

DANVILLE SCHOOL BOARD: REGULAR MEETING
APPROVED MINUTES MAY 5, 2026

DANVILLE SCHOOL DISTRICT
Board of Directors Regular Meeting
Tuesday, May 5, 2026, 6:00 pm
In Person and via Zoom

School Directors Present: Clayton Cargill, Dave Towle, Tim Sanborn, Eric Hewitt, Kay Freedy.

School Administrators Present: Matt Foster (Superintendent), Mike Moriarty (Assistant Superintendent)-via Zoom, Sarah Welch, Natalie Conway-via Zoom (Principals), Tommy Bricco (Director of Facilities)

1. **Call meeting to order:** Clayton called the meeting to order at 6:02pm. Introductions were made around the room.

2. **Additions/Changes to the Agenda:**

Clayton added Financial Documents Release to the Administrative Reports section of the agenda. These came in a recent email from Director of Finance, John Burke.

MOTION: Eric made a motion to add this item to the agenda, seconded by Dave, all in favor.

3. **Approve Minutes:**

- [April 7, 2026](#)
- [April 16, 2026](#)

MOTION: Tim made a motion to approve both sets of minutes. Seconded by Eric. Kay abstained. All in favor.

4. **Administrative Reports:**

- [Superintendent Report](#) (Video Timestamp 2:33)
Matt and the Board spoke on the most recent legislative updates. Eric shared an update on H.955; that the state will not force or entertain mergers between unlike districts. Example-Danville and Peacham. This could present a challenge when considering mergers with the benefit of Danville being the merged district's high school.
Clayton shared an exploratory committee is being established between Caledonia Cooperative School District, Kingdom East School District, and St. Johnsbury School District. These are alike districts.
- [Principals Report](#) (Video Timestamp 5:16)
Sarah shared Staff Appreciation Week is May 4-8th. She thanked the PTG for the planning of this week. Arts Festival is underway.
Natalie thanked Rachel Keach and Simon Fisher for organizing the College & Career Fair, it was a success. The vendors who came (businesses, community organizations, colleges, universities) filled out contact information cards for the purpose of future community involvement with the school.
Clayton thanked the Facilities team for their help with the organization of this event as well.
Clayton and the Board gave thanks to the staff, specifically Mr Hughes and the entire student body for their participation in Green Up Day on Friday May 1st.
- [Financial Report](#) (Video Timestamp 8:14)

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There were two reports submitted to the Board recently by John Burke. Clayton added this item to the agenda for the purpose of making these documents public as of tonight. These reports will be discussed at the next meeting.

5. Board Business:

- Facilities plan for summer-Discussion (Video Timestamp 9:15)

Tommy shared a recent [report](#) provided by VSBIT (Vermont School Boards Insurance Trust) regarding a recent inspection to identify safety hazards and offer guidance to support overall facility safety and improve compliance. This is a free service offered by VSBIT, and it was completed for all seven schools. Tommy said there are actionable items in Danville's report that will be addressed in the coming months, and he will share these reports with the Facilities team.

Radon testing was completed during Spring Break. Tommy will share the results with Administration when he receives them.

Tommy has been communicating with Pierce Electric, the contractor upgrading the locks, cameras, and PA system. Pierce did a walk-through with Tommy during Spring Break for preparations. The work will take place over the summer break. Tommy shared the schools are going out to bid on preventative maintenance for the HVAC systems. The expectation is receiving preventative maintenance services twice per year. Two vendors so far have submitted proposals and done walk-throughs with Tommy.

The facilities ticketing system implemented this year is going well and has provided a lot of valuable feedback for Tommy in his first year as Facilities Director.

The facilities team at Danville is now fully-staffed with the hiring of Brandon Boardman as the evening custodian.

- Superintendent summer hiring authority-Discussion/Board Action (Video Timestamp 28:53)

There are currently three open positions at Danville. The purpose of summer hiring authority is so the Superintendent can approve the hire after speaking with the Board Chair until September 1 when regular board meetings resume.

MOTION: Dave made a motion to grant summer hiring authority to the Superintendent, Matt Foster, until September 1, 2026. Seconded by Kay. All in favor.

- Follow-up on discussion at Cabot Board Meeting-Discussion (Video Timestamp 19:23)

Clayton shared there was a preliminary discussion on collaboration between Cabot, Twinfield and Danville in the face of Act 73. Cabot is discussing what could happen if they close their high school. If Cabot high school students were tuitioned to Danville, Danville would collect the allowable tuition (not the announced tuition) per student. Twenty-five students will be attending Cabot's high school next year. Kay asked what Cabot's PreSchool capacity is, and if there would be an opportunity to collaborate for PreSchool services. Mike said his understanding was Cabot has one PreK teacher and a 15-student capacity. He does not know the early enrollment numbers. Sarah said Danville's capacity is 24-30. She explained the enrollment procedure for PreSchool in the event Danville is at capacity. Matt will find out what the current early enrollment PreK numbers and capacity are looking like across the SU.

6. Public Input:

None.

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7. Future Agenda Items / Next Meeting Date

- Finance Reports and TAN discussion with John Burke
- PreK Discussion
- Legislative Update
- New Hires
- Next Meeting - June 2, 2026 at 6:00 PM.

8. Adjourn

MOTION: Tim made a motion to adjourn the meeting at 6:30pm, seconded by Dave, all in favor.

Respectfully submitted by Ellie Keefe