

Regular school Board Meeting

Necedah Area School District

Necedah EC-12 – Library Media Center

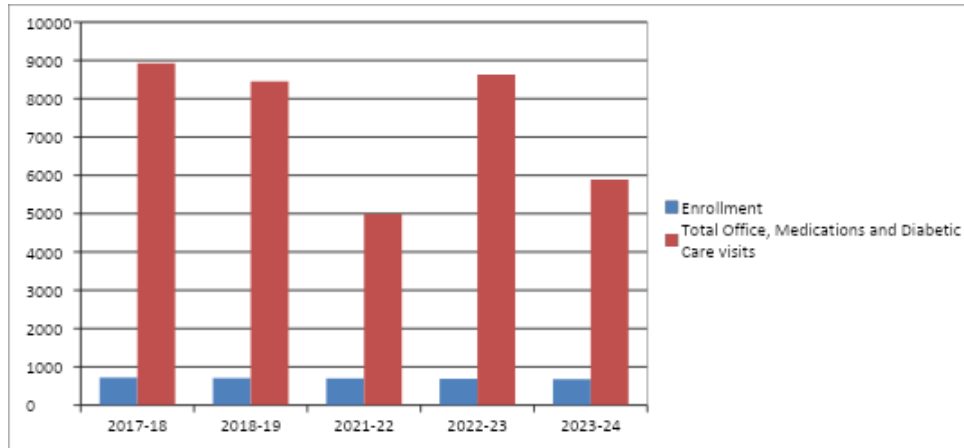
February 16, 2025, 6:00 p.m.

1. President Dan Dutschek called the meeting to order. Present were board members Ard, Herried, and McNally for the opening of the meeting. Also present were Pupil Service Director Matthew Sherwood, Elementary School Principal Jessica McCracken, and Superintendent Tanya Kotlowski.
2. President Dan Dutschek began the meeting with The Pledge of Allegiance.
3. Motion by John Ard, second by Matthew McNally to approve the agenda, Motion carried.
4. Citizens Forum:
 - 1 No one came forward.
5. Motion by John Ard, second by Matthew McNally for approval of the minutes for the Regular Board meeting, Monday January 20, 2025. Motion carried.
6. Motion by Roger Herried, seconded by Matthew McNally to approve the following: **Vouchers and EFTs**
 - Checks for approval: 84748, 84772, 84778, 84783, 84801-84962
 - Wire Transfers/ACH 202400XXX ending in 00206, 00210, 00242, 00246, 00264-00266, 00268-00270, 00272-00276, 00279-00282, 00284-00286, 00288-00290, 00308, 00310, 00311, 00320, 00329-00343
7. New Business:
 - a. **Health/Nursing Report - Kammy Quinnell:** Kammy Quinnell will be at the meeting to share her annual 2023-24 nursing report/data.

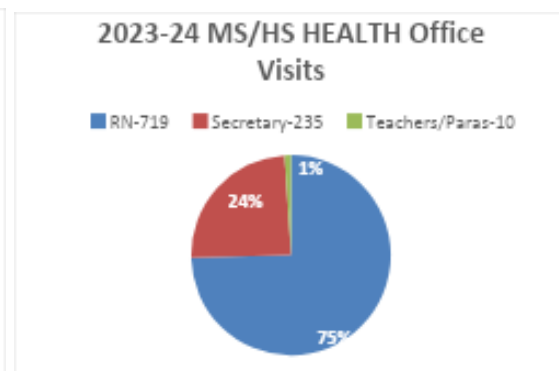
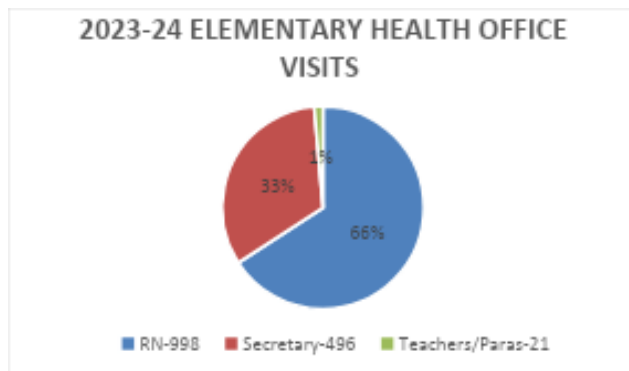
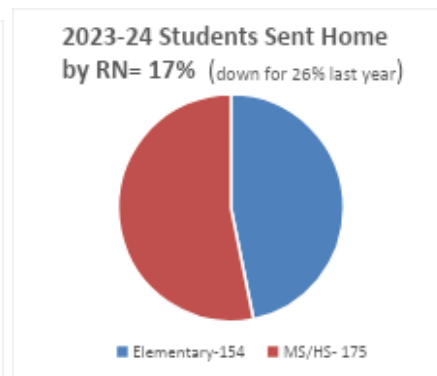
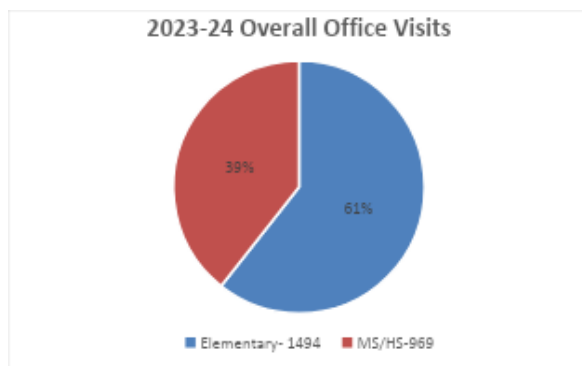
NASD met the standards of the Wisconsin Administrative Rule pertaining to Emergency Nursing Services during the 2023-24 school year (Wisconsin Statute Pi 8.01.121.02 Standard (g) which states:

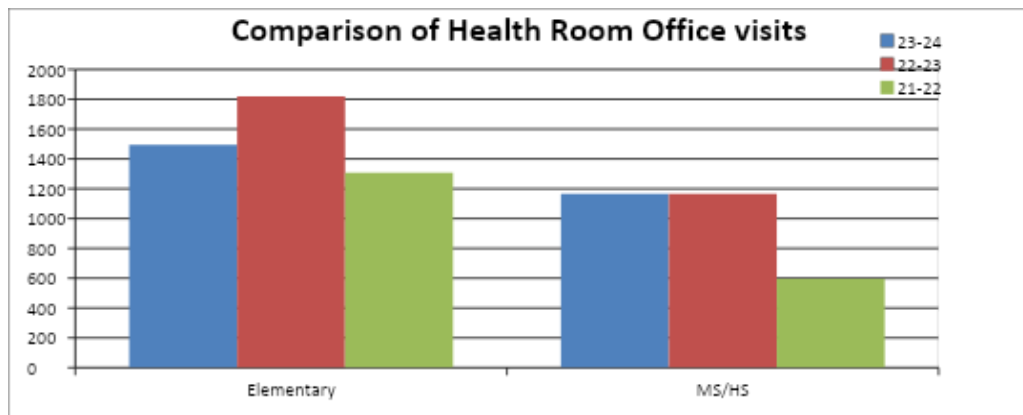
“Emergency nursing services shall be provided under the direction of a registered nurse in Wisconsin. Arrangements shall be made with a physician to serve as medical advisor for the emergency nursing service. Written policies shall include procedures for dealing with accidental injury, illness and medication at all school-sponsored activities. An annual review shall be made of the emergency nursing services. Emergency nursing services shall be available for emergencies or illnesses that occur during the regular school day, including curricular and extracurricular activities of pupils. Equipment and supplies for the emergency nursing services shall be readily accessible.”

Necedah School had 678 students enrolled, per third Friday count during the school year 2023-24.

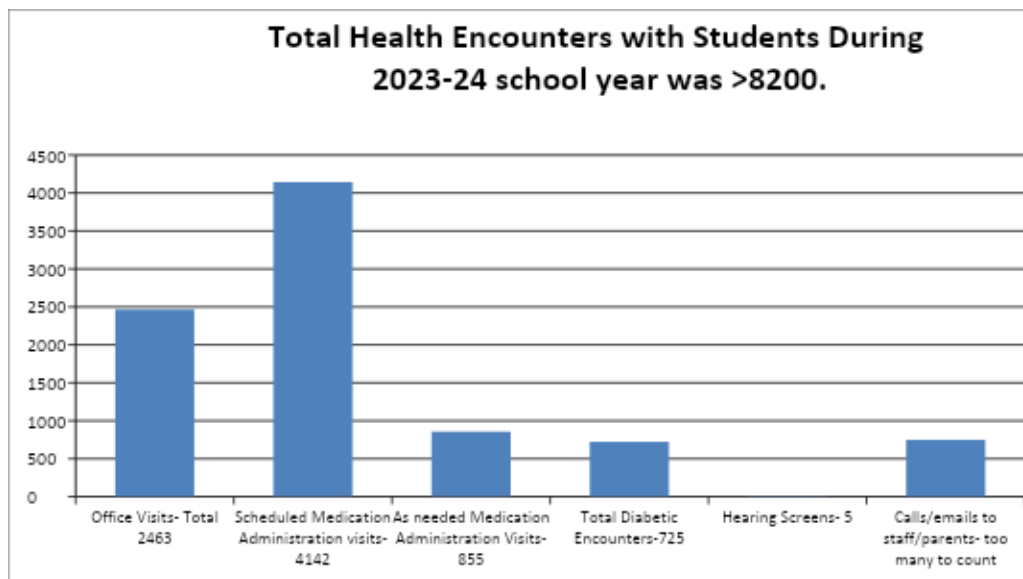


In comparing office visits last year to this year we have had a significant decrease in overall encounters to the health room which is likely due to the fact that there was inconsistent nursing coverage from end of February through May 2024.





In comparing office visits there was about a 70/30% split between Registered Nurse visits and Administrative Assistant visits in 2023-24. This is actually similar to past years in comparison. Students sent home by RN decreased by about 8%, likely related to RN not being present for several months.



MEDICATIONS:

Here's a breakdown on specific health office visits and encounters that typically happen on a daily basis. Medication administration continues to climb as more students are diagnosed with ADHD, anxiety and other mental health conditions in particular. Medication administration at school also has increased as parents struggle to be at home to administer medications to students in the mornings or students need medicated additional times during the day.

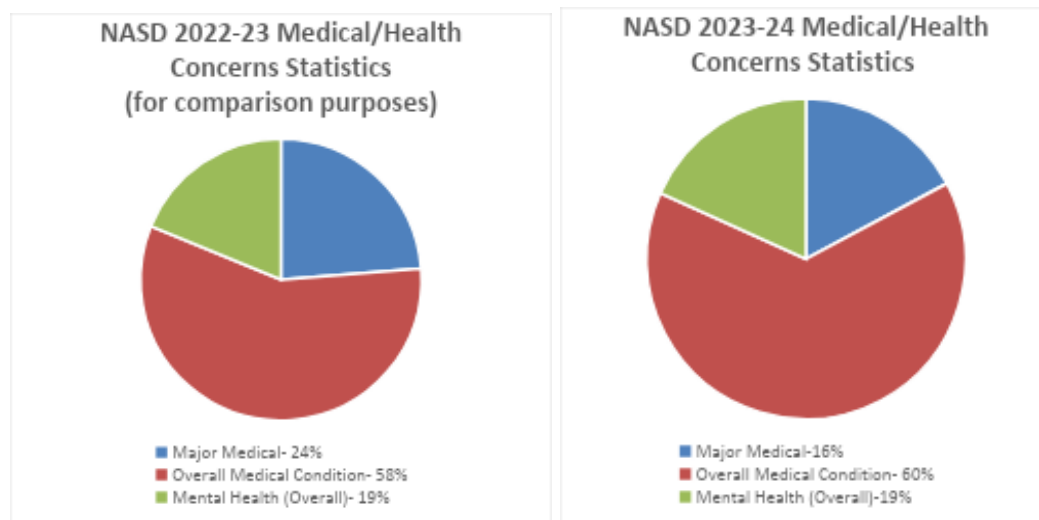
There were almost 5,000 (4,997 total) doses of medication administered throughout the school year. There were 15 errors in medication administration - they were not given the wrong medication but the medication was not administered on time. There were no severe consequences suffered from any of these errors. Medication Error Percentage was 0.003%. I want to emphasize that errors can happen because we are all human, but to come up with this low of a percentage is an amazing accomplishment especially when administrative assistants were functioning without the immediate direct supervision of a Registered Nurse part of the year when I was on leave.

Screenings

Vision Screenings were not completed by the Lions Club due to Covid-19 cases and caution requested from the Necedah Lions Club members.

Dental Screenings in conjunction with Noble Health Clinics providing fluoride treatments to students from 4K through 12th grade and sealants for 2nd, 5th and 6th graders. The hygienist comes 3 times per year to see students in 2nd through 12th grades. There has been huge cost savings for our students/families related to this free program. If you are interested in some infographics with the cost savings, please reach out and I can send this information to you.

Scoliosis screening information was mailed home to all 8th grade students this spring which is a DPI requirement.



I have been collecting data for yearly statistics on childhood chronic diseases that are most prevalent across the US and collecting data for comparison and future reports. Currently the most prevalent chronic diseases are Diabetes, Seizures, Anaphylaxis Allergies, Asthma and ADHD. However, mental health in general has had a huge rise in statistics over the last couple of years across the US, especially through the Covid-19 Pandemic.

I had several medically complicated students (Seizures, severe allergies, asthma, mental health related issues, celiac disease, cystic fibrosis, traumatic brain injuries, fractures, Insulin dependent diabetes etc.) during the 2023-24 school year which required initial training of staff and refreshers throughout the year to assure the safety of these students.

We have 16% of our current student population that fall into one of the top 5 major medical categories (Anaphylactic Allergies, Seizures, Asthma, ADHD and Diabetes). Mental health is another very common acute as well as chronic disease that is on the rise especially since the Covid-19 Pandemic which accounts for at least another 19% of our student population.

Overall, we have 60% of our student population with some type of identified medical condition, which is up by 2% from last school year.

I wrote Individual Health Plans (IHPs) for students with Chronic or Acute Health conditions as per our policy. I advocated and sat in on medically necessary 504 plans as well.

I continue to provide Oral, buccal, eye/ear, G-tube, EpiPen, Glucagon, Diastat, Inhalers and Insulin medication training to support staff and teachers as required by DPI.

CPR/AED

We had 17 staff trained in CPR/AED. Many of our staff that are certified in CPR/AED are also coaches as WIAA requires first aid and CPR training now.

I (with the help of our Athletic trainer) maintain and do weekly/monthly checks on the schools' 3 AEDs. 1 AED is housed outside during the fall and spring sports seasons in case of an emergency.

Immunizations

We attained 100% immunization compliance this school year.

TDAP-Changes to the immunization law reflects that was required for 7th grade rather than 6th grade

Meningitis immunization is now a requirement that was added in the fall of 2024.

Activities

I continue to organize and head the Necedah School Student Wellness Committee. The healthy vending machine has continued to be a popular healthy snack option for many of our students after school hours/before sports which is filled and maintained by Linda Lowery and ASP students.

I continued to try and be involved with student IEPs, 504s, pupil services meetings in MS/HS and occasionally SST meetings throughout the year.

I coordinated the student and staff Influenza Clinic through Juneau County Public Health. We had 42 staff, and 73 students vaccinated.

I continue to provide the annual Blood Borne Pathogen training for all staff

Wisconsin Association of School Nurses

I continue to be active in the local CESA 5 WASN school nurses' group which meets quarterly.

I attended WASN school nurse conference 2024 and hope to attend this coming year as there has been a grant allowing for free registration for school nurses.

Lice

Lice checks continue to be performed during the first week of school and after Christmas break as has been the practice for many years. These lice checks continue to reveal only a few select families with cases of nits/lice.

Head lice are a nuisance but have not been shown to spread any disease. Policy changes made in March 2014 only exclude students who have active cases of lice, but not those students with nits. There was less absenteeism related to this change. I continued to monitor students that have nits to make sure that they do not develop into any active lice cases.

Thank you for the privilege of serving the students and staff at Necedah Schools in a full-time capacity. Thank you again for your continued support, compassion, love and flexibility since Callie's passing. I truly love Necedah students, staff and board members and have been truly blessed to call our school community my family

Respectfully submitted:

Kammy Quinnell BSN, RN

Necedah Area District School Nurse

a. Intensive Services and Special Education Programming:

- a. - Discussion in past years on whether we have student numbers and capacity to have our own program, verse having CESA 5 contracted for our most vulnerable students, those receiving intensive services.
- b. - These students are our most disabled and require significant care and the most modified curriculum.
- c. - Matthew Sherwood provided a detailed rationale for a decision to have our own program, but will need board approval in this decision-making process.
- d. - With the resignation of Lori Goltz, we need to post for that position.
- e. CESA 5 Intensive Services Classroom
- f. - We have 5 students from our school and 7 students from surrounding school districts currently here in the CESA 5 program. If we had our own program, we would only take care of our own 5 students. This would require us to post for 1 job position to take care of these 5 students.

We currently have five students enrolled in the CESA 5 Intensive Services classroom. For the 2024-2025 school year, the cost we pay CESA 5 currently to service these students is \$31,800 per student, totaling \$159,000 for all five students. These students are expected to remain enrolled for the

2025-2026 school year. At the elementary level, nine students are currently enrolled in the intensive services classroom, receiving support from the Necedah Area School District. We anticipate continuing to require this level of support for our students in the future.

While we deeply value the opportunity for our students to participate in the CESA program, it is important to note that the services received, and resources provided by our district do not align with the tuition costs. I believe that exploring the option of offering this level of support within the district for Necedah students aged 3 - 21 could provide more effective services for our families and students. This approach would allow programming to be better aligned with Necedah's educational philosophy, with oversight and evaluation by our own staff.

Motion by John Ard, second by Roger Herried to approve the intensive service program to be provided by the District, and eliminate services for this program through CESA 5. Motion passed.

- a. **AGR Mid-Year Report:** To receive AGR funding, a school district is required to share a *mid-year report* and *end-of-year report* with the school board. Report provided by Jessica McCracken

Motion by John Ard, second by Roger Herried to approve the 2025 Necedah Elementary AGR mid-year report. Motion carried.

- a. **FEMA Sub-Recipient Resolution:** In order to identify the School District's Subrecipient Authorized Representatives (SAR) for the FEMA grant, we will need a resolution from the Board.

Motion by John Ard, second by Matthew McNally to approve the resolution authorizing the District to enter into a sub-grant agreement with the Division of Emergency Management in the State of Wisconsin Department of Military Affairs for the program entitled Hazard Mitigation Assistance. Motion carried.

- a. **Policy Updates - NEOLA:** This is one of the three annual NEOLA updates. I have made a file folder with all the hard copies for your review. The first reading will be provided in individual folders for review. Next meeting I will provide some highlights and address any questions before a final reading.

Motion by Roger Herried, second by John Ard to approve the first reading of the NEOLA policy updates, as provided. Motion carried.

- a. **School Funding Advocacy Planning:**
 - 1. Tanya Kotlowski drafted a board resolution to share with our local legislators regarding considerations for creating a fair system of adequate school funding. Discussion regarding this document was very favorable among the board members and each board member signed the resolution.

Motion by John Ard, second by Matthew McNally to approve the board resolution to adequate school funding. Motion carried.

- a. **Resignation/Hiring Recommendations:**
 - . **Resignations:**
 - 1. Lori Goltz: Speech and Language Therapist
 - Approve the resignation of Lori Goltz - she has decided to retire.

Motion by Matthew McNally, second by John Ard to approve the resignation of Lori Goltz. Motion carried.

- . **Hiring (recommendation forms are included in the board packet):**
 - 1. None at this time.
-

iii. **Request for Leave:**

1. None at this time.

Hiring: Reminder: Board is provided information about support staff hires and resignations through administrative recommendations; however, the board is required by statute to approve new teacher and administrative positions.

0. Support Staff Hiring/Resignation and Teacher Reassignment Report:.

Resignations:

- Veronica Sanden, elementary special education paraprofessional
- Jennifer Fuhrmann, HS special education paraprofessional
- Elizabeth Prasalowicz, MS special education paraprofessional
- Alyse Olson/Franke, elementary special education paraprofessional

iv. **Acceptance of Donations/Grants:**

1. The Necedah United Methodist Church: Donated \$736.03 to the Necedah School Community Cares Program (provides services for families and children experiencing food scarcity) through cookie sale.

Motion by John Ard, second by Roger Herried to approve the donation of \$736.03 from the Necedah United Methodist Church for the Community Cares program. Motion carried.

1. Go Fund Me: Heather Moore: Received donations from a Go Fund Me effort by Heather Moore, to restock the Community Closet. The donations include a range of treats and personal hygiene products for students.

Motion by John Ard, second by Roger Herried to approve the restock the Community Closet to provide snacks and essentials for students in need. Motion carried.

1. Real Church Communities: Donated \$500 to the Necedah School Community Cares Program to pay for the backpack program.

Motion by John Ard, second by Roger Herried to approve the \$500.00 for the Necedah School Community Cares Program to pay for the backpack program. Motion carried.

2. **Administrator Reports:**

- . MS/HS report provided by Mark Becker prior to the meeting and could not be here to present the information.

A. Updates

- [N-Gage Academy Application Period Ends March 7 at 3:30pm](#)
- March 6 - Middle School Student Council Sponsored Lock-In
- March 11 - Final Senior Seminar Day
- 5 students are graduating Summa Cum Laude and will be invited to apply to be a graduation speaker this year.
- March 12 - Parent Conferences/8th and 10th grade Planning Conferences

B. Cardinal CallOUTs

- Math counts Team from N-Gage Academy and Necedah Middle School competed at WTC on Friday. Adam Elzanowski placed in the top 10 at the MathCounts Competition and is headed to State.
- Emily Murphy, Isabelle, Emanuel, Maria Blum, Stephanie Emanuel, Mackenzie Hendrickson, and Maggie Stainbrook placed first at the High School Regional Battle of the Books competition.
- HS Powerlifting has many competitors headed to the state competition in March.
- ACT Day is March 11th.

- HS DECA students – Addison Kunferman and Skylar Hydson are attending the DECA State conference.

Mrs. Moore is working to finalize the schedule and planning for 2024-25.

- i. Elementary report by Jessica McCracken
 - Charter lottery will be on March 19th.
 - The PATT team is busy planning the Spring Palooza. Meeting February 18th & March 11th at 6 pm.
 - 91 students signed up for the 3rd to 5th grade dance and they all enjoyed it. There were planned activities - limbo, dodgeball, a movie in one room, board games in another room, etc...
 - Reading night was successful with 77 children on Thursday, February 13th.
 - The Children Heart Challenge through the American Heart Association is wrapping up.
 - 3-5 grades are preparing for the Forward Exam. Next year we will have 2 pilot programs.
 - Battle of the Books and 3rd Grade Invention fair is upcoming.
 - ELA curriculum pilots have started.
 - New Teacher Academy is February 21-22.
 - March 7th is the N-Vision enrollment deadline.
 - March 18th, Grades 4/5 spring musical at 6:30 pm.
 - March 24-28 will be Spring Break.
- ii. District Board Report: Tanya Kotlowski
 - Next Wednesday have meeting here at 5:30-6:30 pm
 - She reports nothing to add following the Friday update she forward to the board.

Motion: by Roger Herried, second by John Ard to adjourn. Motion carried.

Respectfully submitted by:
Matthew McNally, DC, DCCJP
Clerk