

Teacher, Early Childhood

Chillicothe R-II School District Job Description

Position Title: Teacher - Early Childhood

Department: Early Childhood

BOE Approved 4/15/2025

Reports To: Director of Special Services

FLSA Classification: Exempt

SUMMARY: Instructs children in activities designed to promote social, physical, and intellectual growth needed for successful entry into Kindergarten.

ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other duties may be assigned.*

- Plans individual and group activities to stimulate growth in language, social, pre-academic and motor skills such as learning to listen to instructions, playing with others, and using play equipment. Develops and uses instructional materials suitable for verbal or visual instruction of pupils with wide range of mental, physical, and emotional maturates.
- Develops student self-awareness and worth as an individual within social groups. Encourages students to express themselves creatively in art, music, and dramatic play. Provides appropriate climate to establish and reinforce acceptable student behavior, attitudes, and social skills. Assesses families' needs.
- Cooperates and seeks assistance from other professional staff members.
- Creates an effective environment for learning through functional and attractive displays, interest centers, and exhibits of student's work.
- Provides individual and small group instruction designed to meet individual needs of students in communications skills, health habits, physical skills, and development of self-concepts. Plans and coordinates the work of paraprofessionals, parents, and volunteers in the classroom and on field trips. Communicates regularly with parents by means of a newsletter, notes, phone calls and individual parent conferences.
- Interprets school program to parents in order to strengthen parental understanding of the individual student's needs and the school's role in the pupil's life.
- Has knowledge about Missouri Early Learning Standards and school's approved curriculum of choice.

- Knowledge of and follows Missouri Childcare licensing rules.
- Enriches educational program through study trips to community resources such as museums, parks, and through classroom visits by resource person from the school and community. Shares and interprets these experiences with students and parents.
- Selects and requisitions instructional aids and supplies.
- Promotes parent participation and involvement in education activities provided for their children.
- Serves on district committees as assigned.
- Participates in professional development that supports the District CSIP to improve instructional practices to enhance student outcomes.
- Observes confidentiality regarding students and staff when communicating to others.
- Observes all policies, rules and regulations of the Board of Education as stated in the Board of Education policies.
- Collaborates with other Early Childhood teachers for planning.

SUPERVISORY RESPONSIBILITIES: The employee supervises students in the class, paraprofessionals, and volunteers.

EDUCATION and/or EXPERIENCE: Bachelor's of Arts/Science Degree in Elementary Education and endorsement in Early Childhood.

CERTIFICATES, LICENSES, REGISTRATION: Missouri Teaching certificate in Early Childhood certification. CPR and first aid certification is mandatory and will be provided by employer.

EVALUATION: Performance of this position will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

TERMS OF EMPLOYMENT: Nine-month employee. Salary to be established by the Board of Education.