

GENERAL Secretary script PA-A meetings

*****Updated for steps 1, 2 & 3 meeting: Updated December 2024***

Hi my name is and I am your PA-A secretary. (please qualify)
I am alienated from _____ kids and have _____ contact with them.
I would like to thank _____ our leader. A special request to everyone attending meetings. If could please keep your monitors on when possible, to help create a culture of safety and consistency for community members.

PA-A is volunteer run organization for parents, grandparents, children, stepparents, aunts, uncles and all relatives and family affected by this disease. To anyone new to the PAA community, PAA sanctioned meetings are listed on the weekly calendar. Any other meetings you might hear about are not sanctioned or linked to PAA in any way.

A special welcome to the newcomers. It takes dedication and bravery to show up to a new meeting. We welcome you and invite you to stay awhile. Listening to others experiences can be somewhat scary at first, it takes a bit to hear the message of recovery and hope. It usually takes 5-6 meetings to adjust to new meetings and formats. It has been a slow process for all of us.

I am putting a link in the chat with useful information on many options available to PA-A Members

(POST IN CHAT THE LINK BELOW)

[CLICK ON ME](#) This link will give access to the newcomer's booklet, our community resource page, sponsorship information, and phone numbers for the newcomers ambassadors that can be contacted with questions.

BIRTHDAY ANNOUNCEMENT: We acknowledge the birthdays of our children, grandchildren and other alienated people in our life at this meeting. Does anyone have a birthday celebration for the month of _____? If so please raise your hand. Once called upon please say your child's name, birthdate and age.

Happy birthday to everyone celebrating. It can be a hard, challenging, and triggering time. We as a community are here to support you. Extra meetings, outreach calls and reading of literature are some suggestions for these times.

Please let me know in the chat or via email if you would like to volunteer and or be of service. Volunteering is a great way to integrate yourself into the group. May I please have a volunteer to speak for 20-30 seconds on what **service** has meant to them?

May I have someone volunteer to share for 20-30 seconds on what **sponsorship** means to them?

Secretary, read this only if your meeting has opted to create a phone list specific to your meeting.

We have a phone list at this meeting. It is very useful to connect with folks for support or just to say hi in between meetings. Please message me in the chat if you want to be added.

Is there anyone new to this meeting? We ask you this not to embarrass you but to get to know you. Please say your 1st name, if you are an alienated parent, friend, child or relative. Please keep to sharing on these 3 items only. You will have time for a more complete share later in the meeting.

{PLEASE POST THIS IN THE CHAT}

QUALIFYING GUIDELINES.....1-PLEASE SAY YOUR NAME. 2-HOW MANY CHILDREN/GRANDCHILDREN YOU HAVE. 3-THEIR AGE AND WHAT CONTACT YOU HAVE (NO CONTACT, PARTIAL CONTACT ECT)

New meetings will be posted on the website and links emailed on Wednesday with any other PA-A related announcements. The link to the **meeting schedule** is in the document we posted earlier in the chat. It automatically updates to your time zone.

We use Paths to Recovery as our primary literature. It is AI-Anon literature that we adapt for PA-A. **Courage to change** is also used. It is a daily reflection that we read, write and meditate on. These books can be ordered online through any book source or directly from AI-Anon.org. The literature link can be found in the document we posted in the chat.

It is now time for the **7th Tradition**, which states that every PA-A group is self-supporting, declining outside contributions. To preserve the autonomy of the meeting, a \$2-\$5 donation is suggested. Extra funds will be donated to AI-Anon family groups until such a time that PAA has its own group and world services. All meetings will remain free and accessible to everyone, donations are only suggested.

{Please copy & paste in the chat:}

PAA 7th Tradition Link

<https://pa-a.mykajabi.com/donations-for-the-12-step-program>

Are there any other **PA-A announcements**? Please keep your announcement brief, no more than 30 seconds to allow a maximum amount of time for the group recovery.

It takes a lot of courage to show up for meetings, we welcome you and applaud you for taking this step to take care of yourself.

Meeting time is for sharing your own experience, strength and hope. If you have any questions please wait until after the meeting is complete. The zoom link will be kept open for questions and **fellowship** for approximately 10 minutes. Self promotion, promoting of other groups and non approved literature is not permitted during meeting time. Please let the

secretary (name) know in the chat if you are having any issues in the rooms.

I will now turn the meeting back over to our leader_____.