

**Policy** 

## **Excessive Absences**

## Excessive Absences in Online Classes

Instructors may drop students for excessive absences. Presence in the online classroom is determined by submitting assignments.

During the fall and spring semester you will be responsible for completing at least one weekly assignment; keep in mind, however, that additional weekly assignments are required during the summer and condensed terms.

If you miss an assignment, you will be counted absent. Students will be dropped on the third absence in an online course.

Since logging in to an online class technically constitutes presence in a virtual classroom, the instructor *may* observe a student's login history through course statistics and assume that the student wants to be actively involved in the class; therefore, the student is responsible for completing the necessary procedures to initiate the withdrawal process.

Information regarding the withdrawal process for online courses may be reviewed here.