



Westwood Elementary PTA

Meeting Minutes

May 13, 2025 - 6:30pm



Attendees (17): Charlotte Perz, Dominic Perz, Kristine Morical, Matt Egan, Hugh Roberts, Stephanie MacPhail, Jenny Kilber, Jenny Sinesio, Christie Mendoza, Carrie Newton, Elizabeth Wright, Cody Wright, Emily Jwanouskos, Laura Myren (via Google Meet and in person), Melissa Jacobsen (via Google Meet), Amali De Leon (via Google Meet), and Sara Pahl (via Google Meet).

Welcome/Introductions - Meeting called to order @ 6:30 PM by Charlotte Perz.

PTA Business

- Approval of April 2025 Minutes
 - Motion to approve made by Laura Myren; seconded by Jenny Sinesio; unanimously approved.

BPFAC (Bloomington Parent Family Advisory Committee) Update

- Meeting was Wed 5/7/2025
- You can view meeting minutes from the last meeting via the link on the PTA website.
- Jenny Sinesio expressed interest in being our representative for next year to attend the meetings.
- There will be a speaker series by the Bloomington Police Department on Sextortion.
- BAA was at the BPFAC meeting - they have grants for kids to play sports and they approve most requests. There is a form to fill out to seek this grant.

Principal/Staff Update

- Hugh Roberts, Principal
 - Getting towards the end of the year and it gets busy
 - Field Day coming up - PTA will be providing popsicles
 - 5th Grade Wax Museum coming up - will be outside unless it is rainy
 - 5th grade graduation is on last day of school
 - The staff really enjoyed Staff Appreciation week with the Willy Wonka theme
 - Thank yous to the PTA
- Staff - Steph MacPhail
 - Showed some of the tools our kids work with in classes like micro bits, raspberry pi, makey makey tool (learning about circuits), bee bots, scratch junior block coding, and edison bots. These tools help kids learn about science, reading, coding, etc with technology.
 - We are great in the Bloomington School District at teaching about how to have a coding mindset which is foundational with data/computer science learning.
 - Hoping to bring code club to Westwood next year after school. May need volunteers.
 - Steph is moving to Normandale Hills and Taylor Ingram is coming back next year. She will still be around sometimes to help with the transition though.

Contact Information

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Upcoming Events

- 6/5/25- EOY Playground Night - moved from 5/30/25 due to conflicting events and shortened it to 3:30-5:30pm.
- 6/6/25 - Staff Year End Picnic (WW cafeteria)

Standing/Special Committees

- Worldwide Westwood 5/2/25 (Sara Pahl and Matt Egan) - there were over 260 attendees. Thank you to Matt and Sara for being the first to chair this event and bring it back this year. Also thank you to our EL Staff Rebecca Klevan and Andrea Carew for being a very large help with this event.
- Staff Appreciation Week 5/5-5/9/25 (Charlotte/Melissa) - we received many thanks from the staff.
- Yard Signs - Jenny Kilber - we have them YAY!
 - Shared the plan to request a donation of \$5 and use it as a PTA member incentive so PTA members get one free. Will post on Spirit Wear site, perhaps we will mention the yard signs in a schoolwide message and we will have them at events like playground night and assessment days next year.
- Courtyard Beautification - Hugh/Alexis/Charlotte - over the summer things will be taken out. Alexis is looking into the possibility of grants or other ideas of how to replenish the courtyard. There were many ideas: reaching out to local garden centers for donations, replanting trees, and getting shades to help with the sunlight (also would be good for the playground).

Treasurer Update

- April 2025 Financial Review
 - **Revenue:** Bank Interest, Passive Fundraising, Dines for Donations (Q. Cumber's), and Raffle (combined raffle/bingo concessions from Bingo night).
 - **Expenses:** Diversity/Cultural Events, Family Fun Nights (Bingo Concessions & Playground night snacks), Fall Fundraiser (lunch w/ Principal Raffle winner), Grade Level Grants (2nd grade class supplies), Grant Program (STEM Supplies, Spanish EL Books, & Chair Organizers), Teacher Stipend, Specialist Stipend, PTA Equipment/Supplies/Postage/Printing, PTA Meeting Childcare, and State PTA Training Dues .
- Grant Approvals
 - \$550 for the 5th Grade field trip to Skateville
 - Motion to approve the full grant request of \$550 for the 5th Grade field trip to Skateville made by Carrie Newton and seconded by Laura Myren, and unanimously approved by voice vote by all members in attendance.
- Next Year 2025-2026 Budget review and vote.
 - Discussion of the need to deal with the spend down as we are operating at a deficit to spend down the amount allocated towards a playground which was covered by the city. That is why the additional grant fund was set up as well.
 - Motion to approve the next year 2025-2026 budget as written made by Carrie Newton; seconded by Laura Myren; unanimously approved as written.

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- Picnic Tables
 - The question proposed to the PTA is: "How much does the PTA need to allocate - \$2000-3000 (2-3 tables)?" We need to know this as we hope to purchase them this summer before the start of next school year.
 - Hugh is aiming for 4-5 tables and Amali mentioned looking for a wheelchair accessible option.
 - Amali and Charlotte researched the costs - Estimated cost of tables \$1000 each - Bingo/Raffle \$600 proceeds can go towards. Possibly extra from Grant funds could also go towards this.
 - De Leon family and Wright family offered to donate 1 table each to help get towards the goal.
 - Motion to approve up to \$3000 to be used to order a total of 3 picnic tables with plans to use the Bingo raffle/concession funds and possibly leftover grant funds towards the purchase with the leftover funds being used towards umbrellas with the preference of yellow umbrellas made by Carrie Newton, and seconded by Cody Wright and unanimously approved by voice vote by all members in attendance.

Other/ New Business

- PTA Board Elections
 - Treasurer-elect is currently open. In 2025-26 Treasurer (3 year commitment); Vice-President (2 year commitment); President-Elect are up for election at the end of the school year.
- Nomination Committee - Jenny Sinesio
 - Voting on Vice President, President-Elect, Treasurer, and Treasurer-Elect
 - Note: Kristine is willing to stay on as secretary. Dominic is willing to stay on as Treasurer, but would need to be re-elected. Bylaws state executive board must consist of *at least* President, Secretary & Treasurer
 - Turned over to Carrie Newton the nominating committee.
 - The nominating committee submits the following nominations: Laura Myren for President-Elect, Jenny Sinesio and Jenny Kilber for Co-Vice Presidents, and Dominic Perz for Treasurer.
 - Called for additional nominations. No additional nominations were provided
 - Having received no more nominations, nominations for the offices of Vice President, President-Elect, Treasurer, and Treasurer-Elect are closed.
 - Those who are members in good standing with the Westwood PTA have the privilege to vote in this election.
 - Having no contested positions, we will need a motion to accept this slate of nominees into their respective positions.
 - Motion to accept the nominations made by Sara Pahl, seconded by Cody Wright. Motion passed by all members in attendance by voice vote.
 - Laura Myren was elected to the board as President-Elect for two years. Their term expires

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June 30, 2027.

- Jenny Sinesio and Jenny Kilber were elected to the board as Co Vice Presidents for two years. Their term expires June 30, 2027.
- Dominic Perz was elected to the board as Treasurer for two more years. Their term expires June 30, 2027.
- The outgoing Vice President Matt Egan's term will end on June 30, 2025.

- Meeting prize winner drawing!
- Thank you and goodbyes :(
 - Goodbyes to:
 - Matt Egan on the Board
 - Sara Pahl who has helped immensely with Worldwide Westwood and Dines for Donations
 - Carrie Newton whose children are moving on to new schools

Adjourn - Motion to adjourn made by Laura Myren and seconded by Jenny Sinesio. Meeting adjourned at 8:04 pm.

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