

DLF Metadata Assessment Working Group Meeting

Wednesday, February 18, 2026

4:00 pm Eastern / 3:00 pm Central / 2:00 pm Mountain / 1:00 pm Pacific / 11:00 am Hawaii

[Agenda](#) || [Notes](#) || [For Next Time](#) || [Notes from 2025-12-04](#)

Information & References:

- [Our DLF Wiki](#) (static page)
- [Our GitHub Pages Site](#) (including [Projects](#))
- [2026 Work Plan](#)
- [DLF AIG Landing Page](#)
- [Our Google Drive Folder](#)
- [Our GitHub Organization](#)
- [AIG Slack Channel Sign-up](#)
- [Our Google Group](#)

Call Information:

<https://clirdlf.zoom.us/j/89327311244?pwd=9bbSqRdrQolGtAq3nIA5rrkpKCydUV.1>

Meeting ID: 893 2731 1244

Passcode: 100441

One tap mobile

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Dial by your location:

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Find your local number: <https://clirdlf.zoom.us/j/keiroTLPKw>

Present: Hannah Tarver, Grace Acton, Deborah White, Anna Goslen, Timothy Provenzano, Chris Day

Regrets: Annamarie Klose

Notetaker:

Agenda

- 1) Welcome, introductions
 - a) Brief overview of the MWG
 - b) Relation to the rest of the DLF-AIG
 - c) Previous work
- 2) Discussion of this year's goals & meeting structure
 - a) Planning document with info and ideas:
https://docs.google.com/document/d/1HcJF5J9gXdVL7ZpGPnVUdI8imbu_gce7Desr0hR9CMdQ/edit?usp=sharing
 - b) Brief summary of survey results about meeting content & activities
 - c) Which projects do we want to plan for this year?
 - d) How do we want to prioritize projects?
 - e) Plan meeting frequency & times
- 3) Other announcements & updates

Notes

1. Welcome, introductions
 - a. Brief overview of the MWG
 - i. *Links to websites, documentation, etc. at top of page*
 - ii. We work in subgroups that meet on their own schedules to complete the work for their projects
 - iii. Open to any projects/work related to metadata assessment & quality
 1. Based on where interest is and how much time people have
 - b. Relation to the rest of the DLF-AIG
 - i. MWG is under the DLF umbrella
 - ii. Part of the AIG (Assessment Interest Group):
<https://www.diglib.org/groups/assessment-interest-group/>
 - iii. Our work is coordinated with other AIG groups (information sharing and some projects)
 - c. Previous work
 - i. Information dissemination: some intended for metadata professionals, some for lay persons, other library professionals
 1. [Github.io web site](#) -- where previous/ongoing projects live
 2. Posts on [DLF blog](#) -- few posts last year, but may be a good option for asynchronous participation
 3. Workshops (last done in 2018)
 - ii. Resource collecting

1. Publications -- bibliography of articles, etc. related to metadata assessment
 2. Metadata assessment tools -- tools that can be used for metadata assessment
 3. MAP Clearinghouse -- examples of MAPs and other guidance documents
 4. Skill-building resources -- catalog of resources used to build related skills, like command-line functions
 5. List of acronyms
 - iii. Supportive data & guidance
 1. Quality benchmarking - documentation related to minimal and ideal standards for metadata records
2. Discussion of this year's goals & meeting structure
- a.  2026 DLF AIG Metadata Working Group Plan
 - i. Brief summary of survey results
 1. There was a question about "who is considered a member of MWG" -- I usually consider anyone in the Google Group a member, even if they do not always/regularly attend meetings
 - ii. What projects do we want to put our time/energy towards? What is most useful/relevant to support your work?
 1. Existing projects (maintenance/enhancement)
 - a. Website
 - b. Tools
 - c. Benchmarks
 - i. Does seem to be interest in ongoing benchmarking activities, will plan a sub-group meeting
 2. Potential Projects (i.e., creating deliverables/resources)
 - a. Blog posts
 - b. Glossary
 - c. Update/annotate resources
 - d. Metadata documentation
 - e. Guidelines for AI in metadata
 3. Alternate activities (may or may not result in deliverables)
 - a. Mentorship activities
 - i. Discussed possible use of existing Slack channel -- note that the Metadata group is a channel in the AIG workspace (let Hannah know if you need to be added to the channel) --- we also discussed the possibility of creating a new workspace just for metadata (but may need to see if there is enough interest/usage of Slack)
 - b. Topical discussions

- i. Interest in Accessibility topics -- may consider doing this in summerish since the Accessibility Workgroup is busy dealing with the April changes, although we could have a discussion any time
 - c. Demonstrations
 - d. Open Q&A/discussion
 - iii. Are there any new projects?
 - 1. Some interest in the possibility of a new survey or data collection about metadata quality/assessment activities (#4 in the list of new activities)
- b. Meeting plans
 - i. Do we want to continue meeting once per month?
 - ii. In terms of formatting, we discussed a couple of options, tentatively:
 - 1. Regular meetings that include a combination of subgroup updates/announcements and a topical discussion (or demo)
 - 2. Possible "special" meetings arranged around a topic with longer demos or a panel presentation
 - iii. There was a question about getting the invite for a recurring meeting when it is set, so that folks can add it to their calendars -- the meetings are all set up by DLF, but Hannah will ask about it when we set this year's recurring meeting
- 3. Other announcements, questions, thoughts?

For Next Time

Next Meeting: March 20, 2 pm ET

Action Items:

- 1. Contact sub-group coordinators if you are interested in joining:
 - a. Website: Anna Goslen, goslen@email.unc.edu
 - i. Next meeting: March 5
 - b. Tools: Annamarie Klose, klose.16@osu.edu
 - i. Next meeting: TBD
 - c. Benchmarks: Hannah Tarver, hannah.tarver@unt.edu
 - i. Next meeting: TBD
 - d. AI topics: Xiaoli Ma, xiaolima@ufl.edu
 - i. Next meeting: TBD

2. Add topics you'd like to discuss (or demos you'd like to see) to the list:
<https://docs.google.com/document/d/1HcJF5J9gXdVL7ZpGPnVUdI8imbugce7Desr0hR9CMdQ/edit?tab=t.0#heading=h.o9o7yhwnggcx>
3. Join Slack (if desired): link to join AIG workspace:
<https://docs.google.com/forms/d/e/1FAIpQLSerRD5r57NGXF3lqtlm4t6Y8UhpLj86O7QmsXnfj1D7sLYFQ/viewform> -- let Hannah know if you need to be added to the metadata channel

Asynchronous Participation Options:

- Add/update citations in the [Zotero library](#) (of metadata assessment-related resources)
- Add terms & definitions to the glossary list:  0.glossary-terms, 2026-08-21
- Add local practice information to blog posts:
 - ETD management/metadata:  0.blog: ETDs, 2026-04-17
 - Metadata expectations vs reality:  0.blog: expectations vs reality, 2026-05-15
 - Quantitative metadata assessment:  0.blog: qualitative evaluation, 2026-06-19
 - Metadata positions & career paths:  0.blog: metadata jobs, 2026-07-17
- Add to the list of survey questions:  0.research-questions, 2026-06-19
- Add metadata documents to this list:  0.metadata-documentation, 2026-07-17
- Add annotation information for the publications list:
 0.publication-annotations, 2026-08-21

Hannah's notes:

- All documents are in the Asynchronous Projects & Working Docs folder
- "Current" working documents are prefaced with a 0 to sort at the top (and note they're unfinished) -- will remove that from the title as things are finished/no longer in process
- I added "due dates" to most of these, but they are all tentative; it's more a date to check in again and see if things are done or if we need to regroup/extend, etc. I just know having a timeframe is sometimes helpful (The dates should all be regular meetings, so we can check in then)
- I also tried to make sure that there is an "about" tab/section to provide context; these projects are also mentioned in the planning doc