

Noble High School School-wide Work Habits Rubric

On the following page of this document, you will find the Noble High School School-wide Work Habits Rubric. This rubric has been designed to assess whether a student can meet our school's expectations for work habits, as articulated in our Vision of a Graduate Learning Expectation A4:

A4. Work Habits: Demonstrates that he or she is a self-directed learner by completing work on time and maintaining an effective organizational system.

Our expectation at Noble High School is that students will develop work habits that will support them through their post-high-school training, in their careers, and in their lives. We expect that students will show up, that they will arrive in class with the materials they need, that they get their work done by the deadline, and that they participate in activities.

Using this rubric:

This rubric was designed to be used by the teacher to assess the work habits that a student has exhibited over the course of a unit, or at least three times per semester. The first four criteria can be filled out based on the student's homework/assessment completion record in Infinite Campus. The last two criteria ("Task Initiation/Time Management and Organization) are more subjective and can be filled out based on the teacher's holistic evaluation of the student's performance; however, *some teachers may want to use a periodic check-in to gather some data about time management and organization (this kind of check-in is optional, not required.)*

To print the rubric in landscape view, follow these directions: [Landscape Printing](#)

Adopted: 6/2014
Updated: 10/2025



"At Noble High School, we believe all students can learn when provided with a rigorous and personalized education. We use transparent and democratic practices to foster a community of learners that values trust, decency, and equity for all. By creating authentic opportunities for collaboration, performance, and meaningful work, we seek to prepare students through mastery of skills and knowledge so they may participate capably and responsibly in society."

Student Name: Teacher: Date:	Noble High School Vision of a Graduate Learning Expectations A4: Academic- Work Habits	Course: Unit: Assignment:
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Goal: Demonstrates the qualities of a self-directed worker.

Criteria	Students must meet the standard for Academic Honesty in order to receive a passing score on this rubric. Students can demonstrate advanced or distinguished levels of achievement in the other criteria on this rubric. Takes responsibility by following Noble High School's guidelines regarding plagiarism and academic cheating A checkmark indicates that a student meets the standard for Academic Honesty S _____ T _____ NOTE: FIRST OFFENSE - (10-12th GRADE) RECEIVES A GRADE OF NM IN WORK HABITS FOR THE SEMESTER. 8-9th GRADE STUDENTS WILL RECEIVE THIS PENALTY ON THE SECOND OFFENSE.
Academic Honesty	

Criteria	Distinguished (A)	Advanced (B)	Basic (C)	Not Met (NM)	S	T
Meeting Deadlines: Practice - Homework /Classwork	Turns in all practice assignments on or ahead of schedule	Turns in most practice assignments on time.	Turns in at least 75% of practice assignments on time.			
Meeting Deadlines: Assessments	Turns in all assessments on or ahead of schedule	Turns in most assessments on time.	Turns in at least 75% of assessments on time.			
Work Completion	All assignments are done completely and thoroughly.	Most assignments are done completely and thoroughly.	Most assignments are completed, but some assignments may be lacking detail.			
Making Up Missed Work	If absent, student always assumes responsibility before/during/after absence to acquire and complete work.	If absent, student usually assumes responsibility before/during/after absence to acquire and complete work.	If absent, student assumes responsibility, when prompted, to acquire and complete work.			
Task Initiation/Time Management	Always does the following things without prompting: - Reports to class on time - Begins work - Uses class time productively	Usually does the following things without prompting: - Reports to class on time - Begins work - Uses class time productively	With prompting usually does the following things: - Reports to class on time - Begins work - Uses class time productively			
Organization	Always brings required materials to class and can locate materials in a timely manner.	Usually brings required materials to class and can locate materials in a timely manner.	Usually brings required materials to class, but may not be able to locate materials in a timely manner and/or requires teacher support.			
Appropriate Use of Technology Cell Phones	The student consistently (100 - 93%) follows the cell phone policy.	The student mostly (91-85%) follows the cell phone policy.	The student sometimes (83 - 75%) follows the cell phone policy.	The student rarely (0 - 74%) follows the cell phone policy.		
Appropriate Use of Technology Chromebooks/Computer	Chromebook is used consistently (100 - 93%) for academic purposes, adhering to all school guidelines.	Chromebook is mostly (91-85%) used for academic purposes.	Chromebook is sometimes (83 - 75%) used for academic purposes.	Chromebook is rarely (0 - 74%) used for academic purposes.		

Where you are now:

Distinguished	Advanced	Basic	Not Met

SCORE: _____

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