \$7
Visiting Student & Staff	\$5	\$3
Milaca Students	Free - <u>MUST</u> show ID	
Senior Citizens (65+)	Free	
Activity Pass	Per Season	Per Year
2 Adults	\$100/season	\$200/year
1 Adult	\$50/season	\$100/year
Staff	\$25/season	\$50/year

Discussion

A motion is in order to approve the revised Gate/Activity Pass Fees for the 2025-2026 school year.

C. Approval of Adult Meal Price/Student Additional Lunch Price Fees for the 2025-2026 School Year

Commentary by Superintendent Wedin

The prices align to the minimum meal pricing requirements for the 2025-2026 school year set by the Minnesota Department of Education with previous pricing in parenthesis if there is a change.

Meal Prices	
High School	Additional Lunch: \$5.50 (was \$5.00)
Adult	Breakfast: \$3.85 (was \$2.40) Lunch: \$5.50 (was \$5.00)
Milk Price (individual milk - not milk provided with meal)	\$0.50

Discussion

A motion is in order to approve the Adult Meal Price/Student Additional Lunch Price Fees.

D. Approve the 2025-2026 Milk Bids

Commentary by Superintendent Wedin

The Food Service Director recommends the bid be awarded to Kemps, Inc.

Escalator Bid		Cass-Clay	Kemps, Inc.	Land O Lakes	Prairie Farms	Stony Creek
Product	Unit	Bid	Bid	Bid	Bid	Bid
1/2 Pint - 1% carton	ea.	N/A	.339	N/A	N/A	N/A
1/2 Pint Skim carton	ea.		.325			
1/2 Pint - Chocolate Skim	ea.		.336			
5 Lb Cottage Cheese	ea.		10.91			
Lactose Free Milk 8oz carton	ea.		.590			

Discussion

A motion is in order to approve the escalator bid with Kemps, Inc. for the 2025-2026 School Year.

E. Approval of the Elementary Handbook (*Enclosure*)

[Elementary Handbook](#)

Commentary by Mr. Voshell

Changes to the Elementary School Handbook are:

- *The additions and edits reflect recommendations based on the new template version from Minnesota School Board Association.*
- *There is very little in terms of significant content changes.*

Discussion

A motion is in order to approve the Elementary Handbook.

F. Approval of the High School Handbook (*Enclosure*)

[High School Handbook](#)

Commentary by Mr. Patnode

Changes to the High School Handbook are highlighted in yellow and include:

- *Minor changes to event dates*
- *Updates or additions to the Guidelines for Behavior Infractions*

Discussion

A motion is in order to approve the High School Handbook.

G. Approval of the Staff Handbook (*Enclosure –~~to follow~~*)

[Staff Handbook](#)

Commentary by Superintendent Wedin

Discussion

A motion is in order to approve the Staff Handbook.

H. Approval of 2025-2026 Milaca Public Schools Operational Plan (*Enclosure –~~to follow~~*)

[2025-2026 Operational Plan](#)

Commentary by Superintendent Wedin

Discussion

A motion is in order to approve the 2025-2026 Milaca Public Schools Operational Plan.

I. Approval of the 2025-2026 Membership with MREA (Minnesota Rural Education Association), \$2,500.00

Commentary by Superintendent Wedin

Discussion

A motion is in order to approve the 2025-2026 Membership with MREA.

J. Approval of the Memorandum of Understanding between Independent School District #912 and the Milaca Education Association Regarding Long Term Substitutes, effective August 18, 2025 - June 30, 2026 (*Enclosure*)**

[Long Term Substitute MOU](#)

Commentary by Superintendent Wedin

A motion is in order to approve the Memorandum of Understanding regarding long term substitutes with the Milaca Education Association.

X. ITEMS OF INFORMATION AND/OR DISCUSSION ONLY

A. Enrollment

2023-2024		<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Jan.</u>	<u>Feb.</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
EC		113	108	105	106	111	111	113	115	115	
K		99	99	99	100	101	102	101	102	102	
1		112	112	113	113	114	115	114	113	116	
2		122	122	122	122	122	124	123	123	123	
3		108	107	106	107	105	108	108	108	107	
4		96	97	97	98	98	100	100	99	98	
5		134	133	133	134	134	133	132	132	132	
6		120	119	119	119	119	120	118	119	119	
Sub Total EC-6		904	897	894	899	904	913	909	911	912	
7		113	113	114	115	115	114	115	114	114	
8		132	132	132	131	133	132	131	131	130	
9		126	122	123	120	117	120	121	121	119	
10		129	128	130	126	125	122	122	121	121	
11		132	133	135	132	132	132	132	132	130	
12		116	116	116	113	113	112	112	111	110	
Sub Total 7-12		748	744	750	737	735	732	733	730	724	
TOTAL EC-12		1652	1641	1644	1636	1639	1645	1642	1641	1636	
		<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Jan.</u>	<u>Feb.</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Home School (families)		24	90	99	103	104	102	100	100	100	
(students)		40	186	207	208	209	211	208	208	208	
Com Christian		94	94	94	94	94	94	94	94	94	
Pre K		27	27	27	27	27	27	27	27	27	
Faith Christian		108	111	110	110	110	111	110	110	110	
Pre K		6	6	6	6	7	7	7	7	7	
ALC Only		17	19	18	17	16	15	15	15	17	
**ALC Credit Make-Up		26	26	24	19	17	14	12	11	6	
**ALC/MHS		5	4	6	6	6	11	10	11	12	
TOTAL ALC		43	45	42	36	33	29	27	26	23	
7-12 OL Full Time		20	20	19	20	20	21	21	21	22	
**7-12OL Partial Supplement		15	16	14	14	14	19	19	19	18	
TOTAL Online		35	36	33	34	34	40	40	40	40	
2024-2025		<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Jan.</u>	<u>Feb.</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
EC		108	106	106	109	111	112	111	113	109	
K		97	97	99	99	99	97	95	95	95	
1		98	97	96	96	97	98	97	96	96	
2		115	115	114	116	118	118	116	115	114	
3		132	130	130	130	129	129	127	127	127	
4		110	110	112	112	112	111	110	110	110	
5		99	99	99	98	98	97	97	99	99	
6		136	134	135	135	134	134	133	133	132	
Sub Total EC-6		895	888	891	895	898	896	886	888	882	
7		123	121	123	123	122	121	119	118	119	
8		112	112	111	110	109	111	111	110	110	
9		134	134	135	136	133	129	131	128	130	
10		124	123	123	123	124	123	122	119	119	
11		117	117	115	115	115	113	110	110	111	
12		132	132	132	133	134	130	127	126	127	
Sub Total 7-12		742	739	739	740	737	727	720	711	716	
TOTAL EC-12		1637	1627	1630	1635	1635	1623	1606	1599	1598	
		<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Jan.</u>	<u>Feb.</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Home School (families)		38	97	99	100	101	101	101	104	104	

(students)	85	205	207	210	212	213	213	219	219
Com Christian	103	103	102	102	102	102	102	102	102
Pre K	31	30	29	29	29	29	29	29	29
Faith Christian	114	114	114	114	114	114	114	114	114
Pre K	9	9	9	9	9	9	10	10	10
ALC Only	10	10	10	11	12	19	20	21	21
**ALC Credit Make-Up	23	25	24	23	22	25	21	21	21
**ALC/MHS/RRN	6	6	6	5	5	3	3	3	3
TOTAL ALC	33	35	34	34	34	44	41	42	42
7-12 OL Full Time	22	25	24	24	24	26	26	26	26
**7-12OL Partial Supplement	18	16	17	17	17	16	17	17	17
TOTAL Online	40	41	41	41	41	42	43	43	43

**Counts in these areas may overlap with High School enrollment counts.

B. School Resource Officer Update

C. Land Listing - Parcel #11-005-0701

D. **School Board at Open House

E. **School Board Resignation Plan

F. **First National Bank of Milaca - Wolves' Branch

XI. SUPERINTENDENT AND BOARD MEMBER ITEMS

Superintendent Report - [Report](#)

Board Member Items

XII. MOTION TO ADJOURN MEETING

MILACA SCHOOL DISTRICT MISSION STATEMENT

To educate, empower, and engage all students to become caring and responsible citizens who will succeed in an ever-changing world.

MILACA SCHOOL DISTRICT VISION STATEMENT

Instilling pride and achieving excellence.

MILACA SCHOOL DISTRICT BELIEF STATEMENT

We believe:

- 1. We believe in high-quality education and innovative opportunities for all students.*
- 2. We believe in a strong partnership between students, staff, parents, and the community.*
- 3. We believe students and staff deserve a safe, honest, positive, and supportive environment that is respectful, understanding, welcoming, and belonging.*
- 4. We believe in college and career readiness.*
- 5. We believe all students can learn, although, at different rates and in different ways.*
- 6. We believe students should continue to have multiple opportunities to be actively involved.*
- 7. We believe in supporting students in their social-emotional and psychological well-being.*
- 8. We believe in the responsibility to be fiscal stewards of district stakeholders.*

