

October 18, 2023
OFFICIAL MINUTES
of the
DOUGLAS COUNTY BOARD

*Members of the Douglas County Board convened in regular session at 9:00 A.M., County Board Room, Courthouse, Tuscola, Illinois. Chairman of the Board, Tom Hettinger called the meeting to order and led the members in the Pledge of Allegiance to the Flag.

ROLL CALL

*Members answering roll call: Bibby Appleby, Tom Hettinger, Phil Morris, Dan Henry, Ed Carleton, and Gary Luth.

PRESENT: 7

ABSENT: Hein

APPROVAL OF SEPTEMBER 20 2023, REGULAR BOARD MINUTES

***Motion by Appleby/Carleton:** To approve the September 20, 2023, Regular Board Minutes.

YEAS: 6

ABSENT: Hein

Motion Passes.

APPROVAL OF MONTHLY FINANCIAL OBLIGATIONS

***Motion by Morris/Luth:** To approve the monthly financial obligations for the County as reviewed by the Budget and Finance sub-committee.

YEAS: 6

ABSENT: Hein

Motion Passes.

APPROVAL OF MONTHLY REPORTS OF FEES

***Motion by Henry/Morris:** To approve the monthly reports of fees of the County offices as prepared.

YEAS: 6

ABSENT: Hein

Motion Passes.

COUNTY WIDE ECONOMIC PROGRAM

***Motion by Carleton/Luth:** With recommendation from the Personnel Legal and Management sub-committee to the Douglas County board to participate in a County wide Economic Development program and that the County Board would match up to \$125,000.00 of other County entity contributions towards the program.

YEAS: 6

ABSENT: Hein

Motion Passes.

COUNTY CREDIT CARD POLICY

***Motion by Morris/Luth:** With recommendation from the Personnel Legal and Management sub-committee to the Douglas County Board that a policy be developed for the use of County credit card by select employees. Treasurer Bobbi Rairden will oversee the development of this policy along with States Attorney Kasic's advice.

YEAS: 6

ABSENT: Hein

Motion Passes.

WORK AT HOME PROGRAM

***Motion by Appleby/Luth:** With a recommendation from the Personnel Legal and Management sub-committee to the Douglas County Board to approve the request from the Douglas County Health Department Board to begin a 3-month pilot Work-at-Home program for the Health Department as all insurance issues impacting the County have been resolved.

YEAS: 5

ABSENT: Hein

NO: Morris

Motion Passes.

OFFSITE LAPTOP/DESKTOP ACCEPTABLE USE POLICY

***Motion by Henry/Luth:** With recommendation from the Personnel Legal and Management sub-committee to the Douglas County Board to adopt the policy developed by Jason Goad, IT for the physical security of County owned laptop/desktop devices that are taken offsite for use of County Business.

YEAS: 6

ABSENT: Hein

Motion Passes.

RESOLUTION 23-R-21 CANCELLATION OF CERTIFICATE OF PURCHASE

***Motion by Carleton/Morris:** To approve Resolution 23-R-21 authorizing the cancellation of the appropriate Certificates of Purchase for parcel # 07-06-31-106-008.

YEAS: 6

ABSENT: Hein

Motion Passes.

COUNTY BRIDGE FUND PETITION SECTION: 23-05128-00-DR

***Motion by Luth/Carleton:** To approve County Bridge Fund Petition for Section: 236-05128-00-DR of Garrett Road District with an estimated cost of \$45,000.00 and requested assistance of \$22,500.00 as recommended by the Road and Bridge sub-committee and the County Engineer.

YEAS: 6

ABSENT: Hein

Motion Passes.

COUNTY BRIDGE FUND PETITION SECTION: 23-03 CAMARGO TOWNSHIP

***Motion by Carleton/Luth:** To approve County Bridge Fund Petition for Section: 23-03 of Camargo Road District with an estimated cost of \$30,000.00 and requested assistance of \$15,000.00 as recommended by the Road and Bridge sub-committee and the County Engineer.

YEAS: 6

ABSENT: Hein

Motion Passes.

RESOLUTION 23-R-22 APPROPRIATING RBI/MFT FUNDS FOR SPRINGFIELD ROAD SECTION: 23-00150-00-PV

***Motion by Luth/Henry:** To approve Resolution 23-R-22 to appropriate \$796,855.26 of Motor Fuel Tax (RBI) Funds for BLR 09110 "Resolution for Improvement under the Illinois Highway Code", for construction & resurfacing of CH-11 (FAS 666) Springfield Road, Section: 23-00150-00-PV and that the Douglas County Clerk be authorized to sign the Resolution.

YEAS: 6

ABSENT: Hein

Motion Passes.

ORDINANCE 23-O-10 REVISION ORDINANCE REGULATING BUILDING PERMITS

***Motion by Morris/Appley:** To adopt Ordinance 23-O-10 a revised Ordinance regulating building permits in Douglas County, which shall supersede Ordinance 02-O-13 and its amendments. This revised Ordinance shall become effective October 18, 2023.

YEAS: 6

ABSENT: Hein

Motion Passes.

ORDINANCE 23-O-11 AUTHORIZING THE USE OF FUNDS FROM THE AMERICAN RESCUE PLAN ACT OF 2021 FOR CAMARGO FIRE PROTECTION DISTRICT FOR COVID-19 RESPONSE COSTS

***Motion by Henry/Carleton:** To adopt Ordinance 23-O-11 authorizing the use of funds from The American Rescue Plan Act of 2021 for Camargo Countryside Fire Protection District in the amount of \$35,565.00. The funds are reimbursement for Covid-19 response costs incurred from March 2020-June 2021. Reimbursement costs include equipment such as masks, gloves, gowns, disinfectant, safety glasses, and including the purchase of a 2011 Chevrolet Tahoe to respond to the increase in medical calls.

YEAS: 6

ABSENT: Hein

Motion Passes.

ORDINANCE 23-O-12 MEMORIALIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN DOUGLAS COUNTY AND CAMARGO COUNTRYSIDE FIRE PROTECTION DISTRICT

***Motion by Carleton/Appley:** To adopt Ordinance 23-O-12 memorializing an Intergovernmental Agreement between Douglas County and Camargo Countryside Fire Protection District for reimbursement of Covid-19 response costs.

YEAS: 6

ABSENT: Hein

Motion Passes.

ORDINANCE 23-O-13 AUTHORIZING THE USE OF FUNDS FROM THE AMERICAN RESCUE PLAN ACT OF 2021 FOR ARCOLA FOOD PANTRY PURCHASE OF A NEW PROPERTY

***Motion by Henry/Luth:** To adopt Ordinance 23-O-13 authorizing the use of funds from The American Rescue Plan Act of 2021 in the amount of \$100,000.00 for the Arcola Food Pantry. The funds are to assist the Arcola Food Pantry in the purchase of real estate in Arcola, Illinois.

YEAS: 6

ABSENT: Hein

Motion Passes.

ORDINANCE 23-O-14 MEMORIALIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN DOUGLAS COUNTY AND THE ARCOLA FOOD PANTRY

***Motion by Morris/Henry:** To adopt Ordinance 23-O-14 memorializing an Intergovernmental Agreement between Douglas County and Arcola Food Pantry to assist in the purchase of real estate in Arcola, Illinois for the Arcola Food Pantry.

YEAS: 6

ABSENT: Hein

Motion Passes.

APPOINTMENT TO DOUGLAS COUNTY AG CENTER BOARD OF DIRECTORS

***Motion by Appleby/Luth:** To appoint Kevin Breen to the Douglas County Ag Center Board to serve a 3-year term.

YEAS: 6

ABSENT: Hein

Motion Passes.

ENTER INTO EXECUTIVE SESSION

***Motion by Appleby/Carleton:** The County Board made a motion to enter executive session at 9:29 a.m to discuss personnel.

YEAS: 6

ABSENT: Hein

Motion Passes.

RETURN FROM EXECUTIVE SESSION

***Motion by Appleby/Luth:** The County Board made a motion to return to Regular Session from Executive Session at 10:19 a.m.

YEAS: 6

ABSENT: Hein

Motion Passes.

QUESTIONS AND COMMENTS FROM THE PRESS

Dominik from The Journal asked what the Ordinance 23-O-10 did, Mr. Hettinger stated that it is just an update to Ordinance 02-O-13. Dominik asked what the correct amount was for item #16 and The County Clerk stated that it was \$796,855.26. He also asked what department would benefit from the Work at Home Program and Mr. Hettinger stated that it would be the Douglas County Health Department. Dominik asked if Bobbi Rairden decides who gets a credit card, and Gary Luth stated that Bobbi is just making the policy.

ADJOURNMENT

***Motion by Luth/:** At 10:21 A.M., there being no further business to come before the County Board at this time, to adjourn until November 15, 2023 at 9:00 A.M.

YEAS: 6

ABSENT: Hein

Motion Passes.

Judi Pollock, Ex-Officio Clerk