

Mt. Lebanon School District

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Mt. Lebanon SMS Alert Guide

To receive SMS text message alerts from the District, please follow the following instructions:

1.	Login to	Dashboard	and go	to Account	Preferences



2. Click on the **Parent/Student Contact Information** tab along the top of the screen

Parent/Student Contact Information				
Parent/Guardian SMS Numbers				
By entering your SMS phone number below, you are opting in to receive alerts and notifications from the Mt. Lebanon School District. You can stop receiving SMS messages at any time by sending STOP to 67587 Standard message and data rates may apply.				
SMS Phone 1 Closings and Emergencies	000-000-0000			
SMS Phone 2 Closings and Emergencies	000-000-0000			

3. Scroll to the bottom section titled "Parent/Guardian SMS Numbers"

By adding "SMS Phone" number(s) to your Dashboard account, you agree that you are **Opting In** to receive SMS text message alerts and notifications from the District.

When finished, click the **Save** button at the bottom. This may take up to 24 hours to process.

4. Within the next 24 hours you should receive a SMS message from **67587** asking you to confirm your Opt-In request. Please reply with a **Y** and tap send.

Mount Lebanon School District alerts. Reply Y 2 confirm, HELP 4 info. Msg&data rates may apply. Msg freq varies. schoolmessenger.com/txt



You're registered 4 SchoolMessenger notifications. Reply STOP to cancel, HELP for help. Msg&data rates may apply. Msg freq varies. schoolmessenger.com/txt



5. If at any time you no longer want to receive SMS messages, you may remove your number from Dashboard or send the word STOP to **67587.**