

President-Elect

Title:

President-Elect

Position Summary:

The IACRN president-elect represents the bridge in leadership succession for the IACRN Board of Directors president-to-president transition. The president-elect shall become familiar with the president's duties and succeed to the presidency at the expiration of the president's term of office or should the president be unable to complete their term for any reason. The president-elect integrates the principles and philosophy of professional nursing with those of clinical research nursing, supporting the advancement of clinical research nursing as a specialty practice and all associated activities of the clinical research nurse role.

Eligibility requirements for President-Elect nominee:

1. Current IACRN full-membership status in good standing.
2. Licensed as a registered nurse (USA) or holds the international equivalent and serves in a research role to directly or indirectly impact clinical research and the care of research participants.
3. Has educational preparation of an earned master's degree or has equivalent prior leadership accomplishments and experience with supporting evidence reflective of such experience.
4. Served two (2) years as a committee chair or at least one (1) year as an IACRN board member.

Duties and Responsibilities:

1. Subscribes to the mission and vision of IACRN and agrees to abide by and uphold IACRN membership bylaws and policies.
2. Assists in strategic planning
3. Collaborates with the IACRN president in the conduct of IACRN business
4. Serves as a voting member of the Board of Directors
5. Attends the board pre-planning meeting and the monthly board meetings (Live, Web-Based, Phone Conferences)
6. Attends the annual conference and annual conference board meeting.

7. Participates in other teleconferences or meetings as needed to conduct IACRN business

Estimated time commitment:

1. This position requires a four-year commitment:
 - a. President-Elect (1 year),
 - b. President (2 years),
 - c. Past-President (1 year).

Required Meetings:

1. The Board of Directors meeting occurs twelve (12) times per year:
 - a. A one (1) hour Board of Directors pre-planning meeting with the president and management company representative occurs 10 days before the monthly board meeting. The purpose is to set the agenda for the next board meeting and to review items needing follow-up.
 - b. Eight (8) Board Member-only meetings lasting approximately one-and-a-half to two hours, for which the president-elect is expected to attend and contribute to discussions. (12 hrs)
 - c. Every third month, instead of the regular meeting, the board meets virtually for two-and-a-half hours, with the leadership of IACRN committees, chapters, and communities of practice joining for the last hour. (~7 hrs)
 - d. One (1) Board meeting occurs at the annual conference.
 - i. Historically, the board typically meets for a 4 to 6-hour in-person meeting the day before the annual conference starts.
2. Periodic ad hoc meetings may occur, or assignments given which may vary in responsibility.
3. On average, the president-elect's meeting time commitment is approximately 8-10 hours a month.