

What are ASU Specializations?

ASU Specializations are specific areas of focus of an approved degree program that allow students to tailor their elective coursework to a specialized area. Academic units can create and update specializations during the catalog review cycle.

Creating ASU Specializations

ASU specializations are created in PeopleSoft via the Supplemental Applications tab. See [SAM-Supplemental Applications Manager Guide for Departments](#).

Supplemental App Manager | Documents | Employment | Activate

Academic Career	Graduate	Effective Date	08/30/2021	Effective Status	Inactive
Academic Program	GRBA	Effective Sequence	1		
Academic Plan	BAFULLMBA	Acad Plan Status	Active		

To enter specialization information, click on the Specializations box located under the ASU Specializations box,

ASU Specialization

Display	Specialization Question Label	Response Required
☒	Please select	☒ Specializations
☐		☐ Specializations
☐		☐ Specializations

A new screen will populate where specific specialization information can be added or removed. Units can create the name of their specializations by typing them into the label box. These will appear in a dropdown list when a student applies to the program, allowing them to select their desired specialization(s).

Enter Academic Plan Specializations

Specialization Question What concentration do you intend to pursue?

Specialization	Status
1	v + -
2	v + -
3	v + -

OK Cancel

Units can add specific questions to display to applicants and choose whether they require a response.

ASU Specialization

Display	Specialization Question Label	Response Required
☒	What concentration do you intend to pursue?	☒ Specializations
☒	Do you intend to pursue a concurrent degree?	☐ Specializations
☐		☐ Specializations

ASU Specializations in Gportal

Once applicants apply and choose a specialization, they will be displayed in Gportal. If a student's application is in the status of **In Progress** (needing additional application materials for Graduate Admission Services), staff can go into Gportal and click on **File Review** to see the specialization(s) selected.

Favorites ▾ Main Menu ▾ > ASU Customizations ▾ > ASU Admissions ▾ > Gportal Search

ASU

Application Summary

Emplid:

ASU ID/ASURITE: Acad Career: Graduate Application Nbr: External App Nbr:



File Review

Empl ID

Career

Graduate

Student Car Nbr

0

Application Nbr

Req Term

2217

Test Score

Waive GREOR Test Score Requirement:

User ID

Last Updated

Update Test Score Rqmt

Specializations

Specialization

To be decided

Specialization 2

Specialization 3

Save

Clicking on the magnifying glass icon will populate a dropdown list of ASU specializations associated with the degree program.

Look Up Specialization

Help

Search by: Specialization begins with

Look Up Cancel Advanced Lookup

Search Results

View 100 First 1-12 of 12 Last

Specialization

Business Analytics

Concurrent Degrees: MBA/JD Sandra Day O'Connor College of Law

Concurrent Degrees: MBA/MD Mayo Clinic School of Medicine

Concurrent Degrees: MBA/Master of Architecture

Concurrent Degrees: MBA/Master of Legal Studies

Consulting

Entrepreneurship

Finance

Information Management

Marketing

Supply Chain Management

To be decided

If a student's application status in Gportal is **Final/Matriculate**, click on the **View Rec** button. Under the **Recommendation** tab and under **Plan/Campus**, you can see the specialization chosen by the student.

ASU

Application Summary

EmplID: File Review View Rec Print Page 

ASU ID/ASURITE: Acad Career: Graduate Application Nbr: External App Nbr:

Recommendation Deficiencies/Provisions

EmplID: Submit

Career: Graduate Adm App Nbr: Status: Committee Committee: GRBU

Plan / Campus Find | View All First 1 of 1 Last

Plan	BAFULLMBA	W. P. Carey MBA - Full Time
Campus	TEMPE	ASU at Tempe
Specialization	Finance	
Location	None	

Change Plan

Change Campus

Change Specialization

Change Location

Sub_Plan

If a unit wants to admit the student to a different specialization, click on the drop-down under **Change Specialization** to select it.

ASU Specializations in iPOS

Once a student has been matriculated, their specialization is displayed on the iPOS and the Manage Student Search page.

iPOS Search Results

Return to Search

Status of Milestone

Empl ID	Name	Academic Plan	Primary	Campus	Location	Specialization
		BAFULLMBA	Yes	TEMPE	None	Business Analytics

If a specialization needs to be updated on the student iPOS, go to the **Profile** tab, then click **Student Profile**.

iPOS Student Profile

Name: [Redacted] Plan: W. P. Carey MBA - Full-Time Program
Campus/Location: Tempe Requirements: 60 credit hours including the required capstone course (MGT 589)
Status: Approved

Student Profile

Program Status: Active in Program Requirement Term: 2021 Fall
Multiple Active Programs: No Admit Term: 2021 Fall

Degree Progress Information

iPOS Status: Approved Maximum Time Limit: 2027 Summer
iPOS Status Date: 12/17/2021 Anticipated Graduation: 2023 Spring
Continuous Enrollment: Met Applied to Graduate: [Redacted]
Degree Checkout Status: [Redacted]

Specialization Business Analytics

To make an update, click on the magnifying glass icon, and a list of ASU specializations associated with this degree program will appear for review.

Cancel **Lookup**

Search for: Specialization

Search Criteria

Search Results

Specialization
Business Analytics
Concurrent Degrees: MBA/JD Sandra Day O'Connor College of Law
Concurrent Degrees: MBA/MD Mayo Clinic School of Medicine
Concurrent Degrees: MBA/Master of Architecture
Concurrent Degrees: MBA/Master of Legal Studies
Consulting
Entrepreneurship
Finance
Information Management
Marketing
Supply Chain Management
To be decided

Make the appropriate specialization selection and click **Save**.

Student Profile

Program Status	Active in Program	Requirement Term	2021 Fall
Multiple Active Programs	No	Admit Term	2021 Fall

Degree Progress Information

iPOS Status	Approved	Maximum Time Limit	2027 Summer
iPOS Status Date	12/17/2021	Anticipated Graduation	2023 Spring
Continuous Enrollment	Met	Applied to Graduate	
Specialization	Entrepreneurship	Degree Checkout Status	

Student Information

Primary Name	Asutosh Mishra	Classroom Location	None
Preferred Name	N/A	Appointment Details	Grad Teaching Assistant
Residency	International		
Email Address	PSNoMail@asu.edu		
Telephone	480/555-9883		

If you refresh the search for the student, the iPOS will now reflect the updated ASU specialization.

Academic Plan		Milestone Status	Show All				
Empl ID	Name	Academic Plan	Primary	Campus	Location	Specialization	
1221443418	Mishra,Asutosh	BAFULLMBA	W. P. Carey MBA (MBA)	Yes	TEMPE	None	Entrepreneurship

Questions? Email grad-gps@asu.edu