SnapPhil Privacy Policy

Last Updated: March 17, 2025

1. Introduction

Welcome to SnapPhil ("we," "our," or "us"). We value your privacy and are committed to protecting your personal information. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you use our SnapPhil - AI Job Application Assistant Chrome extension.

Please read this policy carefully. By installing and using the SnapPhil extension, you consent to the data practices described in this policy.

2. Information We Collect

2.1 Information You Provide Directly

When you use SnapPhil, we collect the following information that you voluntarily provide:

- **Resume Data**: Name, email address, phone number, physical address, work experience, education history, skills, and other professional information you include in your resume.
- **Authentication Information**: Email address, password (stored in encrypted form), and user account preferences.
- **Job Preferences**: Your preferred job titles, industries, locations, and other job search parameters.
- **Application Context**: Additional information you provide to customize how our AI fills out job applications.

2.2 Information Collected Automatically

When you use our extension to apply for jobs, we automatically collect:

- **Website Data**: Form field structure, labels, and content from job application pages to enable our AI to properly fill forms.
- **Application History**: Websites where you've applied for jobs, submission status, and timestamps.
- **User Activity**: Limited interaction data with form elements necessary for automation functionality.
- **Token Usage**: Anonymous metrics regarding API usage to ensure service availability.

2.3 Information We Do NOT Collect

We do not collect:

- Financial or payment information (credit card numbers, bank details)
- Health information
- Personal communications (emails, texts, chat messages outside our extension)
- Browsing history unrelated to job applications

3. How We Use Your Information

3.1 Primary Uses

We use your information for the following purposes:

- **Automated Form Filling**: To analyze job application forms and automatically fill them with your resume data.
- **Cover Letter Generation**: To create personalized cover letters based on job descriptions and your resume information.
- **Application Tracking**: To help you monitor and manage your job applications.
- **Authentication**: To verify your identity and provide access to your account.
- **Service Improvement**: To enhance our AI algorithms and improve our form detection capabilities.

3.2 Communications

With your consent, we may use your email address to:

- Send important product updates and announcements
- Provide notifications about your job applications
- Respond to your inquiries and support requests

We will not use your contact information for marketing purposes without explicit consent.

4. Data Storage and Security

4.1 Local Storage

Most of your data is stored locally on your device within the Chrome browser's secure storage:

- Resume data
- Application history
- User preferences
- Session information

4.2 Server Storage

For users with registered accounts, certain data is stored on our secure servers:

- Authentication credentials (with passwords securely hashed)
- Backup copies of resume data (for cross-device access)
- Application history (for cross-device access)

4.3 Security Measures

We implement appropriate technical and organizational measures to protect your personal information, including:

- Encryption of sensitive data in transit and at rest
- Secure authentication mechanisms
- Regular security assessments
- Limited personnel access to personal data

5. Data Sharing and Third Parties

5.1 Service Providers

We use the following service providers to help deliver our services:

- Google App Script for backend API processing
- CDN providers for serving libraries (FontAwesome, jsPDF)
- AI service providers for form analysis

These providers are bound by confidentiality obligations and are restricted from using your data for any purpose other than providing services to us.

5.2 No Sale of Data

We do not sell, rent, or trade your personal information to third parties for any purpose, including advertising or marketing.

5.3 Legal Requirements

We may disclose your information if required to do so by law or in response to valid requests by public authorities (e.g., a court or government agency).

6. Your Rights and Choices

6.1 Access and Control

You have the right to:

- Access the personal information we hold about you
- Correct inaccurate or incomplete information
- Delete your personal information and account
- Export your data in a portable format
- Restrict how we process your data

6.2 How to Exercise Your Rights

You can exercise these rights by:

- Using the settings within the SnapPhil extension
- Contacting us at privacy@snapphil.ai
- Deleting the extension from your browser

6.3 Data Retention

We retain your personal information only for as long as necessary to fulfill the purposes outlined in this Privacy Policy, unless a longer retention period is required or permitted by law.

7. Data Protection Regulations

7.1 GDPR Compliance

For users in the European Economic Area (EEA), we comply with the General Data Protection Regulation (GDPR). This means:

- We process your data lawfully, fairly, and transparently
- We collect data only for specified, explicit, and legitimate purposes
- We minimize the data we collect
- We keep your data accurate and up-to-date
- We implement appropriate security measures
- We are accountable for our data practices

7.2 CCPA Compliance

For California residents, we comply with the California Consumer Privacy Act (CCPA). Under the CCPA, you have the right to:

- Know what personal information we collect about you
- Request deletion of your personal information

- Opt-out of the sale of your personal information (though we do not sell personal information)
- Not be discriminated against for exercising your rights

8. Children's Privacy

Our extension is not intended for use by individuals under the age of 16. We do not knowingly collect personal information from children. If you are a parent or guardian and believe your child has provided us with personal information, please contact us.

9. Changes to This Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or legal requirements. We will notify you of any material changes by:

- Updating the "Last Updated" date at the top of this policy
- Providing a notification through the extension
- Sending an email to registered users

10. Contact Us

If you have questions or concerns about this Privacy Policy or our data practices, please contact us at:

Email: privacy@snapphil.ai Website: https://www.snapphil.ai/privacy

11. Consent

By using the SnapPhil extension, you consent to the collection and use of information as outlined in this Privacy Policy.

12. Severability

If any provision of this Privacy Policy is found to be unenforceable or invalid, the remaining provisions will continue in full force and effect.