

# Linwood Parent and Family Engagement Plan

*In accordance with The No Child Left Behind Act of 2001 (NCLB) & Every Student Succeeds Act of 2015 (ESSA)*

Parents, staff, and the building administrator have developed this Parent and Family Engagement Plan in accordance with NCLB Section 1118 and ESSA Section 1116 activities which are accomplished at **Central Elementary** in the ways listed in each section.

ESSA Section	Ways in Which Linwood Elementary Staff Accomplish these Activities
<b>1116 (c)(1)</b> Convene an Annual Title I Parent Meeting at a time convenient to parents to inform parents of the Title I requirements and their right to be involved	An annual meeting is held which includes information for parents on: <ul style="list-style-type: none"> <li>• Title I Parent Meeting in the fall to inform parents about eligibility for Title I and services that students will be receiving.</li> <li>• FAST Meeting monthly</li> <li>• All Parent will be invited</li> </ul>
<b>1116 (c)(2)</b> Offer flexible number of meetings at times convenient to parents and provide transportation, child care, or home visits as it relates to parent involvement	Meetings are offered at times convenient for parents and if needed, transportation, child care, and home visits can be arranged: <ul style="list-style-type: none"> <li>• To encourage parents to attend these meetings, the school will offer training to parents and families to improve student success and achievement. In situations that prevent parents and families from coming to the school for meetings, school personnel may arrange to meet the parents and families at a mutually convenient time off campus.</li> </ul>
<b>1116 (c)(3)</b> Involve parents in an organized, ongoing, and timely way in the planning, reviewing, and improvement programs under Title I, including the development of the Parent Involvement Plan and schoolwide Plan	Parents are involved in the development of the school improvement plan and Title I Program development in the following ways: <ul style="list-style-type: none"> <li>• An annual evaluation of the parental involvement plan will be conducted with in a meeting involving stakeholders to review policies.</li> <li>• Parents may give feedback at Parent Teacher conferences, and end of year satisfaction surveys. Barriers to greater parental involvement will be identified (such as limited English, limited literacy, economic disadvantage, disability, etc.) and strategies to improve parental involvement will be implemented.</li> <li>• Each year the School Compact, School Improvement Plan and Curriculum guide is reviewed by our school improvement team which includes parent representatives.</li> </ul>
<b>1116 (c)(4)(A)</b> Provide parents of Title I children timely information	Parents are provided information regarding the school programs in the following ways: <ul style="list-style-type: none"> <li>• Annual Title I Information Night</li> <li>• Fall Curriculum Nights</li> <li>• Parent conferences (Fall/Spring/additional conferences upon parent request)</li> <li>• Parent Notification Plans for students receiving intervention support (Elementary, MTSS documentation)</li> <li>• Skyward</li> <li>• Trimester Progress Reports and Report Cards</li> <li>• District Web Site – Policy available on website</li> <li>• Kindergarten Roundup – family awareness evening and coordination with daycares and preschools to educate all involved about kindergarten expectations</li> <li>• Parent Workshops</li> <li>• Home Visits</li> <li>• Class DOJO</li> </ul>

	<ul style="list-style-type: none"> <li>● Telephone Calls/Email correspondence</li> <li>● 3 rd. – 5 the grade state assessment reports (M-STEP)</li> <li>● FASTBridge and DIBELS reports</li> </ul>
<b>1116 (c)(4)(B)</b> Provide parents of Title I children a description and explanation of the curriculum used at the school, the forms of academic assessment used to measure progress, and the proficiency levels students are expected to meet	<p>Parents are provided information about the school's curriculum, assessments, and proficiency level expectations in the following ways:</p> <ul style="list-style-type: none"> <li>● Fall Kindergarten Orientation/Fall Open House/Meet the Teacher Night</li> <li>● Orientation and Schedule Pick-Up (Secondary)</li> <li>● Curriculum Nights that incorporate activities to support families in working with children in literacy, math, etc.</li> <li>● Parent Workshops</li> <li>● Take Home Programs</li> <li>● Summer Take Home Reading Activities</li> <li>● Spring Kindergarten Roundup</li> <li>● Fall Title I Information Night</li> <li>● Monthly School Newsletter/Classroom Newsletters/District publications</li> <li>● District Website provides families with materials and resources to help their child achieve success</li> <li>● Parent/Teacher Conferences</li> <li>● Assessment letters sent home for FASTBridge, DIBELS</li> </ul>
<b>1116 (c)(4)(C)</b> Provide parents of participating Title I students opportunities for regular meetings to formulate suggestions, to participate in decision making as it relates to their child's education, and to respond to any suggestions as soon as possible	<p>Parents have opportunities to share suggestions, participate in decision making, and respond to any suggestions in the following ways:</p> <ul style="list-style-type: none"> <li>● FAST meetings to provide suggestions and participate in decisions</li> <li>● Parent/Teacher Conferences</li> <li>● Annual Title I meeting</li> <li>● Annual Curriculum Meeting</li> <li>● Email Correspondence</li> <li>● District School Improvement</li> </ul>
<b>1116 (c)(5)</b> Ensure that if the schoolwide plan is not satisfactory to parents of participating students, submit any parent comments on the plan when the school makes the plan available to the Local Education Agency	<p>If parents are not satisfied with the school improvement plan or programs, they have opportunities to make comments by:</p> <ul style="list-style-type: none"> <li>● Phone</li> <li>● Email</li> <li>● District School Improvement Meetings</li> <li>● Satisfaction Surveys</li> <li>● In Writing</li> <li>● In Person</li> </ul>

ESSA Section	
<b>1116 (d)(1)</b> Jointly, with parents, develop a school-parent compact that outlines how the entire school staff, parents, and students will share the responsibility for improved student academic achievement	<p>The School-Parent Compact was developed in collaboration with parents :</p> <ul style="list-style-type: none"> <li>• The current School Compact is reviewed each year and updated with feedback from all stakeholders during School improvement meetings. The Compact is reviewed with all parents during Parent Teacher Conferences, and sent home with report cards for anyone that did not attend Parent Teacher Conferences</li> </ul>
<b>1116 (d)(2)(A)</b> Include a schedule for Elementary Parent/Teacher Conferences, at least annually, during which the Compact will be discussed with parents as it relates to the individual child's achievement	<p>The Parent/School Compact will be shared annually at Parent/Teacher Conferences each fall. This is an opportunity for the parents and the teacher to share ways in which they can jointly support the child's learning at home and school.</p>
<b>1116 (d)(2)(B)</b> Provide frequent reports to parents on their child's progress	<p>Student progress is reported to parents in several different ways at a variety of time throughout the school year including:</p> <p>The district has a balanced assessment system K-12. District assessments are in place and are aligned to the states requirements. Classroom teachers also have local assessments to measure progress. The district gives the state adopted assessments annually.</p> <p>Current assessments:</p> <ul style="list-style-type: none"> <li>• FastBridge</li> <li>• DIBELS</li> <li>• Running Record</li> <li>• Phonics for Reading (K-5)</li> <li>• Phonic First Assessment (K-3)</li> <li>• Leveled Literacy (6-10)</li> <li>• M-STEP 3-8 and 11</li> <li>• PSAT 8-10</li> <li>• SAT 11</li> <li>• M-STEP 3-8 and 11</li> <li>• Common Assessments (K-12)</li> <li>• Classroom level assessments and projects</li> <li>•</li> </ul>
<b>1116 (d)(2)(C)</b> Afford parents of children receiving Title I services, reasonable access to staff, opportunities to volunteer, and participate in their child's class, and observation of classroom activities	<p>School staff ensure parents have access to communicate with them about their child's education in a variety of ways including:</p> <ul style="list-style-type: none"> <li>• Parents are encouraged to use email, phone contacts and face to face contact to communicate with teachers and administration about the student's progress. Parents are invited in to volunteer in the classroom and on field trips throughout the year. Parents are organized to help on Field Days, Holiday parties and special events. Parents are also encouraged to participate in VIP days throughout the year.</li> <li>• Two way communication Apps such as Class Dojo</li> </ul>
<b>1116 (d)(2)(D)</b> Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand	<p>School staff ensures regular two-way communication between staff and family by:</p> <ul style="list-style-type: none"> <li>• Linwood Elementary will, with the assistance of the district assist parents and/ or families, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents and or families as equal partners, in the value and utility of contributions of parents and /or families, and in how to implement and coordinate parents and /or</li> </ul>

	<p>families programs and build ties between parents and/or families and schools.</p> <ul style="list-style-type: none"> <li>Linwood Elementary will, to the extent feasible and appropriate, take the following actions to ensure that information relate to the school and parent-programs, meetings, and other activities, is sent to the parents and/or families of participation children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand: <i>Upon identification of parental need for information in another language or in another format, the school will take steps to ensure that the parent request is fulfilled.</i></li> <li></li> </ul>
<b>1116 (e)(1)</b> Shall assist parents served by the school in understanding the State's academic content standards, the State and Local assessments, and how to monitor their child's progress	<p>School staff annually shares the State's content expectations with parents, the state's annual assessment with parents, and how to monitor their child's progress.</p> <ul style="list-style-type: none"> <li>Work sent home weekly</li> <li>Mid Marking Period progress reports</li> <li>IEP progress reports</li> <li>3 Week RTI Reports</li> <li>Report cards at the end of each Marking Period</li> <li>Parent teacher conferences held twice per year</li> <li>FastBridge Benchmark reports in ELA &amp; Math</li> <li>DIBELS Benchmark reports in ELA</li> <li>Parent access to grades/progress on Skyward</li> <li>M-Step reports</li> <li>Grade level parent meetings as needed</li> </ul>
<b>1116 (e)(2)</b> Shall provide materials and training to help parents work with their children at home to improve their children's achievement	<p>Staff will provide parents with appropriate materials and offer training in our school to enable them to support their child's academic progress. These include:</p> <ul style="list-style-type: none"> <li>Linwood Elementary Library - Leveled reading books</li> <li>Classroom Libraries</li> <li>Open House/ Back to School Night</li> <li>Parent Resources</li> <li>Classroom Newsletter</li> <li>Parent Nights</li> <li>On-line resources (RAZ Kids Lower Elementary)</li> <li>Library Partnerships</li> <li>Kids Read Now (Summer Reading)</li> <li></li> </ul>
<b>1116 (e)(3)</b> Shall educate staff in the value and utility of parents' contributions. Staff shall receive guidance in ways to reach out to parents, to communicate with parents, to coordinate and implement parent involvement programs, and to build relationships between the parents and the school.	<p>On-going professional development for staff on effective ways to increase parent involvement occurs annually.</p> <p>Grade Level meetings - What works with parents and how to engage them in their child's learning</p> <p>b) Parents Feedback on surveys</p> <p>c) Parent feedback from Parent Teacher Conferences</p> <p>d) SIP Goals and Strategies all include a Parent Involvement component</p> <ul style="list-style-type: none"> <li>e) Parent involvement power point is shared with staff annually</li> </ul>
<b>1116 (e)(4)</b> Shall coordinate and integrate parent involvement programs and activities with other programs that	<p>Coordination with other programs for parent involvement includes:</p>

encourage and support parents in more fully participating in the education of their children	<ul style="list-style-type: none"> <li>● Transition to Kindergarten: Kindergarten activity to educate preschool families and activities to educate daycares and community stakeholders on Kindergarten expectations</li> <li>● GSRP – Great Start Readiness Program: Preschool program located in our school district that prepares students for Kindergarten expectations</li> <li>● District School improvement Team Collaboration</li> <li>● Community Mental Health</li> <li>● Local Law enforcement- School Liaison Officers, Probation Officers</li> <li>● ISD - school psych, counselors, autistic consultant, OTPT, speech and school Social Worker</li> </ul>
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ESSA Section	
<b>1116 (e)(5)</b> Shall ensure information is shared with parents in a language and format they can understand	<p>Information is shared with parents in a language and format they can understand. Examples include:</p> <ul style="list-style-type: none"> <li>● Information that is distributed at Open House is given in Parent Friendly language, free of acronyms and jargon</li> <li>● Information that is distributed at Parent Nights (Math Night &amp; ELA Night) is given in parent friendly language, free of acronyms and jargon</li> <li>● Forms may be modified in a foreign language when needed</li> <li>● Parent friendly language is used in the Classroom, Building and District newsletters</li> </ul>
<b>1116 (e)(14)</b> Shall provide other reasonable support for parental involvement activities as parents may request	<p>Parents are provided with other reasonable support such as:</p> <ul style="list-style-type: none"> <li>● School Improvement Team - has an ongoing parent members</li> <li>● Title I Parent meeting Survey</li> <li>● Back to School Night</li> <li>● Parent input on school forms - parent compact, curriculum standards</li> <li>● Monthly Parent Teacher Committee meeting feedback</li> <li>● On-line resources</li> </ul>
<b>1116 (f)</b> Shall provide full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children	<p>Staff provide opportunities for full parent participation:</p> <ul style="list-style-type: none"> <li>● Linwood Elementary will, to the extent feasible and appropriate, take the following actions to ensure that information relate to the school and parent-programs, meetings, and other activities, is sent to the parents and/or families of participation children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:</li> <li>● <i>Upon identification of parental need for information in another language or in another format, the school will take steps to ensure that the parent request is fulfilled.</i></li> </ul>