Course: NUR160PN Practical Nursing Theory and Science I Credits: 11

<u>Section #</u> # 11865 (Theory) / # 11870 (Lab)

**Location:** SO 1304 (Washington St Campus)-Theory

Washington St Campus - Rooms TBA - Lab/Sim

## Days/Dates/Times:

Day	Date	Time
Monday	8/12, 8/19, 8/26, 9/9, 9/16, 9/30, 10/7, 11/4	8:00 am-4:00 pm
EXAM - Monday	Final Exam 12/9	9:30 am
Tuesday	8/20, 8/27, 9/3, 9/10, 10/1, 10/8	8:00 am-4:00 pm
Friday	8/16 - 11/22	9:30 am - 4:00 pm
EXAM - Friday	HESI 12/6	9:30 am

<sup>\*\*</sup> Simulations / Clinical as assigned will also be added to the above schedule\*\*

Instructors	Office	Email	Phone
Sarah Cabou	CH1011	sarah.cabou@gatewaycc.edu	602-286-8177
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Jennifer Sheneman	CH1050	jennifer.sheneman@gatewaycc.edu	602-286-8763

Office Hours: By appointment or as posted by individual instructors

# Required Texts, Materials, and Technologies for Semester One:

- Lippincott Coursepoint Enhanced for Timby: Fundamental Nursing Skills and Concepts, 12th Edition
- Lippincott CoursePoint Enhanced for Timby: Introductory Medical-Surgical Nursing, 13th Edition
- Lippincott CoursePoint+ Enhanced for <u>Abrams' Clinical Drug Therapy</u>. 13<sup>th</sup> Edition
- Lippincott NCLEX-PN PassPoint
- TracPrac App (Skills/Lab, Clinical Rotations, and Simulations)
- Blue Nursing Skills Tote Bag
- School Uniform/scrubs- to be worn at clinicals, lab, and simulations.
- My Clinical Exchange (MCE)/Complio/American Databank- to track Health & Safety requirements

# **GateWay Institutional Learning Outcomes:**

At GWCC, learning will be assessed in three areas, across the institution, called Institutional Learning Outcomes: Effective Communication, Critical Thinking and Problem Solving, and Civic Engagement and Personal Responsibility. Your instructor in this course will explain how one or more of these outcomes will be taught and

assessed during the semester. Your participation in assessment activities is vital to the College's efforts to improve teaching and student learning.

#### **Effective Communication**

Learners will communicate effectively in a range of social, academic, and professional contexts as defined by five competency areas: emotional intelligence, active listening, written, oral and visual modes, effective use of technology, and collaboration skills.

## **Critical Thinking and Problem Solving**

Learners will develop the mindset to gather, organize, synthesize, analyze, and evaluate information to solve problems and make evidence-based decisions as defined by four competency areas: metacognition, decision making, information literacy, and analytical inquiry/quantitative reasoning.

## **Personal Responsibility and Civic Engagement**

Learners will demonstrate personal growth and responsibility to others by addressing diverse cultural, civic, social, and global issues.

# **Program Competencies:**

- 1. Function effectively in the role of the beginning Practical Nurse under the direction of a Registered Nurse.
- 2. Demonstrate critical thinking skills and evidence-based practice through utilization of the nursing process as a guideline in providing nursing care.
- 3. Assist with data collection and contribute to the established plan of care.
- 4. Implement an established plan of care using appropriate practical nursing knowledge.
- 5. Assist with the evaluation of nursing care based on established outcome criteria.
- 6. Apply therapeutic communication techniques in providing basic nursing care for clients throughout the lifespan.
- 7. Perform technical aspects of basic, safe nursing care.
- 8. Demonstrate identified caring behaviors.
- 9. Function in accordance with the ethical and legal standards of practical nursing practice.
- 10. Illustrate use of relevant technology for client care and documentation.

<u>Course Description</u>: Core values of the practical nursing program, nursing history, standards, and scope of practice of the practical nurse. Safe nursing care of clients with selected alterations in health; fundamental concepts of health promotion, disease/illness prevention. Nursing care based upon integration of pathophysiology, nutrition, communication and physical, biological, and psycho-social sciences. Uses information technology in performing and documenting client care. **Prerequisite:** Admission into the Fast Track Practical Nursing Program.

## **Course Competencies:**

- 1. Identify key historical developments in the nursing profession.
- 2. Define the core values of the practical nurse program.
- 3. Describe the role of the practical nurse and other healthcare team members.
- 4. Identify basic critical thinking skills and problem-solving to provide holistic nursing care to Clients.
- 5. Recognize standards of care that provide the foundation for safe nursing care.
- 6. Demonstrate culturally sensitive care.
- 7. Identify methods and techniques in which caring is communicated in the nurse- client relationship.
- 8. Describe the phases of the nursing process.
- 9. Describe the anatomy, physiology, and pathophysiology of selected body systems.
- 10. Describe data collection techniques to assist with identification of normal and abnormal findings.
- 11. Identify principles of nutrition in the care of clients.
- 12. Implement nursing interventions that provide basic care and comfort measures.

- 13. Describe types, classifications, pharmacokinetics, and pharmacodynamics properties of selected Drugs.
- 14. Identify basic health promotion, disease/illness prevention, and health restoration strategies for Adult and geriatric clients.
- 15. Identify developmental stages and transitions for adult and geriatric clients.
- 16. Describe principles of microbiology as related to care of clients in various settings.
- 17. Apply principles of safe medication administration for adult and geriatric clients.
- 18. Calculate medication dosages safely and accurately.
- 19. Identify nursing and assistive personnel roles during internal and external disasters.
- 20. Perform selected clinical skills/procedures for clients within the guidelines of safe practice.
- 21. Examine the scope of practice and legal and ethical issues for the practical nurse.
- 22. Use information technology in the delivery of client care.

**Grading:** To receive a passing grade in Practical Nursing Theory and Science I the student must:

- Achieve an average score of 76.0% or better on **proctored** examinations/assignments. No rounding will occur with the calculation of the final course grade to achieve a passing score of 76.0%.
- Non-proctored points only count towards your final grade *if* you have a 76% or better from proctored exams and assignments.
- · Obtain a passing score or satisfactory rating on required nursing skills practicum(s).
- · Consistently function at "Progressing" (P) or "Satisfactory"(S) level for each of the clinical competencies on the Clinical Evaluation Tool. Failing the clinical component of the course will result in a failing grade for the entire course. Final grade will be dependent on current standing in course on proctored examinations.
- Quiz grades will be awarded to students *only after* the course instructor receives the following documents: Additional work as assigned or designated in the syllabus (e.g. adaptive quizzing, handouts, etc.).
- Students who fall below a 76% after the <u>second theory quiz</u> will be required to complete a remedial Student Achievement Plan.

The Nursing division has established a plan that identifies criteria for the follow-up and remediation with students who are not meeting the benchmark of 76% of points in the semester.

i. All students below a 76% proctored point grade after the 2<sup>nd</sup> course exam or throughout the remainder of the course will be contacted by an instructor and required to complete and submit the **Student Success Self-reflection** according to the instructor/syllabus guidelines.

Grading Scale		Points
Α	92 – 100%	304 – 330 points
В	84 – 91%	278 – 303 points
С	76 – 83%	251 – 277 points
D	68 – 75%	225 – 250 points
F	67% and below	000 – 224 points

## **Course Grade Determination:**

	Points
Proctored Exams	215
Proctored Lab Final Exam	20
PrepU Questions (Coursepoint) 800 questions completed- no partial credit given- Due by December 7th (Midnight)	5
Proctored Semester Exit Exam-Evolve Reach (HESI-PN Fundamentals)*	15
Proctored Comprehensive Final Exam	75
TOTAL	330 total

<sup>\*</sup>Points awarded for the proctored semester exit exam (HESI-PN) are based on conversion score.

## **Technology Requirements**

Туре	Minimum	Recommended
Web Camera	640 X 480 resolution	1280 X 720 resolution
PC Users	Windows Vista	Windows 10 (10S mode not
		supported
Mac Users	OS X 10.5 or higher	OS X 10.13 High Sierra
Internet Download Speed	.768 Mbps	1.5 Mbps
Internet Upload Speed	.384 Mbps	1 Mbps
RAM	1024 MB	2 GB
Ports	1935, 843, 80, 443, 61613,	1935, 843, 80, 443, 61613,
	UDP/TCP	UDP/TCP

## **ADDITIONAL REQUIREMENTS**

- A functioning microphone (internal or external)
- A functioning web camera (internal or external)
- A reliable broadband internet connection
- Windows: 75MB permanent space on the hard drive < OR > Mac: 120MB permanent space on the hard drive
- A compatible browser: Google Chrome (preferred), Mozilla Firefox, or Safari
- Adobe Flash

## **NOT SUPPORTED**

• Google Chromebooks

<sup>- &</sup>lt;u>Example</u>: If a student's Conversion Score: is 86.59%, and there are 15 points possible for this exam, we multiply **15 x 0.8659 (86.59%) which** = **12.988**. This student would receive 13 points for this HESI Exam. Points are rounded to the nearest whole number based on the tenths using standard rounding rules.

- Tablets (iPad, Tab, Note, etc.)
- Linux operating systems
- Windows 10 in S mode or Surface RT

#### Exams:

Course exams may cover lecture, reading, lab, online and any assigned material.

Course exams may be given in paper form with a Scan-Tron. When a Scan-Tron or answer sheet is used, the answers marked or written on the Scan-Tron sheet are considered the final answers. No grading will come from answers written on the test unless indicated in the instructions.

Course exams may be given through canvas on LockDown browser

This course requires the use of LockDown Browser for online exams, tests or quizzes in Canvas. Watch this short video <a href="https://www.youtube.com/watch?v=XuX8WoeAycs&feature=youtu.be">https://www.youtube.com/watch?v=XuX8WoeAycs&feature=youtu.be</a> to get a basic understanding of LockDown Browser. Make sure to plan ahead. Do not wait until the last minute to download the necessary software.

Make sure that your computer meets the minimal requirements.

https://www.respondus.com/products/lockdown-browser/requirements.shtml

## **Download and install LockDown Browser from this link:**

http://www.respondus.com/lockdown/download.php?id=723113063

Note: Don't download a copy of LockDown Browser from elsewhere on the Internet; those versions won't work at our institution.

To take an online test, start LockDown Browser and navigate to the exam in Canvas. (You won't be able to access the exam with a standard web browser.)

For additional details on using LockDown Browser, review this Student Quick Start Guide (PDF)

Course exams will begin promptly at the beginning of class time. Students arriving late to class will not be allowed in the classroom during the quiz or quiz review. Students who are absent or arrive late to class are responsible for contacting the instructor *prior* to the missed exam. Failure to schedule and complete the make-up exam within 5 school days of the original exam date, or as otherwise designated by the course instructor, will result in a "0" grade for the missed exam. Makeup exams may be in an alternate format, including essay form.

- Only **one** make-up (NOT retake) exam option is allowed for the duration of the course. After the make-up option is used, all future missed exams will result in a "0" grade.
- Students are permitted one review of each exam. Faculty expect students to discuss individual concerns and learning needs with the instructor by making an appointment with the instructor up to one week after the original exam date.
- · If a student missed an answer, it is the responsibility of the student to learn the necessary content to progress in the class.
- Any student copying questions or removing a quiz from the classroom is subject to disciplinary actions in accordance with the academic dishonesty policy outlined in the Student Handbook.
- Any cell phone/tablet/smart watch use during exams or exam reviews will result in the student receiving a "0" grade and probable dismissal from the program in accordance with the academic dishonesty policy outlined in the Student Handbook.
- Final exams are not reviewed, but the student may request a general review of content by notifying the instructor of this request within 24 hours after the grade for the final is posted. Exams will not be reviewed after final grades are posted.

## **Health Education Systems Inc.:**

The Fast Track Nursing Program curriculum design includes exit testing (HESI) as part of the model. The exam must be taken during the scheduled date and time. This exit exam is required at the end of both semester 1 and

semester 2 and will account for a portion of your grade as indicated. After completing the HESI, you will receive your test score, raw scores by category, comparison scores by category, comparison scores for client need categories, comparison scores for specialty area categories and a listing of incorrect answers. The primary purpose is to assess your ability to demonstrate knowledge at the PN level.

## **Medication Calculations Competency**

Faculty expect students to function at the level of education and experience according to specified course competencies. All students must review the agency's medication policies prior to administering medication on the unit.

#### General Guidelines:

- · All students must follow the principles of safe medication administration.
- · All students must follow the agency's policies and procedures for medication administration.
- · All students must demonstrate competency in calculating medications prior to administering medication.
- Students unable to calculate accurate doses may receive a clinical warning and/or probation related to unsafe clinical practice
- · All students must report any medication errors to the clinical instructor *immediately*.
- The clinical instructor reserves the right to limit a student's medication administration experience.

#### **Clinical Evaluation**

- The evaluation of clinical performance is the shared responsibility of the student and clinical instructor; however, the instructor has the primary responsibility of determining whether the student has met the performance objectives.
- The clinical objectives are defined and specified in the Clinical Evaluation Tool. The tool will be used weekly during the clinical rotation, v-simulations, and in person simulations through the TracPrac app. Student performance will be evaluated in relation to the ability to demonstrate a procedure/behavior with increasing efficiency and independence. The underlying principle of clinical learning is the safety of the client. Therefore, students are evaluated in relation to core nursing values. Unsafe, unprofessional or unethical clinical conduct will result in disciplinary actions in accordance with guidelines outlined in the Student Handbook.

## **Attendance Requirements:**

• Students must be registered for the class in order to attend. No unregistered persons, including children, are permitted in class.

Students who fail to attend the first scheduled class meeting, or who fail to contact the instructor regarding absence before the first scheduled class meeting may, at the option of the instructor, be withdrawn.

- Students bear the responsibility of notifying the Office of Admissions and Records when they discontinue studies in a course or at the college. Failure to comply may result in the student receiving a failing grade for the course.
- Students are expected to attend all class and clinical experiences necessary to meet criteria of the course. In the event of serious illness or emergent situations, an absence may be necessary and unavoidable. The absence policy includes:
  - <u>Lecture Sessions:</u> Students are expected to attend all classes necessary to meet the objectives of the course. If an absence occurs, the student is responsible to obtain class notes and assignments. Students may not arrive late or leave early as these behaviors disrupt the learning environment. A faculty member has the right to deny entrance to the class if students arrive after the start of class and initiate disciplinary actions for students leaving class early.
  - <u>Laboratory/Simulation/Clinical Sessions:</u>

- o Students must attend **ALL** laboratory/simulation/clinical sessions necessary to meet the objectives and hour requirements of the course.
- o Makeup labs, makeup time for skills taught in laboratory/simulation/clinical are not an option; therefore, students who are absent may be withdrawn from, or receive a failing grade for the course.
- o In emergency situations and/or cases of serious illness, the student must notify the instructor prior to the start of the laboratory/or simulation/or clinical session. Missed laboratory/simulation/clinical hours or failure to notify the instructor may result in the student being be withdrawn from or receive a failing grade for the course.
- o Students are *not* permitted to arrive late or leave early during laboratory/simulation/or clinical hours. Arriving late or leaving early may result in the student being counted as absent.
- o All students must attend the agency specific orientation prior to all clinical rotations. Any student absent on a day of orientation may not be permitted to continue in the rotation.
- o All elements of the lab practicums are timed to simulate the actual clinical environment.

## **Teaching Methods:**

Any or all of the following teaching methods may be used in this class:

- Lecture
- Videos and computer-assisted learning
- Case Studies
- · Instructor-led demonstrations and student lab practice
- Small and large group discussion
- Cooperative group learning
- · Student group projects and oral presentations
- · Written assignments including Clinical Case Studies
- · Independent reading and study
- · Clinical agency assignments
- · Web-enhanced learning Content

A portion of your required coursework as well as many optional references and activities will be available on Canvas, the online course management system. Please note that you are responsible for reading and understanding the required online content that is provided. If there are questions regarding this content, it is the responsibility of the student to contact the instructor for clarification. Students must be aware that reliable web access is needed either at home, in a library setting, or at the college.

Web-enhanced learning is defined as:

- A blending of face-to-face content with online facilitation/instruction.
- Completing a portion of your coursework, learning and instruction in person (classroom) and completing a portion independently online.
- A teaching modality designed for highly motivated, self-disciplined, technology-literate students.

## **Recommended Study Techniques:**

- Read assigned chapter(s) before the content is discussed in class.
- The instructor will review general concepts, explain content and the relationship to nursing practice, and will answer any questions from the required reading material.
- Following class, outline the chapter(s) and complete the end of chapter questions/case studies.
- Obtain a notebook with sections on each content area and include the chapter outline, chapter questions/case studies and class notes.
- To study for the test, review your notebook/handouts/NCLEX practice questions. Spend your time understanding terms and concepts and how the content is relative to nursing practice.

- Study groups are often beneficial.
- Review related material and questions in NCLEX-PN review book as well as Adaptive Quizzing.
- If you are having problems with study techniques, test taking skills, time management or reading comprehension; make an appointment with the Learning Center at (602) 286-8800. The Learning Center also has NCLEX practice questions available on their computers as well as many other useful tools/techniques.

Recording of Faculty Lectures: Classroom lectures/materials are afforded copyright protection by law. Therefore, students are not permitted to record, reproduce or otherwise share and/or distribute all or part of recorded class lectures and/or activities without the written authorization of the faculty member. Reproducing includes, but is not limited to, posting any pre-recorded or real time recording of a class lecture - in whole or in part- to any social media platform. Any violation may constitute "academic misconduct" and will result in disciplinary action. Students with a qualifying disability that adversely affects their ability to take or read notes may be granted a reasonable academic accommodation. Determination regarding reasonable accommodations will be made by Disability Resource Services.

#### **Student Handbook:**

Students will be required to meet the requirements as outlined in the current semesters' Fast Track Practical Nursing Program handbook. Current handbook will be made available to students at the beginning of each semester.

#### **Course Requirements:**

**Health and Safety Requirements:** All students entering nursing courses must meet all Health and Safety Requirements to maintain enrollment status for the course. Students will meet these requirements by uploading all completed and signed health and safety requirements as directed. It is the responsibility of the *student* to maintain compliance with the Health and Safety Requirements. Students who are unable to provide documentation of compliance with the Health and Safety Requirements will be withdrawn from all nursing courses.

**Standards of Professional Conduct:** The nursing faculty believe that standards of professional conduct are an inherent part of professional socialization and expect students enrolled in the nursing program to adhere to the standards at all times. Students practice within the boundaries of the Arizona State Board Nurse Practice Act, the ANA Code of Ethics for Nurses, the guidelines of the Student Handbook, and the policies and regulations of the healthcare agency where they are assigned for clinical learning (Nursing scope and standards of practice. American Nurses Association Publications, ANA Code of Ethics:

http://www.nursingworld.org/ethics/etaskbod.htm). A student may be dismissed and receive a failing grade in the course for violating the Standards of Professional Conduct.

Health Insurance Portability & Accountability Act (HIPAA): All verbal, electronic, and written information relating to patients/clients and contracted agencies is considered confidential and is not to be copied or discussed with anyone. Information may be disclosed only as defined in HIPAA guidelines for educational purposes. A breach of confidentiality will result in disciplinary action, up to and including possible dismissal from the program and/or course. All students are required to complete a HIPAA tutorial each semester of the nursing program, either according to the orientation requirements of the clinical agency or the online My Clinical Exchange (MCE) requirements.

**Disabled Resource Services:** Students with disabilities, including learning disabilities, are eligible to receive reasonable accommodations and should contact the Disability Services and Resources Office. Reasonable

accommodations for disabilities and/or testing will only be provided with the appropriate documentation of disability.

Students can confidentially apply online through DRS CONNECT by going to <a href="https://www.gatewaycc.edu/disability-resources">https://www.gatewaycc.edu/disability-resources</a>, clicking on the DRS CONNECT image, and then selecting "New Student Application". For application assistance, please call GWCC DRS.

Access to Course Materials: If a student is experiencing difficulty accessing course materials because of a disability, please contact your instructor. All students should have equal access to course materials and technology.

Maricopa County Community College District (MCCCD) is an EEO/AA institution and an equal opportunity employer of protected veterans and individuals with disabilities. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the college.

The Maricopa Community Colleges do not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, <a href="http://www.maricopa.edu/non-discrimination">http://www.maricopa.edu/non-discrimination</a>.

## **Classroom Accommodations for Students with Disabilities**

DRS CONNECT

In accordance with the Americans with Disabilities Act, the Maricopa County Community College District (MCCCD) and its associated colleges are committed to providing equitable access to learning opportunities to students with documented disabilities (e.g. mental health, attentional, learning, chronic health, sensory, or physical). Each class/term/semester that a student is in need of academic adjustments/accommodations, the qualified student is required to work with the Disability Resources & Services Office (DRS) at their individual college(s). Contact with the DRS should be made as soon as possible to ensure academic needs are met in a reasonable time. New and returning students must request accommodations each semester through DRS Connect online services. To learn more about this easy process, please contact your local DRS office.

If you have not yet established services through DRS, but have a temporary health condition or permanent disability that requires accommodations, you are welcome to contact DRS by using the information listed <a href="https://district.maricopa.edu/consumer-information/disability-resources/contacts">https://district.maricopa.edu/consumer-information/disability-resources/contacts</a>. The DRS offers resources and coordinates reasonable accommodations for students with disabilities and/or temporary health conditions qualifying for accommodations/academic adjustments. Reasonable accommodations are established through an interactive process between you, your faculty, and DRS; and only those academic adjustments/reasonable accommodations granted by the DRS are recognized by the college and District. It is the policy and practice of the MCCCD to create inclusive and accessible learning environments consistent with federal and state law.

## Addressing Incidents of Sexual Harassment/Assault, Dating/Domestic Violence, and Stalking

In accordance with Title IX of the Education Amendments of 1972, MCCCD prohibits unlawful sex discrimination against any participant in its education programs or activities. The District also prohibits sexual harassment—including sexual violence—committed by or against students, District employees, and visitors to campus. As outlined in District policy, sexual harassment, dating violence, member.

o Course Failure - Failure of a student from a course where academic misconduct occurs.

## **Academic Honesty/Integrity:**

Besides academic performance, students should exhibit the qualities of honesty and integrity. Every student is expected to produce his/her original, independent work. Any student whose work indicates a violation of the MCCCD Academic Misconduct Policy including cheating, plagiarism, and dishonesty will be subject to disciplinary action. Refer to the GWCC Student Handbook for information regarding Academic Misconduct and due process procedures. See Nursing Handbook provided to you on your orientation.

<u>Student Academic Responsibility:</u> It is the responsibility of every student enrolled in the Nursing Program to adhere and practice within the boundaries of the Arizona State Board Nurse Practice Act, the ANA Code of Ethics for Nurses, and the guidelines in the Fast Track Practical Nursing Handbook. As students' progress through the curriculum, they are preparing for transition into professional life. Behaviors and practices expected in the classroom and clinical setting parallel those expected in the workplace.

The Faculty are committed to providing an environment conducive to teaching and learning. Students can contribute to the effectiveness of the learning process and increase their success by following the faculty suggestions listed below:

# Virtual and/or Classroom/Lab and Simulation Behaviors:

- Attend ALL class sessions and be punctual
- · Read, understand and follow the course syllabus
- · Complete reading assignments PRIOR to class
- · Submit assignments on time
- Actively participate in class
- Continuously evaluate your own progress
- · Meet with your instructor during office hours
- · Make appropriate verbal contributions to class
- · Maintain appropriate demeanor during class for example:
  - o Remain in classroom until class is dismissed
  - o Return from breaks on time
  - o Refrain from having side conversations
  - o Attend to speaker during class time
  - o Allow others to hear and learn

## **Tutoring**

The Learning Center provides students enrolled in GWCC courses access to tutoring. Students are encouraged to take advantage of this service. For information on how to access tutoring, visit our website at https://www.gatewaycc.edu/learning-center.

There are student success initiatives offered by the Nursing Division's Student Success Navigators throughout the semester. These opportunities may include workshops, open office hours, video tutorials, and other opportunities. Students are encouraged to take advantage of these opportunities. When the need arises, the instructor may refer a student to the Student Success Navigator.

<sup>\*</sup>Course Outline-Subject to change by instructor. You will find a current copy in Canvas.

Date/Time	<u>Content</u>	Assignment/Prep-Work
Monday 8/5/24	Welcome! PN Orientation-mandatory	ADB/Complio- documents uploaded
1700 -2000	CH 1106-Auditorium	Please Review Orientation Module on Canvas
PN Team		
Monday 8/12/24 0800-1600 Lab Module #1  40th Street SO 1330  Sheneman & Ventura	1 <sup>st</sup> Day of Lab! Please bring your lab tote, stethoscope, & laptop!  Please see Canvas for pre-work modules!  Orientation to Lab Review NA Skills Data Collection Dose Calculations Review items in Tote	All Lab Modules on Canvas need to be reviewed, videos watched, reading done prior to that lab day.  As soon as your scrubs come in, please wear them to lab.  Syllabus/Handbook Orientation to lab TracPrac —evaluation and skills list Lippincott Course Point Review of contents of Tote bag MCE/Complio Review of NA skills- post D & S Handout online  Review the following chapters-Fund: Ch. 12 vital signs Fund: Ch. 10 handwashing Fund: Ch. 23 Fund: Ch. 31 enema Fund: Ch. 31 enema Fund: Ch. 38 post mortem, end of life care Fund: Ch. 19 restraints, safety reminder devices Fund: Ch. 32 oral meds, dosage calc Fund: Ch. 16 I & O  Online - Prior to Class: Data Collection-watch videos in lab module  Med-Surg Ch.4-watch all physical assessment videos Fund: Ch. 13-watch all videos within chapter  Intro to dose calculation, practice in class. For more help with drug Calculations Pharm: Ch.3 calculating drug dosages
Friday 8/16/24	Introduction to Nursing   History of Nursing  Elements of Critical Thinking	Assigned Reading-Module #1 Theory Fundamentals: Chapters- 1, 2, 3, 4, 6, 7, 9 Med/Surg: Chapter- 4
Theory	Nursing Process	Canvas- Theory Module #1 - Content for Quiz #1

0930-1600	1. Data Collection	
	2. Planning	<ul><li>Videos</li></ul>
<u>40<sup>th</sup> Street</u>	3. Implementation	<ul> <li>PowerPoints/key concepts</li> </ul>
<u>IE 2203</u>	4. Evaluation	<ul> <li>Prep U Questions</li> </ul>
	5. Documentation	
	<ul> <li>Electronic Medical Records (EMR)</li> </ul>	
Cabou	Client Report/Documentation	Complete all assigned reading
	Online Databases and Library Resources	Prep-U questions in all assigned chapters
	Caring for the Adult/Older Adult Client	Answer the NCLEX & critical thinking
	Therapeutic Communication	questions at the back of each chapter.
	Therapeutic Environment	
	<ul> <li>Nurse – Client Relationships</li> </ul>	
	o Professional Boundaries	
	o Support Systems	
	Role Development	
	Practical Nursing Practice	
	o Standards of Practice	
	Nurse Practice Act	
	o Scope of Practice	
	o Licensure	
	Legal and Ethical Practice	
	Advanced Directives	
	<ul> <li>Confidentiality/Information</li> </ul>	
	Security- HIPPA	
	<ul> <li>Informed Consent</li> </ul>	
	<ul> <li>Client Advocacy</li> </ul>	
	<ul> <li>Client Rights</li> </ul>	
	<ul> <li>Performance/Quality Improvement</li> </ul>	
	(QI)	
	Resource Management	
	Roles and Responsibilities of the Practical Nurse	
	Manager of Care	
	Provider of Care	
	Member of the Profession	
	Collaboration with	
	Interdisciplinary Team	
	Health & Illness	
	Holistic Care	
	1	
	Health Care Services	
	Nursing Team	
	Culture & Ethnicity	
	<ul> <li>Culturally Sensitive Nursing Care</li> </ul>	
	Interviewing & Physical Assessment	
Monday	Data Collection Cont'd-	NOTE:
8/19/24	Practicum is Tuesday- 8/27/24	Manual Blood Pressure Practice & Check offs
0800-1600		with instructors- please bring your
<u>Lab</u>	Dose Calculations	stethoscope!
Module #1		
		Online - Prior to Class: (cont'd)
40 <sup>th</sup> Street		

Ventura & Sheneman		Data Collection- watch videos in lab module     PowerPoints in lab module  Med-Surg Ch.4-watch all physical assessment videos Fund: Ch. 13-watch all videos within chapter  Fund: Ch. 9 recording & reporting Review Fund Ch 12  Drug Calculation For more help with drug Calculations, Pharm: Ch. 3  Data Collection Practice- Drug Calculation Practice- Manual Blood Pressure Check Off
Tuesday 8/20/24 0800-1600 Lab Module #1  18th Street Room 203  Cabou & Ventura	Data Collection Practice (Continued) SAPHE Lab-videos on canvas Sterile Gloving/Fields Foley Cath Dose Calculation SaPHE LAB (2.5 hrs per group)- 3 grps	Prep for Lab- View SaPHE Lab PowerPoint/video  Online - Prior to Class:  Aseptic technique/sterile gloving/sterile fields Insertion of foley Cath- male/female, urinary devices, specimen collection  Watch videos in Module #3 Reading- Fund Chap's 10, 30, 31  In Person:  Setting up and maintaining sterile field, donning sterile gloves Inserting foley Cath- male/female-Checklist Obtaining urinary specimens- sterile vs. clean Practice Data Collection
Friday 8/23/24 Theory 0930-1600 <u>40<sup>th</sup> Street</u> IE 2203	Quiz #1 – 20 Points  Pharmacology  O Safe Practice O U.S. Drug Legislation O Nomenclature O Overview of Drug O Classifications  Pharmacodynamics/Pharmacokinetics O Expected Effects O Side Effects	Assigned Reading-Module #2 Theory Pharmacology (Abram's): Chapters- 1, 2, 3, 5 Canvas- Theory Module #2- Content for Quiz #2  Videos PowerPoints/key concepts Prep U Questions  Complete all assigned reading Prep-U questions in all assigned chapters

	o Adverse Effects o Contraindications o Medication Compatibility/Incompatibility o Pharmacological Actions o Special Considerations with geriatrics Disposal of Unused Medications Controlled Substance Procedure	Answer the NCLEX & critical thinking questions at the back of each chapter.
Monday 8/26/24 0800-1600 <u>Lab</u> Module #2 <u>40<sup>th</sup> Street</u> <u>SO 1330</u> Cabou & Sheneman	Dose Calculation Quiz #1  Data Collection Practice (Continued) NG tube insertion Enteral Feeding Foley Cath- cont'd (if needed)	Fund: Ch. 31 ostomy care skills  Fund: Ch. 32 admin. & preparing meds for enteral tube admin.  Fund: Ch. 29 GI tube intubation, tube feedings Online - Prior to Class:  Nasogastric/Feeding Tube Care Enteral Feedings/Bolus/Pumps Administration and preparing meds for enteral tubes  Care of Ostomy  In Person-  Insertion, irrigation of NG /feeding tubes Managing a Kangaroo pump Checking residual Removal of tube Preparation of enteral feedings, and med admin to feedings Care of Ostomy- measuring stoma, stoma care, prevention of skin breakdown, changing of ostomy bag.
Tuesday 8/27/24 0800-1600 <u>Lab</u> Module #3 <u>40<sup>th</sup> Street</u> <u>SO 1330</u> PN Team	Data Collection Practicum- Times will be assigned	Data Collection Practicum- Must be in FULL GWCC Uniform, bring stethoscope, and a pen.
Friday 8/30/24 Theory 0930-1600	Quiz #2 – 20 points  Module #3 Care of Adult/Older Adult Clients in the Perioperative Setting  Laboratory and Diagnostic Examinations	Assigned Reading Fundamentals: Chapters- 18, 20, 27, 28 Med/Surg: Chapters- 11, 14, 18 Pharmacology: Chapters- 14, 16, 49, 50, 51 Canvas- Theory Module #3- Content for Quiz #3  • Videos

40 <sup>th</sup> Street IE 2203	o Normal Findings o Abnormal Findings and Significance	<ul><li>PowerPoints/key concepts</li><li>Prep U Questions</li></ul>
Cabou	o Potential Complications o Practical Nurse Responsibilities  Nursing Process o Preoperative o Intraoperative o Postoperative Pharmacokinetics/Pharmacodynamics for Selected Pharmacological Classifications Safe Medical Management  Safe Practice Microbiological Principles  Care of Adult/Older Adult Clients with Cancer End of Life Care/Concepts Religious and Spiritual Influences on Health Cultural Awareness Practice  Pharmacological/Pharmacodynamics for Selected Pharmacological Classifications	<ul> <li>Complete all assigned reading</li> <li>Prep-U questions in all assigned chapters</li> <li>Answer the NCLEX &amp; critical thinking questions at the back of each chapter.</li> </ul>
Tuesday 9/3/24 0800-1600 <u>Lab</u>	Medication Administration of Enteral Medications (Oral, Liquids, Crushing, Cutting,  1. Medication Orders  2. MD Orders	Fund: Ch. 32, 33, 34 Pharm: Ch. 3 & Ch. 1 medication rights, high alert meds Med ADM ppts.
Module #4	<ul><li>3. Transcription Verbal/Phone</li><li>4. Phone in Prescriptions</li></ul>	Online - Prior to Class-look at key points:
40 <sup>th</sup> Street SO 1330 Cabou & Sheneman	<ol> <li>Drug Preparations</li> <li>Dosage Calculations</li> <li>Preparation of Medications</li> <li>3 Checks/ 6 Rights</li> <li>Medication Administration Methods</li> <li>Documentation/ MAR</li> </ol>	<ul> <li>Medication administration-6 Rights,         Orders, dose calc, 3 checks, MAR         documentation</li> <li>Oral Meds</li> <li>EENT/NG/Topical meds</li> <li>High Alert Meds- VS parameters and labs</li> </ul>
	Safe Practice     Parenteral Medications     IM, Sub cut, Intradermal Optic, otic, oral, sublingual, buccal, topical,	<ul> <li>Preparation of oral and EENT/NG meds</li> <li>Parenteral Medication Administration- ID, Subcut, IM</li> </ul>
	inhalation Documentation on MAR	<ul> <li>MAR Documentation</li> <li>Drawing from vials, ampules, insulin vials, utilizing various syringes.</li> </ul>
		In Person- practice and demonstrate-
		<ul> <li>Oral meds- preparation, cutting, crushing, pouring &amp; administration</li> </ul>

		<ul> <li>EENT/NG/Topical med preparation &amp; administration</li> <li>MAR documentation, high alert meds</li> <li>3 checks, 6 rights</li> <li>Administration of ID, IM, Subcut injections</li> <li>Draw from medication vial using appropriate syringe, accurate dose</li> <li>MAR Documentation</li> </ul>
Friday 9/6/24 Theory 0930-1600 40 <sup>th</sup> Street IE 2203 Cabou	Will Continue Theory Module #3 and, time permitting, will begin Module #4.  Module #4  Care of Adult/Older Adult Clients with Alterations of the Musculoskeletal System	Assigned Reading-Mod 4 Med/Surg: Chapters- 60, 61, 62, 63 Pharmacology: Chapter 16 Canvas- Theory Module #4- Content for Quiz #4
Monday 9/9/24 0800-1600 Lab Module #6  40th Street SO 1330  Sheridan & Ventura	Selected Clinical Skills/Therapeutic Procedures  Wound Care  a. Wound Vac  b. Irrigation  c. Remove Staples Sutures  d. Management of the Drain  e. Clean Dressing Change  f. Sterile Dressing Change  g. Wet to Dry Dressing  h. Drain Removal  Care of the Client Receiving Heat/Cold  Therapy  Care of the Client with an Ostomy  a. Irrigation  Collection of Diagnostic Specimens  Wound Culture  Documentation  Safe Practice	Fund: Ch. 28  Med/Surg: Ch. 14 skin integrity, wound healing  Wound Care Assignment Worksheet completed  Wound care- dressing change- wet to dry, sterile vs clean, irrigation, wound vac, Ostomy, management of drains, removal of staples, hot/cold therapy.  Oral meds- preparation, cutting, crushing, pouring & administration  EENT/NG/Topical med preparation & administration  MAR documentation, high alert meds  3 checks, 6 rights  Administration of ID, IM, SubQ injections  Draw from medication vial using appropriate syringe, accurate dose  MAR Documentation

	Care of the Client Receiving Oxygen Therapy  Nasal Prongs  Mask-simple, partial rebreather, non-rebreather  Ambu Bag  Oral Airway  Nasal Airway  Pulse Oximeter  Incentive Spirometry  Trach set up/ETT set up  Venturi Mask  Documentation of client receiving  O2 Therapy  Skills/Therapeutic Procedures Admission/Transfer/D/C Documentation Accident/Error/Injury  Prevention  Reporting of Incident/Event/Variance Home Safety Security Plan  Continue Practice for Med Practicum  Drug Cards	Fund: Ch. 21- Oxygenation Ch. 11- Admissions, transfers, discharges Med/Surg: Ch. 20 (endotracheal tube) Fund: Ch. 12 & 13  View videos/material in Lab Module #6 prior to class  • Have Oxygen Therapy Worksheet completed- in lab packet  • Have Admission, Transfer, Discharge worksheet completed –in lab packet  In Person:  • Appropriate use of Oxygen therapy and supplies, documentation • Review admission/transfer/discharge documentation
Tuesday 9/10/24 0800-1600 Lab Med Practicum  40 <sup>th</sup> Street SO 1330 PN Team	Medication Administration Practicum  Times will be assigned	*Come Dressed in Uniform  Bring Stethoscope, Black Ink Pen, and Medication Cards
Friday 9/13/24 Theory 0930-1600 40 <sup>th</sup> Street IE 2203	Quiz #3 – 25 Points  Module #4  Care of Adult/Older Adult Clients with  Alterations of the Musculoskeletal System  • Anatomy and Physiology  • Pathophysiological Concepts  • Laboratory and Diagnostic Examinations  • Normal Findings  • Abnormal Findings  • Potential Complications	Assigned Reading Med/Surg: Chapters- 60, 61, 62, 63 Pharmacology: Chapter 16 Canvas- Theory Module #4- Content for Quiz #4  Videos PowerPoints/key concepts Prep U Questions  Complete all assigned reading Prep-U questions in all assigned chapters

	o Practical Nurse Responsibilities Selected Disorders of the Musculoskeletal System  • Medical Management • Nursing Process Pharmacokinetics/Pharmacodynamics for Selected Pharmacological Classifications	Answer the NCLEX & critical thinking questions at the back of each chapter.
Monday 9/16/24 0800-1600  Lab-Mod #7 Lab Final 40 <sup>th</sup> Street  Final will be in MA 2124  Ventura & Cabou	Lab Final - MA 2124 @0800  Nursing Care plans Interpreting Labs	
Friday 9/20/24 Theory 0930-1600 40 <sup>th</sup> Street IE 2203 Cabou	Module #4 Care of Adult/Older Adult Clients with Alterations of the Musculoskeletal System	Assigned Reading Med/Surg: Chapters- 60, 61, 62, 63 Pharmacology: Chapter 16 Canvas- Theory Module #4- Content for Quiz #4
Friday 9/27/24 Theory 0930-1600 <u>40<sup>th</sup> Street</u> IE 2203	Quiz #4 - 25 points  Module #5  Care of Adult/Older Adult Clients with  Psychological/Mental Health Disorders  • Mental Illness Concepts  • Selective Psychological/Mental  Health Disorders  • Anxiety Disorders	Assigned Reading Med/Surg: Chapters- 67, 68, 69, 70, 71, 72 Pharmacology: Chapters- 54, 55 56, 58 Canvas- Theory Module #5- Content for Quiz #5  • Videos • PowerPoints/key concepts • Prep U Questions

Cabou	o Affective Disorders o Cognitive Disorders o Substance- Related Disorders • Pharmacokinetics/Pharmacodynam ics for Selected Pharmacological Classifications • Mental Illness Concepts o Coping/Defense Mechanisms o Stress Management o Behavior Management o Abuse and Neglect • Suicide/Violence Prevention and Precautions • Crisis Intervention  ECT Therapy	<ul> <li>Complete all assigned reading</li> <li>Prep-U questions in all assigned chapters</li> <li>Answer the NCLEX &amp; critical thinking questions at the back of each chapter.</li> </ul>
Monday 9/30/24 0800-1600	Simulation #1 Groups 1 & 2	*Come Dressed in Uniform with Stethoscope! Bring supplies and paperwork as instructed
40 <sup>th</sup> Street CH 1024		
Cabou & Sheneman		
Tuesday 10/01/24	Simulation #1 Groups 3 & 4	*Come Dressed in Uniform with Stethoscope! Bring supplies and paperwork as instructed
40 <sup>th</sup> Street CH 1024		
Cabou & Sheneman		
Friday 10/04/24	Begin Theory Module #6 Care of the Adult/Older Adult Clients with Sensory/Perceptual Alterations  • Anatomy and Physiology	Med/Surg: Chapters- 41, 42, 43 Pharmacology: Chapters- 59, 60 Canvas- Theory Module #6- Content for Quiz #6
Theory	<ul> <li>Pathophysiology Concepts</li> </ul>	• Videos
0930-1600 <u>40<sup>th</sup> Street</u>	<ul> <li>Laboratory and Diagnostic Examinations         <ul> <li>Normal Findings</li> </ul> </li> </ul>	<ul><li>PowerPoints/key concepts</li><li>Prep U Questions</li></ul>
IE 2203	o Abnormal Findings	·
	o Potential Complications o Practical Nurse	<ul><li>Complete all assigned reading</li><li>Prep-U questions in all assigned chapters</li></ul>
Cabou	Responsibilities Selected Sensory/Perceptual Disorders  Medical Management Nursing Process Pharmacokinetics/Pharmacodynamics for Selected Pharmacologic Classifications	Answer the NCLEX & critical thinking questions at the back of each chapter.

Monday 10/07/24 0800-1600 40 <sup>th</sup> Street CH 2014 Cabou & Sheneman	Simulation #2 Groups 1 & 2	*Come Dressed in Uniform with Stethoscope! Bring supplies and paperwork as instructed
Tuesday 10/08/24 0800-1600 40 <sup>th</sup> Street CH 1024 Cabou & Sheneman	Simulation #2 Groups 3 & 4	*Come Dressed in Uniform with Stethoscope!  Bring supplies and paperwork as instructed
Friday 10/11/24  Theory 0930-1600 40 <sup>th</sup> Street CH 1106  Cabou	Quiz# 5 – 25 Points  Begin Theory Module #6 Care of the Adult/Older Adult Clients with Sensory/Perceptual Alterations	Med/Surg: Chapters- 41, 42, 43 Pharmacology: Chapters- 59, 60 Canvas- Theory Module #6- Content for Quiz #6  Videos PowerPoints/key concepts Prep U Questions  Complete all assigned reading Prep-U questions in all assigned chapters Answer the NCLEX & critical thinking questions at the back of each chapter.
Friday 10/18/24  Theory 0930-1600 40 <sup>th</sup> Street IE 2203  Ventura	Quiz# 6 – 25 Points  Introduction to Fluid and Electrolytes	Assigned Reading Fundamentals: Chapters- 15, 16 (311-319) Med/Surg: Chapters- 16, 34, 64, 65, 66 Pharmacology: Chapters- 34, 35, 20, 23, 25, 32, 61 Canvas- Theory Module #7- Content for Quiz #7

	<ul> <li>Anatomy and Physiology</li> <li>Pathophysiological Concepts</li> <li>Laboratory and Diagnostic Examinations</li> <li>Selected Disorders of the Integumentary System</li> <li>Medical Management</li> <li>Nursing Process</li> <li>Pharmacokinetics/Pharmacodynamics for Selected Pharmacological Classifications</li> <li>Safe Practice</li> <li>Microbiological Principles</li> <li>Pharmacological/Pharmacodynamics for Selected Pharmacological Classifications</li> </ul>	Answer the NCLEX & critical thinking questions at the back of each chapter.
Friday 10/25/24  Theory Thursday 0930-1600 40 <sup>th</sup> Street IE 2203  Ventura	Introduction to Fluid and Electrolytes	Assigned Reading Fundamentals: Chapters- 15, 16 (311-319) Med/Surg: Chapters- 16, 34, 64, 65, 66 Pharmacology: Chapters- 34, 35 20, 23, 25, 32, 61 Canvas- Theory Module #7_Content for Quiz #7
	for Selected Pharmacological Classifications Safe Practice Microbiological Principles Pharmacological/Pharmacodynamics for Selected Pharmacological Classifications	
Friday 11/1/24 Theory 0930-1600 40 <sup>th</sup> Street IE 2203	Quiz# 7 – 25 Points  Care of Adult/Older Adult Clients with Alterations of the Digestive System  • Anatomy and Physiology  • Pathophysiological Concepts  • Laboratory and Diagnostic Examinations  • Normal Findings	Fundamentals: Chapters- 31 Med/Surg: Chapters- 44, 45, 46, 47 Pharmacology: Chapters- 37, 39, 40 Canvas- Theory Module #8- Content for Quiz #8
Ventura	o Abnormal Findings o Potential Complications	<ul><li>Complete all assigned reading</li><li>Prep-U questions in all assigned chapters</li></ul>

	o Practical Nurse Responsibilities Selected Disorders of the Digestive System Medical Management Nursing Process Pharmacokinetics/Pharmacodynamics for Selected Pharmacological Classifications	2 Answer the NCLEX & critical thinking questions at the back of each chapter.
Monday 11/4/24 0800-1600	Review of Lab Skills- The semester SHOWDOWN	
40 <sup>th</sup> Street SO 1330 Ventura & Cabou	o Foley Cath o Parental Injections/Med Adm o Wound Care o Sterile Gloving o Specimen collections o NG tubes o Data Collection Dose Calc practice	
Friday 11/8/24  Theory 0930-1600 40 <sup>th</sup> Street IE 2203  Ventura	Care of Adult/Older Adult Clients with Alterations of the Digestive System	Fundamentals: Chapters- 31 Med/Surg: Chapters- 44, 45, 46, 47 Pharmacology: Chapters- 37, 39, 40 Canvas- Theory Module #8_ Content for Quiz #8
Friday 11/15/24  Theory 0930-1600  40th Street CH 1106	Quiz# 8 – 25 Points  Care of Adult/Older Adult Clients with Alterations of the Endocrine System  • Anatomy and Physiology  • Pathophysiological Concepts • Laboratory and Diagnostic Examinations  • Normal Findings  • Abnormal Findings	Fundamentals: Chapters- 5 Med/Surg: Chapters- 49, 50, 51 Pharmacology: Chapters- 17, 41, 42, 43, 44, 45 Canvas- Theory Module #9_ Content for Quiz #9

Ventura	o Potential Complications o Practical Nurse Responsibilities  • Selected Disorders of the Endocrine System • Medical Management • Nursing Process Pharmacokinetics/Pharmacodynamics for Selected Pharmacological Classifications	<ul> <li>Prep-U questions in all assigned chapters</li> <li>Answer the NCLEX &amp; critical thinking questions at the back of each chapter.</li> </ul>
Friday 11/22/24  Theory 0930-1600 40 <sup>th</sup> Street IE 2203  Ventura	Care of Adult/Older Adult Clients with Alterations of the Endocrine System	Fundamentals: Chapters- 5 Med/Surg: Chapters- 49, 50, 51 Pharmacology: Chapters- 17, 41, 42, 43, 44, 45 Canvas- Theory Module #9- Content for Quiz #9
Friday 11/22/24 0930-1600 40 <sup>th</sup> Street IE 2203 Ventura	Quiz #9 – 25 Points  • Review	
12/6/24 HESI Friday MA 2124 0930	HESI PN Fundamental Exam- 15 points MA 2124 Washington Campus	
12/9/24 Monday 09:30 am	Final Exam-Cumulative-75 Points  MA-2114/2116  Washington Campus	