E-faxing Instructions

An efax is just an encrypted email making it more secure. We have created a unique ending for the email that you will send depending on the fax machine you normally use. Please see the tables below for reference.

If I worked in the WHS main office and I wanted to send a fax. I would:
1. create a PDF of the material I want to fax
2. open up my Google Mail and create a new email
3. write a note and attach my PDF to the email
4. find the fax number you are sending to (in this example I will use 734-783-3316)
5. in the Recipients area of the email I would then write 7347833316@whs1.fax.voxter.com
6. send email

Each department needs to look at the chart below and figure out what to use after the @ in the efax.

Main WBSD efax	wbsd1.fax.voxter.com
Business office efax	wbsd2.fax.voxter.com
HR office efax	wbsd3.fax.voxter.com
BOE front office efax	wbsd4.fax.voxter.com
Support Service efax	ssd.fax.voxter.com
WHS Main efax	whs1.fax.voxter.com
WHS Counseling efax	whs2.fax.voxter.com
WHS Food Service efax	whs3.fax.voxter.com
BMS Main efax	bms.fax.voxter.com
WUE Counseling efax	wue.fax.voxter.com
Bates Main efax	bates.fax.voxter.com
Yake Main efax	yake.fax.voxter.com
Wegienka Main efax	wegienka.fax.voxter.com
Erving Main efax	erving.fax.voxter.com
Gudith Main efax	gudith.fax.voxter.com

Special Education Main efax	specials.fax.voxter.com
Tote Support efax	tote.fax.voxter.com