



CENTRAL WEST: GUELPH OCJ

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Important Updates

[any changes in the courthouse; protocols; practice directions]

Daily Courtroom Assignments

[courtroom #, purpose of the courtroom]

[If known: JP/Judge and Crown in the courtroom]

[Teleconference numbers/Remote Access]

Contact Information

Duty Counsel

dc.guelph@lao.on.ca

Crowns

VirtualCrownGuelph@ontario.ca

Scheduling

New Arrests

[Where will they be held]

[Police Division Contact Information]

[Fingerprinting]

Bail Procedures

[If any special procedures in place]

First, you email the Guelph trial coordinator, Esther Turner, at

Guelph.OCJ.Criminal.TrialCoordinator@ontario.ca

Each morning, Ms. Turner emails a schedule for both plea court and bail court, with court phone numbers and email addresses for the clerk so that you can file cases etc. in advance.

The Crown's office can be reached at VirtualCrownGuelph@ontario.ca and someone will contact defence counsel to advise who the appropriate Crown is to speak to.

Duty Counsel can be reached at dc.guelph@lao.on.ca. However, there is only one duty counsel at this courthouse. As such, they advised me that they are not assisting with any contested bail hearings, legal aid or private, if the client has a lawyer. If counsel is not able to conduct a contested hearing, duty counsel stated they will provide a list of lawyers who will conduct the hearing as an agent.

Surety Protocol

[where do they go?]

[Link to Forms?]

Crowns

Bail Program

[if any specific contact information/details for JHS/Bail Program etc.]

Bail Variations

[Procedure]

[Forms?]

WASH Court

[Details on courthouse; courtroom; times etc.]

Disclosure Protocol

[In-custody; out-of-custody]

CPT/JPT Protocol

[Any information pertinent to scheduling/participating in CPT's/JPT's – who to contact, where to call]

Filing Information (Including Exhibit Filing)

[Contact Information]

[Any specific information re: notice required]

Video Use

Guilty Pleas

In-Custody Matters

Out-of-Custody Matters

[what is considered urgent?]

[bring forward]

Correctional Centers: Local Information/Updates

[Contact Information]

[Policies re: visits; any updates]

Daily Dockets

[Insert table]

Superior Court of Justice

[specific practice directions/information relating to SCJ if applicable]

Additional Information