

Slackwood Presbyterian Church

2020 Brunswick Avenue, Lawrenceville, NJ 08648 • Phone: 609-392-3258 • www.slackwoodchurch.org

Title: Christian Education Coordinator

Purpose: Assist in the areas of Christian Education and Spiritual Formation

Accountability: Accountable to the pastor as head of staff.

Relationship: Relates to the pastor as head of staff and to the Christian Education committee.

Responsibilities:

- Organize classes on Sunday mornings for children (Children's Church) and youth (Jr/Sr High Youth Group).
 - Maintain communication and involve parents with programming.
 - Teach and/or recruit volunteers to lead classes.
- Assess and develop plan for Jr/Sr High Youth group in conjunction with pastor.
- Assist with development of Confirmation program (co-lead with pastor) if necessary.
- Assist church-wide special events such as Youth Sunday, Christmas Pageant, Easter Sunday Egg Hunt/activities, Sunday School Program Picnic.
- Provide input and assist with various aspects of special worship services that involve children and youth.
- Assist with Messy Church activities.
- Attend monthly Christian Education meetings.
- Work in partnership with Church staff.
- Presence on Sunday mornings

Qualifications:

- Have at least a baccalaureate degree, preferably in education or a closely related field, and shall have experience teaching in a Christian setting.
- Love of Christ and passion to share that love with our children, youth and families.
- Good organizational and communication/interpersonal skills and activities
- At least two plus years (volunteer or paid) of experience working with children and youth.
- Background in the reformed tradition
- Organizational skills to recruit volunteers and lead events.
- Pass a background check.
- Boundary training

Evaluation: Performance reviews will be conducted annually by the pastor and the session personnel committee. The session personnel committee will annually review the adequacy of compensation.

Compensation: \$20 per hour, commensurate with experience, 8-10 hours per week, 43 weeks per year

Resumes and questions may be emailed to:

Mark Thomas, Search Committee Chair at m65thomas@comcast.net