

Linked Accounts

What do Linked Accounts do?

Linked Accounts allow for patrons to manage cards as a group through Aspen Discovery and the forthcoming mobile app. For example, a parent may choose to link accounts with their three children to keep track of checkouts and holds. The parent would also be able to pay fines associated with their linked accounts.

If LIB1 allows for account linking, but LIB2 doesn't, can a patron from LIB1 try to link a patron account from LIB2?

No, there are protections to block this interaction between libraries with different permissions for account linking. There will be a message stating that "Accounts cannot be linked if all libraries do not allow account linking."

Account to Manage ×

Sorry, we could not link to that account. Accounts cannot be linked if all libraries do not allow account linking. Please contact your local library if you have questions.

Library Barcode

1100100566948

PIN / Password

....|

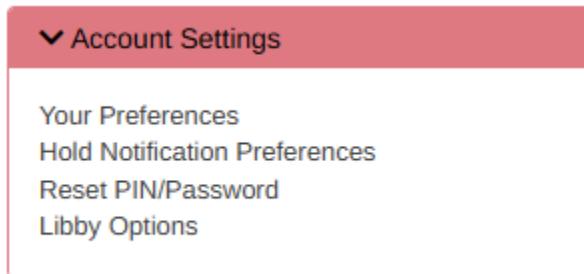
☐ Reveal Password

Close

Add Account

If a patron from LIB1 (who's used to seeing account linking) logs into LIB2's Aspen page, will they be able to manage their linked accounts?

No. The option to view linked accounts will not appear in their Account Settings menu because LIB2's catalog does not have linked account permissions turned on.



No option displays for Account Linking.

Can you unlink at any time?

Yes! See below: [What happens when a patron disables account linking?](#)

Does it follow and honor the groups/families in the ILS?

No. ILS management of groupings only applies to the ILS. Account links will need to be manually created in Aspen Discovery or LiDA/the SELCO app.

What do Linked Accounts look like in Aspen/SELCO app?

Once added, a linked account will appear like this on Discovery. The "parent" account can be managed here. You can also disable account linking from this screen.

Linked Accounts

Linked accounts allow you to easily maintain multiple accounts for the library so you can see all of your information in one place. Information from linked accounts will appear when you view your checkouts, holds, etc in the main account.

Additional accounts to manage

The following accounts can be managed from this account.

- R. IRWIN - SELCO Building System [Remove](#)

[Add an Account](#)

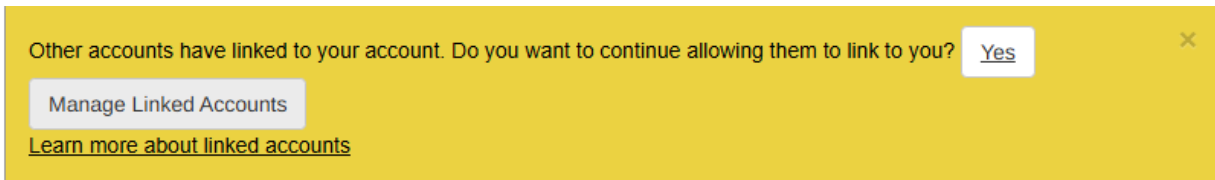
Other accounts that can view this account

The following accounts can view checkout and hold information from this account. If someone is viewing your account that you do not want to have access, please contact library staff.

- None

[Disable Account Linking](#)

The child card looks like this. There's a yellow banner as soon as you log in asking if you want the parent card to continue linking to you. Your Account displays which account is linking to you.



Languages

R. IRWIN

Keyword in Library Catalog

▼ Your Account

Checked Out Titles
» Physical Materials **5**
» Libby **1**
Titles On Hold
» Physical Materials **0**
» Libby **0**

[Browse](#) » Your Account

Your Account

Your account is linked to by T. VENDOR - SELCO Building System. [Learn more about Linked Accounts.](#)

Going to the Linked Accounts screen in the child account allows them to remove the account that can view or disable account linking all together.

The child account can also link back to the “parent” account, allowing for all accounts to view all linked checkouts/holds.

▼ Your Account

Checked Out Titles
» Physical Materials 5
» Libby 1

Titles On Hold
» Physical Materials 0
» Libby 0

Fines \$3.00

Your Library Card

Your Lists
Your Searches
Reading History 0

▼ Account Settings

Your Preferences
Hold Notification Preferences
Linked Accounts
Reset PIN/Password
Libby Options

Browse » Your Account » Linked Accounts

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- T. VENDOR - SELCO Building System Remove

Add an Account

Other accounts that can view this account

The following accounts can view checkout and hold information from this account. If someone is viewing your account that you do not want to have access, please contact library staff.

- T. VENDOR - SELCO Building System Remove

What happens when a patron disables account linking?

A popup will appear asking to confirm that the patron wants to disable all account linking. The system will then prompt the user to change their PIN.

Disable Account Linking



Disabling account linking will sever any current links and prevent any new ones. Do you want to continue?

Close

Accept

Linking Disabled



Account linking has been disabled. Disabling account linking does not guarantee the security of your account. If another user has your barcode and PIN/password they will still be able to access your account. Would you like to change your password?

Close

Request PIN Change

Patrons can choose to change PINs if they so desire. Their Linked Account Screen will look like the following after making this change:

[Browse](#) » [Your Account](#) » [Linked Accounts](#)

Linked Accounts

You currently have account linking disabled.

Enable Account Linking

If someone tries to link to the person who disabled account linking, they will see:

Account to Manage



Sorry, this user does not allow account linking

Name

kodi

Can staff block patron account links?

Anyone with Aspen Local Admin permissions can manually add card numbers to block patron linking. The Aspen Local Admin will go to Aspen Administration -> Primary Configuration -> Block Patron Account Linking. While there, you can block linking to a specific barcode or prevent the account linking functionality entirely for a blocked barcode.

Any library that does not use Aspen Local Admin can submit a Help Desk ticket to have a SELCO Resource Sharing staff member perform this service. By default, SELCO staff will block all account linking unless library staff specify an exception is needed. (ex. Barcode 1 cannot access Barcode 2, but other links to Barcode 1's account need to be preserved).