

Corvian Community School
Board of Directors Meeting (in Person) – May 19, 2026
Open Session Meeting Minutes

[X] Regular Session [] Special / Emergency Session

Attendees:

[X] Jessica Culpepper, Chair
[X] Heather Hucks, Vice Chair
[X] Drew Polly, Treasurer
[X] Sarah Edwards, Secretary
[X] Angela Martin, Assistant Secretary
[] Sherri Chisholm, Member (not in attendance)
[X] Adriana Quaranto, Member
[X] Jermaine Burns, Member

Guests:

[X] Nicki Sinclair, Executive Director

• **Call to Order**

- Jessica Culpepper called the Board Meeting to order at 7:03 p.m.
- Reading of the Mission Statement.

➤ **Action:** Jessica called for a motion to approve the April 28, 2026 Board Meeting Minutes. Jermaine Burns made a motion, seconded by Adriana Quaranto; all in favor. **Motion passed**

• **Public Comment**

The Harrison family shared concerns regarding the transportation and carpool pattern at Corvian. The family and Corvian have reached out to the NC DOT, Charlotte-Mecklenburg Transportation, and the Charlotte-Mecklenburg Police Department for solutions to the transportation.

• **Executive Director's Updates**

- Nicki provided a brief overview of the April financials.
 - ❖ State funds have increased more than budgeted with a year end surplus of \$86,705.
 - ❖ There is 156 days of cash on hand with a 1.1 debt ratio.
 - ❖ Fundraising is currently over the budget. The budgeted amount was \$70,000 and \$145,000 has been received.

- Nicki provided the proposed 2026-2027 budget and payscale.
 - ❖ The proposed payscale includes a 2% cost of living increase. The state budget may give an 8% increase to teachers. A portion of the increase will be shared with teachers.
 - ❖ The proposed budget includes an ADM of 1,475 students.
 - ❖ The budget will meet the 1.0 debt ratio. If Corvian receives 3% funding from the state, the debt ratio will jump to 1.1. A back-up plan was discussed to obtain the 1.1 debt ratio.
- **Action:** Jessica called for a motion to approve the budget for the 2026-2027 school year. Heather Hucks made a motion, seconded by Drew Polly; all in favor. **Motion passed**

- Nicki shared an update on the attorney interviews.
 - ❖ There are three law firms that have been interviewed by Nick and the admin team.
 - ❖ Nicki and the admin team are leaning toward Matthew Tilley with Womble, Bond, Dickinson Law Firm. He works with the Charter Coalition and serves on a charter school board.
 - ❖ Matthew Tilley is to send his proposal for review.

- Nicki shared three quotes for the middle school HVAC replacement.
 - ❖ Nicki recommended the quote of \$29,829 with MCI Mechanical.
- **Action:** Jessica called for a motion to approve the quote for the middle school HVAC replacement of \$29,829. Drew Polly made a motion, seconded by Heather Hucks; all in favor. **Motion passed**

- Nicki shared an IT Group comparison update between two groups.
 - ❖ The groups are the Tech Group and ANC Group. The Tech Group has experience working with other charter schools.
 - ❖ The Tech Group would like to perform an assessment to determine what the needs are at Corvian. They would provide a quote and service fee after the assessment. The assessment would cost \$5,000.
 - ❖ Nicki is to check on the Tech Group references with other charter schools before a decision is made for the Tech Group to give an assessment.

- Nicki shared the amendment to the Code of Conduct. The amendment would continue throughout the rest of this school year.

➤ **Action:** Jessica called for a motion to approve the amended Code of Conduct. Jessica Culpepper made a motion, seconded by Heather Hucks; all in favor. **Motion passed**

➤ **Action:** Jessica called for a motion to begin open session and approve new hire employees for next school year at 8:28 p.m. Heather Hucks made a motion, seconded by Drew Polly; all in favor. **Motion passed**

With no further business to be discussed, Jessica Culpepper adjourned the meeting at 8:29 p.m.

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Closed Session Meeting Minutes

☒ Regular Session ☐ Special / Emergency Session

Attendees:

☒ Jessica Culpepper, Chair
☒ Heather Hucks, Vice Chair
☒ Drew Polly, Treasurer
☒ Sarah Edwards, Secretary
☐ Angela Martin, Assistant Secretary (not in attendance)
☐ Sherri Chisholm, Member (not in attendance)
☒ Adriana Quaranto, Member
☒ Jermaine Burns, Member

Guests:

☒ Nicki Sinclair, Executive Director

Closed Session

○ The Board went into Closed Session to discuss the new hire employees for the next school year.

➤ **Action:** Jessica Culpepper called for a motion to initiate the Closed Session at 8:15 p.m. Heather Hucks made a motion, seconded by Drew Polly; all in favor. **Motion passed**

