

# How to study

## Prioritizing your study

You should prioritize such that you get a better grade (and understanding!) compared to the number of hours you study.

1	Print & do one (or more) Sample exam (from question bank).
2	MCQ/TF- <b>Follow the relevant question bank</b> <ul style="list-style-type: none"><li>20% of questions will be (answer) variations.</li></ul>
3	Broad Questions- <b>Follow the relevant question bank</b> <ul style="list-style-type: none"><li>For answers, follow the mindmaps. Search the keywords using ChatGPT for a better understanding. Use a <a href="#">business model (canvas)</a> to match it to an organizational context. Consider a customer or supplier interaction.</li></ul>
4	2% Bonus Q: Follow the slides, understand the diagrams.

Read the textbook for a complete understanding.

## How to answer a question

- Do mind maps to clearly understand the question
- Answer questions... No matter what..  
Read the question at least twice to understand it and answer accordingly (objectively).
- Keep the readings (textbook, lectures) in mind and/or provide details including any assumption(s).
- If a question asks for an explanation, provide an example.

## Other Great Ideas

- Learn the grading rubric.
- Create cheat-sheets as you study, do not bring them during an exam.
- Practice solved problems in the book (if any)
- Practice assignments (if any)
- Use ChatGPT or Wikipedia, to get additional insight on a problem
- Make a “Google Keep” list such that you can get clarification from your faculty.

## Exam Room Policy

- Move if you have something written by anyone else on your desk.
- Sharing any item is not allowed.
- Only semi/transparent pencil bags are allowed. Keep your stationary on your desk.
- Keep both your hands where the faculty can see them.
- Turn off cellphones. Keep it in your bag.
- Keep your bag underneath the table or in the front area of the exam room.

## Related Video

[Midterm Preperation 2025 04 07](#)

## Broad Question Grading Rubric

Why?	5 max
0 idea, copied!	0
Related writing +	2.5
Definition +	3.5
Most of the main ideas covered.	5
Every Wrong information	-1

# Final Grade Calculation

## Reviewing your grades

During the final week, all assignment grades will be posted online. It will be posted in a (approximate) sequence like this

- Attendance posted
- Quiz grades posted
- Midterm and bonus grades posted
- Lab and bonus grades posted
- Group Assignments and bonus grades posted

You can review while the grades are getting posted. After all the grades are posted, you will get 1 day for a final review.

Your grades will be weighted as described in the course outline. Curves might be applied in line with the department policy. The total and letter grades will not be posted online as it is against the NSU policy.

If you have a dispute during this time, please review the dispute resolution section.

## Why are there errors?

Even when your faculty tries to remove errors during your grading, errors are natural. To reduce the errors, you are given times to provide your feedback before the grades will be turned in.

## What to do if you find an error in your grade?

If you find an error in grading, you have to create a dispute as soon as possible. During the final grade submission week, you will have 1 day to dispute grades after it is published.

Email me with your concern. You might be asked to seek help from the facebook-group/class-monitor in cas your email is not clear. Also you can get help from facebook

Your dispute should be resolved immediately.

In case of two false disputes, you will not get time for making another dispute. This is because the time it takes to review makes it difficult. Consider reviewing materials before you make a dispute.