

**Middle School Counseling Meeting Agenda
Southern Crescent Technical College
May 7, 2026
8:30-11:30**

I. Welcome/Celebrations

II. Board Updates

- [Finish the Year Strong](#)
- [Attendance Update](#)
- [Strategic Plan Quarterly Update](#)

III. *The 17 Indisputable Laws of Teamwork: Chapter 16- The Law of High Morale*

IV. ASCA National Model

A. Spring Advisory Council Meeting Agenda and Minutes: **Due Friday, May 1, 2026** in [shared folder](#)

1. Please upload with this naming convention:
 - a) School Name, SpringAdv. Agenda- (OMS FallAdv. Agenda)
 - b) School Name, SpringAdv. Minutes- (OMS SpringAdv. Minutes)

B. SY27 Annual Calendars- **Due Friday, August 21, 2026 (work session)**

C. Activity- Did you remain on track, opportunities for realignment & improvement

D. Comprehensive School Counseling Plan- **Due: Friday, August 28, 2026 (work session)**

1. [School Data Summary](#) helps to guide development of goals in alignment with your school's CSIP. (link will create a copy of the document)

CSCP Goals for 2026-2027	
<p>Academic (2)</p> <ul style="list-style-type: none"> ● Must align to your school's CSIP ● Include your Naviance goal 	<p>Discipline or Attendance</p> <ul style="list-style-type: none"> ● If your school has an attendance or behavior goal for their CSIP, make sure your goal aligns.

E. *Small Groups*

1. At least two small groups next year (one in fall, one in spring)
 - a) Academic/Social Emotional/Attendance/Discipline
 - b) Small Group Highlights & Progress

F. *Annual Administrative Conference* Form due **Friday, September 4, 2026**

1. The goals on your annual administrative conference forms should reflect all of your CSCP goals for SY26-27.
2. Each counselor should have the same goals on their form.

V. Academic/College & Career Readiness: Advisement/College & Career Ready Culture Monitoring:

A. IGP's

1. [Review ICCP Batch Reports](#) (work session)
 2. Make sure that any newly enrolled students complete their ICCP
- B. Naviance Reminders
- C. [CCRPI: Graduation Rates, Attendance, Student Groups](#)
- D. [GOSA](#); [Schools Like Mine](#)

VI. Social/Emotional Domain

- A. SOS (documentation should be uploaded)
- B. Suicide/DCFS Protocol
- C. Child Abuse Protocol
 - a. DFCS reports-ensure you send signed copies to Student Services (DO NOT SCREEN OUT)
 - b. Mandated Reporter sign-in sheets should be uploaded for [fall](#) and [spring](#) folders

VII. Resources

1. [Advisement and Counseling Toolkit](#) (Monitoring)
2. [End of the Year Checklist](#)
3. [2026-2027 TENTATIVE Meeting Dates](#) for School Counselors/College & Career Readiness Coaches
 - a) 2026-2027 Comprehensive School Counseling Due Dates- will also be on the toolkit

Counseling Program Area	Due Date
Annual Calendar	August 21, 2026
2026-2027 CSCP	August 28, 2026
Annual Admin Conference Form	September 4, 2026
High School Profiles	September 11, 2026
Fall Advisory Minutes and Agenda	October 30, 2026
SOS Data	December 4, 2026
SUBS Data	December 11, 2026
Spring Advisory Minutes and Agenda	May 7, 2027

VIII. Advocacy (i.e. PD)

- A. **Counseling Module**
- B. [Monthly Feedback Report](#)

SIGN OUT

