

Uncharted Shores Academy Minutes
Special Meeting of the USA Governing Board
Tuesday, June 28, 2022, at 5:00 PM
330 E Street, Crescent City, CA 95531

[Join Zoom Meeting](#)

Meeting ID: 747 7191 4799 Passcode: z57A65

This meeting will be held both virtually and in person.

The public may join the meeting by clicking on the Join Zoom Meeting link at the top of this agenda or found posted on the school website: <https://shoresacademy.com/the-board>.

*The general public may address the board on any item already listed on the agenda at the time of the Board discussion of the item by indicating interest with a raised hand (in person or virtually). An item **not** listed on the agenda, but is a topic of concern within the board's jurisdiction, may be addressed during the open comment time at the beginning of the meeting. The Board may not respond to any comments **not** listed on the agenda, but may later place an appropriate item on the Board agenda for a future meeting. All comments should be limited to 3 minutes or less and the number of people addressing the Board concerning any one item may be limited due to time constraints.*

I. General Business

- Call to order: 10:02
- Members present: Carla Critz, Linda Monnin, Jody Petersen, Erin Kraemer
- Administration and Secretary Present: Margie Rouge, Shari Smithson
- Minutes of Previous Meeting: (*Attachment #1*) Approved by consent after correcting the heading, which still had the word "Agenda."

II. Open Comments from General Public: (please state name and position for the record – staff, parent, community member, etc.) – no comments

III. Governance

- **UPK Plan:** The plan for implementing the Transitional Kindergarten program presented. (*Attachment #2*) **Action Requested. Erin motioned and Jody seconded to approve the plan as presented. Unanimously approved.**
- **Facilities Rental:** Request to approve the rental of an additional facility, to be used for a library, resource center, and Offshore teacher offices, will be presented for Board approval. The previous Sutter Coast Urgent Care Walk-In Clinic across from Walmart is available for \$1.00 per square foot, which is approximately \$22,500 annually for the space we are thinking about, with another \$3,000 or so for common area maintenance, power, water, garbage, taxes, and insurance, for a total of about \$25,500. \$45,000 has been allocated in the budget for new facilities. Telephone and internet will be additional costs that have not yet been figured in. **Action Requested. Jody motioned, Erin seconded that the former Sutter Coast Walk-In Clinic be approved for a lease as a Resource Center. Unanimously approved.**

IV. Agenda Items Requested for Consideration at a Future Board Meeting: none

V. Adjournment & Confirmation of next meeting. 12:00 Noon adjourned.

The next meeting will be a strategic planning meeting on Tuesday, *August 9, 2022*, 10:00 AM – 3:00 PM, at the school offices, 330 E Street, Crescent City, CA 95531. This will be a planning meeting concerning future facilities, staffing, and governance of the school. Although the public is invited, it will not be open for discussion from the public. There will not be a Zoom session. Interested parties may observe the meeting at the school.

Notices:

1. Appropriate issues may be requested to be placed on the agenda for board deliberation by submitting a written request to the Board President or Executive Director two weeks prior to the board meeting. Items which are considered to be of sufficient importance to the operation and governance of the school will be placed on a future agenda by the Executive Director in consultation with the Board President.
2. Uncharted Shores Academy is nonsectarian in its programs, admission policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. Requests for Disability-related modifications or accommodations needed to participate in USA's open public meetings may be requested through the school office (707-464-9828) at least 72 hours prior to the meeting.
3. Supporting documents for this agenda will be available at the Board meeting, may be found online, or may be requested from the school office prior to the meeting.
4. Minutes from previous meetings may be requested at the school office or printed from the school's website.
5. This agenda was posted at least 72 hours prior to the meeting, in accordance with the Brown Act.