

# Turning Comments On and Off

## Outline

1) Disabling All (Future) Comments

2)<u>Allowing Comments on Select Posts or Pages</u>

### **Disabling All (Future) Comments**



#### I D E A FUSION



Future comments can be disabled by going to the Dashboard and then Settings  $\rightarrow$  Discussion.

Default post settings	$\checkmark$ Attempt to notify any blogs linked to from the post
	$\checkmark$ Allow link notifications from other blogs (pingbacks and trackbacks) on new posts
	✓ Allow people to submit comments on new posts
	(These settings may be overridden for individual posts.)

Uncheck "Allow people to submit comments on new posts." Make sure to click on "Save Changes" at the bottom of the page.

#### **Allowing Comments on Select Posts or Pages**

**Posts:** From the Dashboard, go to Posts  $\rightarrow$  All Posts. **Pages:** From the Dashboard, go to Pages  $\rightarrow$  All Pages.





<b>All</b> (1	All (10)   Published (10)							
Bull	k actions V Apply All dates V Filter							
	Title							
	About Me — Front Page SEO Meta [+]							
	- Contact SEO Meta [+]							
	Course Work SEO Meta [+] Edit   Quick Edit   Trash   View							
	CYSE 600: Cybersecurity Principles SEO Meta [+]							

Either check the box next to the posts or pages from the listing or the box in the upper left-hand corner (to affect all of them). From the menu above the post or page listing, choose "Edit" and then click "Apply."

All (2)   Published (2)			Search Posts
Edit     ~     Apply     All dates     ~     All Cate	gories 🗸 F		2 items
✓ Title	Author	Categories Tags	P Date
BULK EDIT	Categories	Tags	
<ul> <li>Test post</li> <li>Hello world!</li> </ul>	Uncategorized	Author     - No Change - ~       Comments     Do not allow ~       Status     - No Change - ~       Format     - No Change - ~	Pings - No Change - V Sticky - No Change - V
Cancel			Update





From the middle drop-down menus, choose "Do not allow" from the comments menu.

On the far right-hand side, click the "Update" button.

🗥 My Stes 💣 spanishdemo 22 🐺 0 🕂 New SmattCrawl Pro 🖤 Follow Welcome, mocobi002 👰										
2 Dashboard	All (8)   Publist	ned (8)							Search Pages	
🖨 Manage My Sites	Bulk actions	Apply All dates      Filter							8 items	
🖈 Posts	🗌 Title				Author		Date	SEO	Readability	
91 Media	QUICK EDIT									
📋 Pages 🔸	Title	About Me	Parent	Main P	age (no parent)	~				
All Pages	Slug	sample-page-2	Order	0						
Add New	Date	10-Oct v 25 2022 at 16 49	Allow Co	omments						
Comments	Password	-OR- Private	Status	Publish	ned V					
✗ Appearance	SmartCrawl		Title Tan							
😰 Plugins	Encus kennor	where the second s	Meta Descrip	otion	[					
🕹 Users	10cus keynor		,						6	
🔑 Tools	Update	Cancel								
E Settings	Listania	and Reflection			mcoch002		Rubliched	N/A	Difficult	
SmartCrawl Pro	SEO Met	ta [+]			mcosbooz		2022/10/25 at 4:49 pm			
Collapse menu										
	Photo (     SEO Met	Gallery ta (+)			mcosb002	-	Published 2022/10/25 at 4:49 pm	N/A	Easy	
	Readin	g Reflection ta [-]			mcosb002	-	Published 2022/10/25 at 4:49 pm	N/A	Difficult	

It can also be as simple as selecting quick edit from all pages then over to the right there will be a box to check.

