

Mount Diablo Elementary PFC General Meeting Minutes

October 15, 2024

Agenda Item	Report
Call To Order	The meeting was called to order by Lindsay at 7:06pm in the MDE library. A Zoom component was also simultaneously in session. The minutes from the September meeting were presented for approval. Lindsay makes a motion to approve minutes as written. Megan seconds motion and minutes approved unanimously. Going forward draft minutes will be on the website following the meeting.
President Report Alli Battistelli & Lindsay Gage Ring	Thank you for coming! No report from Alli and Lindsay. We appreciate you being here.
Recording Secretary Kelly Jenson	No updates. <i>Approved minutes will be uploaded to the PFC Google drive and the PFC website.</i> https://sites.google.com/site/mountdiabloelementarypfc/
Treasurer Report Tiffany Waller & Pauline Li	Tiffany provides an overview of the 2024-2025 bank balances: • Large amount of deposits this month including Otis Fundraiser. • Expenses include instructional assistant, outstanding checks, supplies hold 25/26 and 5th grade camp carryover. • Operating budget update: Otis and Ed Fund deposits have come through and were more than budgeted. Employer Match/United Way is looking good, please keep requesting matching gifts. We really appreciate that! ○ Haven't yet paid for instructional assistants and Garden Instruction was just funded. ○ Expenses reflect doing business as a school. • Carryover budget update: Largest amount cleared was \$6,000 for Lexia (previously voted on). ○ \$12,205.55 for student supplies ○ Playfied account update: actual includes PE equipment, foot charms, and Memorial Bench. • Tiffany asks for any questions to group, no concerns voiced. • Please reach out with any questions! • Ed Fund and Otis have helped start us off on the right foot and extra early parent donations are really helping. *Full treasurer report is available on the PFC website. https://sites.google.com/site/mountdiabloelementarypfc/
Principal Report Miranda Romo	• Ms. Romo reports that 3 students were acknowledged at the Clayton City Council meeting for Do the Right Thing. • Upcoming Events at MDE: ○ The Great California Shakeout is 10/17 at 10:17am. ○ Red Ribbon week is next week! ○ Street smart assembly on Wednesday ○ Halloween Parade info will be coming out in the newsletter tomorrow, look

	for details! ● Still finishing up the current construction phase, things are moving along. We are working on a safety plan for upcoming construction phases. ● Everything is going well at MDE and the kids are doing great! ● Miss Howisey presents the idea of setting up a Dia De Muertos altar at school and plans to do different art projects throughout grade levels to decorate the altar. ○ Looking for help in receiving donations for decor. Would like to have it all put together by the week of Halloween.
Parliamentarian Laney Cline-King & Brian Jenney	● Brian notes that Laney, MJ and Jackie Price volunteered for the PAC committee. Thanks for volunteering! ● Still looking for an Eagle-a-Thon co-chair to work with Tiffany Pogue for event on May 2nd. ● Paulina Hazzard volunteers and will be put in touch with Tiffany.
Teacher Liaison Danielle Lovejoy Katrina Reyes	● Miss Lovejoy thinks flyers and Konstella messages are coming out in great time, everything is concise and clear; it is really appreciated! Looking forward to all of the upcoming events. ● Alli asks about any STEM fair information - Miss Lovejoy reports it will be at school and they will plan it. ● Dates of upcoming events confirmed: ○ Auction March 21, 2025 ○ Eagle-a-Thon May 2, 2025
Education Megan Eorio-Panza	● Next week is Red Ribbon Week, look for a flyer in Monday mail! ● Assembly will include topics of bullying, kindness, and inclusion. ● Anyone who wants to help decorate on Sunday, please come over at 1:30pm to help! ● Otis pickup is tomorrow, October 16th in the MUR. You MUST pick up your items tomorrow. We will send out an alert when it is ready for pickup.
Operations MJ van Leeuwen & Ted Meriam	● Ted reports that he and MJ sent out welcoming emails to the committees and received good feedback from committee volunteers about touching base and feeling included. ● Committee Updates: ○ Patti O'Brien is working with Nadine for paper supply liaison. ○ Spiritwear delivered over \$1000 profit for PFC! More than 300 items were ordered. We are reopening from November 1-15th for the second time if you missed the first order! ○ Kelly Bernel is onboarding Denise for next yearbook chair and Jackie for next staff appreciation chair. ○ We are looking to schedule the first staff appreciation lunch in November. ○ MJ updates that she is coordinating with room parents for Fall Fest - we need baked good donations. There are several classes that don't have any donations yet - please sign up! ○ Door dec committee: Valerie is the new chair ■ MJ will get Kerri Klein and Valerie in touch to help with transition ■ Valerie introduces herself on Zoom and is excited to take this on!

	○ Disaster prep committee: Katie Landini going through and taking inventory of supplies. ■ Megan reports that backpacks are all ready to go.
Events Molly Berry & Sarah Brinkman	● Sarah reports that Fall fest next Friday, tickets are on sale! ○ You can buy tickets at the bottom of the hill and in front of school. Get your deal on tickets by purchasing early! ○ Sign up genius link is active. Please sign up for volunteering! There are many shifts, it would be great to keep all activities open if we get enough help. ● Reminder that the MDE Auction is scheduled and details will be coming soon.
Fundraising Carolina Cvetovac	● Carolina notes the Dine and Donate at Chipotle tonight! ● There is another one at Nick the Greek on November 7th. ● Please support the PFC and get involved!
Communications Whitney O'Connor	● Whitney reports that the marquee is back working. It is available for personalized messages. There is a form to fill out on Konstella, which is also available in the office. Nadine needs <u>2 weeks notice</u> and they run for the entire week. ● The cost is \$10. You must write out checks to Mount Diablo Elementary Parent Faculty Club (full name) and not MDE PFC.
Parent Advisory Committee (PAC) MJ van Leeuwen	● MJ reports she just joined and was sent the notes of the last meeting by Laney. The district is willing to add any topics parents have concerns about to the agenda. The October meeting (10/22) will be about the LCAP which is quality of education and meeting CA state standard goals.
New Business/Open Forum	● Tiffany Pogue joined via Zoom with an update on the Eagle-A-Thon. A date of May 2nd is secured. We are looking at sponsorships and getting fundraising prizes. If anyone would like to support the process, please reach out to her.
Meeting Adjourned	● Meeting is adjourned by Lindsay at 7:46pm. Thanks everyone!
Attachments	● <i>Full treasurer report is available on the PFC website.</i> https://sites.google.com/site/mountdiabloelementarypfc/ ● <i>Approved Minutes</i> https://sites.google.com/site/mountdiabloelementarypfc/about-us/meeting-minutes?authuser=0