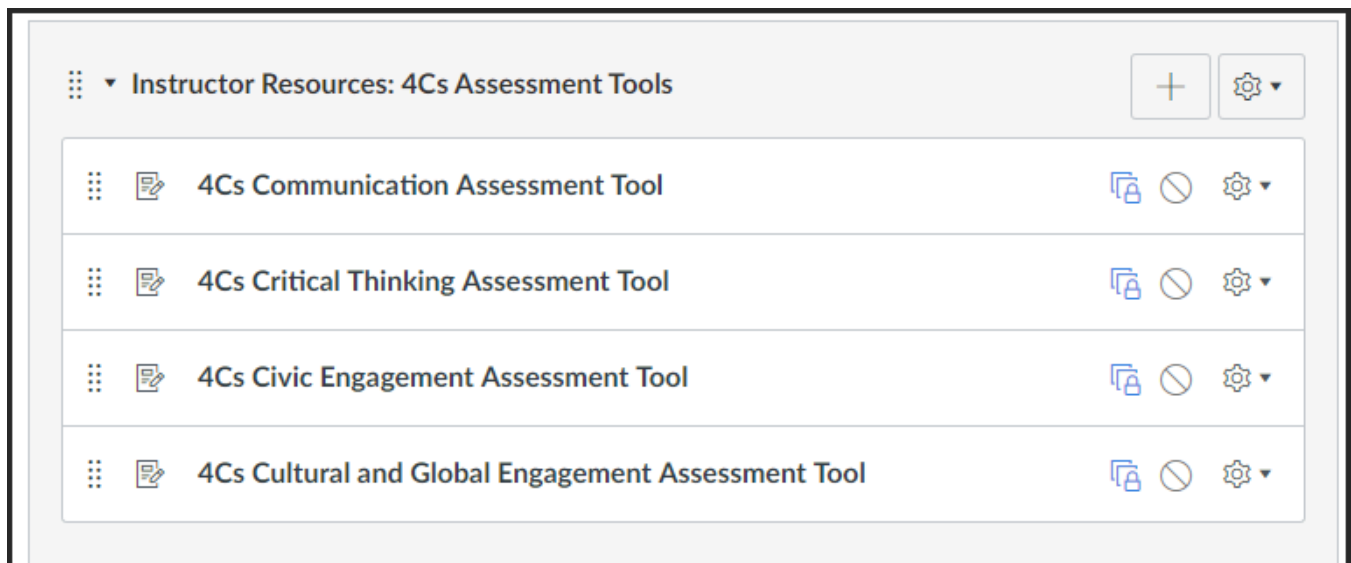


CANVAS 4Cs IMPROVED WORKFLOW

As an enhancement to the process employed by the assessment coordinators and the MCC Office of Institutional Effectiveness, an improved process was introduced for courses being taught in Spring 2018 Semester. This improved process reduces the amount of steps a faculty member would need to take to participate in the [MCC 4C's Student Outcomes initiative](#)

What's New?

In this improved workflow you will find within each of your course shells in Canvas an assignment group with 4 unpublished assignments for each of the 4 “C” outcomes:



Each of these assignments already has the associated rubric for that “C” outcome attached and ready to be used to assess your students based on an activity of your choosing.

Each assignment is configured specifically to report to the office of institutional effectiveness the student performance according to the outcome you choose to assess. So it's set to have 0 (zero) possible points such that it won't contribute to the overall final score based on other assignments you might have in your course assignment list.

There are instructions in each assignment that contain reminders on what you are to do. For example here are the instructions in the assignment for the Communication outcome:

4Cs Communication Assessment Tool

Blueprint
 Publish
 Edit

This assessment tool is provided for instructors who are assessing 4Cs Communication in their courses. If you are not assessing Communication, you do not need to use the assessment tool.

Click in this box and then scroll down using the keyboard arrows to view instructions.

The Council for Higher Education Accreditation describes outcomes as "something that happens to an individual student (hopefully for the better) as a result of his or her attendance at a higher education institution and/or participation in a particular course of study" (Ewell, 2001, p.5). Communication is one of four institutional student learning outcomes at Mesa Community College. Communicators purposefully develop, express and receive a message through oral, written or nonverbal means.

Edit the instructions so that it shows what assignment you are using for the assessment

You only need to be sure that the outcome you want to use is published in your course and that you've assessed every student using the SpeedGrader rubric. If you would like a video tutorial of this process click the image below:

Points to Remember

- The specific 4C assignment in the **Instructor Resources: 4Cs Assessment Tool** assignment group must be published before the end of the semester in which you are assessing your students.
- You can assess your student at any time in the semester, but must be done prior to the end of the semester.
- You can still use the previous method of assessing your students if you prefer as long as all the outcomes within the “4C” rubric are included in your assessment activity in Canvas. If you’re not sure if you are doing this correctly please contact the MCC assessment coordinator and/or a staff member of the Center for Teaching and Learning or email ctl@mesacc.edu