# MEDICAL EMERGENCIES



## REPORT IMMEDIATELY TO DPS

ON CAMPUS CALL **UM-FLINT DPS** (810) 762-3333

OFF CAMPUS CALL (Not UM-Flint DPS) 9-1-1

Provide clear information to the DPS dispatcher, and stay on the line:

- 1. Your Name
- 2. Your Location
- 3. Nature of the Emergency
- 4. Location of the Emergency (if different)
- 5. Name of the Injured Party(s) (if available)
- 6. Description of the injury/injuries

**NOTIFY YOUR** SUPERVISOR!

Public Safety will arrange for transportation of the injured REMEMBER TO PROTECT YOURSELF AND USE UNIVERSAL PRECAUTIONS



#### WORK RELATED **MEDICAL EMERGENCIES**

- 1. The employee has the right to undergo medical treatment at the university's expense from one of the medical providers listed below. If employee chooses to seek treatment elsewhere, they may be financially responsible.
- 2. Employee's supervisor, Public Safety, or Environment, Health & Safety (EHS) will contact the medical facility to inform them that the employee is in route.
- 3. Contact EHS @ (810) 766-6763, give details of the incident (on voicemail if necessary), also contact HR @ (810) 762-3150 and provide the same information.
- 4. Supervisor (and employee if possible) must complete and submit the Work Connections (WC) Illness or Injury Report Form available at:

#### https://www.workconnections.umich.edu/forms/ by the end of the next work day.

5. All employees who work for the university as a faculty, staff or temporary (including student) employee, as well as non-university contract individuals who work under the direct supervision of a university employee and sustain a work-related illness or injury must complete the WC Illness or Injury Report Form within 24 hours.



### FOLLOW-UP FOR WORK **RELATED INJURIES**

- EHS and UM Work Connections representatives coordinate follow-up care with employee, supervisor, and medical provider, keeping essential university departments informed of injury status.
- 2. Follow-up treatment must be done by a UM-Flint medical provider during the first 28 days in order to qualify for workers' compensation. EHS and UM Work Connections must be notified in writing if the medical provider is changed after 28 days; include providers' name, address and phone number.
- 3. When possible, appointments will be made during normal work hours, or at employee's convenience.
- 4. Employee is responsible for keeping all follow-up appointments. Missed appointment fees will be the sole responsibility of the employee and may be charged by the medical provider.
- 5. The supervisor is responsible for enforcing all work restrictions. EHS and HR are available to provide guidance.
- **6.** At the time of treatment the employee will be given a physician visit report form, it must be submitted to EHS immediately.

### MEDICAL PROVIDERS

#### MINOR INJURY

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#### Henry Ford **Employer Solutions**

(located at Henry Ford - Genesys Hospital) 1 Genesys Parkway, Suite 1620 (810) 606-5957

**Call for Daily Hours** 

University's Designated Medical Provider For Work Related Injuries

#### MAJOR INJURY

#### McLaren Hospital Flint

401 South Ballenger Hwy Flint, MI 48532 (810) 342-2000

#### Henry Ford - Genesys Hospital

1 Genesys Parkway Grand Blanc, MI 48439 (810) 606-5000 or (810) 606-5933 (ER)

#### MINOR INJURY

#### **Hurley Medical Center Urgent Care**

One Hurley Plaza Flint, MI 48503 (810) 262-6744

See Website for Hours

#### MAJOR INJURY

#### **Hurley Medical Center**

One Hurley Plaza Flint, MI 48503 (810) 262-9000