

Quorum is 23 members representing 19 units

The mission of the San Diego Unified Council of PTAs is to make every child's potential a reality by engaging and empowering families and communities to advocate for all students in the San Diego Unified School District in cooperation with the National PTA, the California State PTA, and Ninth District PTA.

I. Call to order - Veri Chavarin, SDUCPTA President

II. Consent agenda

- a. File [May 12 Association Meeting Minutes](#) for financial review
- b. Ratify President's appointment of Heather Boye as Parliamentarian, Amy Wood as Communications Chair, Anjali Patel as Health & Wellness Chair, Connie GreyBull as Title VI Indian Education Chair, and Gisa Dang as Diversity Equity & Inclusion Chair.
- c. Treasurer's [Report May 12, 2025 - August 30, 2025](#)

Treasurer's Summary Report ~ California Coast Account Ending 0008 May 12, 2025 to July 30, 2025					
	Checking (Previous)	Primary Savings (Previous)	Money Market (Previous)	Online Deposits (Previous)	Total
Beginning Balance as of 05/12/2025	\$ 17,708.06	\$ 5.00	\$ 27,890.21	\$ 5,701.48	\$ 51,304.75
Deposits	\$ 8,001.00	\$ 2,000.09	\$ 1.96	\$ 15.41	\$ 10,018.46
Disbursements	\$ 24,401.16	\$ 2,005.09	\$ 27,892.17	\$ 5,716.89	\$ 60,015.31
Ending Balance as of 07/30/2025	\$ 1,307.90	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,307.90

Treasurer's Summary Report ~ California Coast Account Ending 4364 May 12, 2025 to July 30, 2025					
	Checking (Current)	Primary Savings (Current)	Money Market (Current)	Online Deposits (Current)	Total
Beginning Balance as of 05/12/2025	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Deposits	\$ 17,163.25	\$ 5.09	\$ 27,892.56	\$ 5,716.89	\$ 50,777.79
Disbursements	\$ 5,942.140	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,942.14
Ending Balance as of 07/30/2025	\$ 11,221.11	\$ 5.09	\$ 27,892.56	\$ 5,716.89	\$ 44,835.65

Totem Membership as of July 29, 2025: 1,092

Ratify check #5524-5530 and checks 816200797, 816200798, 81600799 in the amount of \$ 7,745.16 from the Cal Coast Previous Checking ending 0008. A list of the checks can be found on the Treasurer's Report.

Ratify check #101-107 and checks 50444695 in the amount of \$ 4,937.14 from the Cal Coast Current Checking ending 0008. A list of the checks can be found on the Treasurer's Report.

III. Action Items

- a. Move to approve the consent agenda**
- b. Move to adopt [2025-26 calendar / programs](#)**
- c. Move to set the Council assessment to \$50 per unit**
- d. With the recommendation of the executive board, move to adopt [2025-26 budget](#)**
- e. Move to release all funds in the 2025-26 budget I and pay all necessary bills between August 1, 2025, to June 30, 2026, not to exceed the budgeted line item.**
- f. Move to close the old SDUCPTA California Coast Account ending in 0008 and transfer the remaining funds of \$1,307.90 to the California Coast Account ending in 4364.**
- g. Move to ratify the transfer of funds from Cal Coast Accounts ending in 0008 to the new SDUCPTA Cal Coast Account ending 4364. A list of the fund transfer can be found on the Treasurer's Report.**
- h. Move to file the [2024-2025 Financial Report](#) to prepare for the Annual Filing of the Tax Return and Charitable Trust Form due November 15, 2025.**
- i. Move to adopt [2025-26 calendar / programs](#)**
- j. Move to set the Council assessment to \$50 per unit**

IV. New Business

Open positions: standing committee chairs (Outreach, Membership, Legislation, VAPA, Reflections), ICOC representative

Goals for the upcoming year

V. Officer Reports

President / Communications	Veri Chavarin
Treasurer	Karla Orsa
Executive Vice President	Janis Tan
Secretary	Rebecca Kanter
Hlstorian	Cate Diaz
Financial Reviewer	Amanda Keton

Student Representative

Ray Santiago and Henry Wood

Parliamentarian

Heather Boye

VI. Committee Reports

Health and Wellness

Anjali Patel

Title VI Indian Education

Connie GreyBull

Diversity Equity & Inclusion

Gisa Dang

Communications

Amy Wood

VII. Roundtable

VIII. Adjourn

The next Association meeting is scheduled for January 20, 2025, at 6:30 PM via Zoom.

Deadlines and due dates

- Sept 15 Annual financial report for the previous PTA year (copy) due to Council
- Sept 15 Year-end audit for the previous PTA year (copy) due to Council
- Sept 30 Unit adopted budget for the current PTA year (copy) due to Council
- Oct 8 Remit minimum membership dues to Council to qualify for state award
- Nov 1 Remit minimum membership dues to Council to stay in good standing
- Nov 1 Remit insurance premium directly to AIM. Budget approximately \$285
- Nov 1 Remit council assessment of \$50
- Nov 15 Deadline to file tax returns for fiscal year July 1 – June 30
- Nov-Dec Send to Council copies of Federal 990, State 199, RRF-1 & CT-TR-1
- Nov-Dec Insurance premium payment due directly to AIM (budget \$300+)
- Dec 15 Deadline to file tax returns for fiscal year August 1 – July 31
- Dec 15 Send to Council copies of Federal 990, State 199, RRF-1 & CT-TR-1
- Jan 1 Workers' compensation annual payroll report due directly to AIM
- January Elect nominating committee at your Association meeting