



**Watertown Mayer**  
Public Schools

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**Board of Directors' Special School Board Meeting  
Organizational Meeting and Board Work Session  
Monday, January 6, 2025  
6:00 p.m., Watertown City Hall**

**I. Opening of Meeting: Chair**

- A.** Call to Order: (Time meeting called to order: \_\_\_\_ p.m.)
- B.** Welcome to all Visitors, Guests, and Media.
- C.** Roll Calls

**School Board Roll Call:**

Chair Hunter Feldt \_\_\_\_, Vice Chair Jim Burns \_\_\_\_, Clerk Katy Jo Danielson \_\_\_\_,  
Treasurer Erika Schulz \_\_\_\_, Heidi Guetzkow \_\_\_\_, Lisa Neaton \_\_\_\_, Jeff Onell \_\_\_\_.

**Administrative Roll Call:**

Superintendent, Darren Schuler \_\_\_\_\_

- D.** Pledge of Allegiance: (Meeting attendees will recite the Pledge of Allegiance.)
- E.** Public Comments

The Public Comment portion of the meeting enables community members to discuss present issues not on the board agenda.

1. Speakers will be asked to sign in with their contact information and the topic they plan to discuss at least 5 minutes before the published start time of the meeting.
2. Each speaker will be allowed no more than three minutes to address the board unless the time limit is waived by a majority of board members present.
3. The maximum time allotted for the open forum is 30 minutes unless the time limit is waived by a majority of board members present.
4. Undue interruption or other interference with the orderly conduct of school board business will not be allowed. Defamatory or abusive remarks are always out of order. Remarks that violate data privacy laws are out of order. The presiding officer may terminate the speaker's privilege of address if, after being called to order, improper conduct or remarks persist.
5. At a public meeting of the board, no person should orally initiate charges or complaints against individual district employees or challenge instructional materials used by the district. All such charges should be referred to the superintendent or school board chair for investigation.
6. The open forum is meant to be an opportunity for the school board and the superintendent to listen to community members. In most cases, the school board will not comment or respond to the speaker's remarks. However, the superintendent or the appropriate staff member will follow up with speakers after the meeting if necessary.
7. No action will be taken on any item not considered a part of the agenda on the same evening it is presented unless action is considered necessary by a majority of the board.
- 8.

II. **Discussion/ Action:** Motion to approve the attached Agenda/ Addendum(s):

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

III. **Reorganization: 2025 Watertown-Mayer ISD No. 111 School Board:**

A. **Election of School Board Officers:**

**Motion to Nominate School Board Chairperson**

Motion made by: \_\_\_\_\_ for \_\_\_\_\_

Motion made by: \_\_\_\_\_ for \_\_\_\_\_

**Motion to Nominate School Board Vice-Chairperson**

Motion made by: \_\_\_\_\_ for \_\_\_\_\_

Motion made by: \_\_\_\_\_ for \_\_\_\_\_

**Motion to Nominate School Board Clerk**

Motion made by: \_\_\_\_\_ for \_\_\_\_\_

Motion made by: \_\_\_\_\_ for \_\_\_\_\_

**Motion to Nominate School Board Treasurer**

Motion made by: \_\_\_\_\_ for \_\_\_\_\_

Motion made by: \_\_\_\_\_ for \_\_\_\_\_

B. **Motion to approve the following 2025 calendar dates and meeting times for the Watertown-Mayer ISD #111 Regular School Board Meetings to be held at the Watertown City Hall at 6:00 PM as printed below:**

January 27, 2025	July 28, 2025
February 24, 2025	August 25, 2025
March 17, 2025	September 22, 2025
April 28, 2025	October 27, 2025
May 19, 2025	November 24, 2025
June 23, 2025	December 15, 2025

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

C. **Motion to approve the following official designations for FY25**

1. Official District Newspaper: Herald Journal
2. Office District Bank Depositories: Bremer Bank and MN Trust/ PMA Financial Network, LLC
3. Official Legal Advisors: Kennedy & Graven, Chartered
4. Official Financial Advisors: Baker Tilly Municipal Advisors, LLCI and MN Trust/PMA Financial Network, LLC

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

- D. **Motion to approve Superintendent Darren Schuler, Finance Officer Lisa Raiter, and Contracted District Payroll processor, SMS, to initiate, transfer, invest and authorize district funds and transfers on behalf of WM ISD #111 School District for FY 2025, and for District Office Administrative Assistant, Heather Heun to perform some duties of clerk.**

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

- E. **Motion to approve the School Board Compensation for FY2025.** Please see [compensation comparables](#), table of current reimbursement paid out two (2) times a year within a fiscal year, and blank table based on School Board Director feedback.

<b>Current WM School Board Compensation</b>	
Chairperson	\$3,000
All Other Board Officers (Vice Chair, Clerk, Treasurer)	\$2,600
Board Directors	\$2,400
On Personnel Committee	\$250 additional stipend

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

- F. **School Board Committees (Board Chairperson Assigns Board Representatives)-**  
Motion to approve committee appointments for 2025.

[2024 Current Committee Chart](#)

[Proposed 2025 Committee Chart](#)

Motion By: \_\_\_\_\_ Seconded By: \_\_\_\_\_ Action: \_\_\_\_\_

**IV. Review/ Information Items:**

- A. [School Board Policy 209 - Code of Ethics](#) - Commentary, Darren Schuler and Chair elect.
- B. [Superintendent Mid-Year Goal Review](#) - Commentary, Darren Schuler.

**V. Board Work Session:**

- A. **Review of Watertown-Mayer Legislative Priorities** - Commentary, Board Chair
- B. **Review of the 2024 Board Survey Results** - Commentary, Board Chair

**VI. Adjournment:**

Motion to adjourn the school board meeting at \_\_\_\_\_ p.m.

Motion made by: \_\_\_\_\_ Motion Seconded by: \_\_\_\_\_ Support: \_\_\_\_\_

**Next Regular Scheduled Board Meeting Date:**

Regular School Board

Monday, January 27, 2025

6:00 p.m. Watertown City Hall