

Hospital Logo	<u>Gyan's Hospital</u> <u>XZY Road -</u>	
Crash Cart Stocking and Maintenance	Clinical Pharmacology	GH /
	Issue Date	DD/MM/YYYY

PURPOSE:

To ensure the continuous availability and integrity of emergency drugs and supplies for patient care in life-threatening situations.

POLICY STATEMENT:

Every department will always maintain an adequately stocked crash cart as per the annexure list.

OBJECTIVE:

This policy is designed to maintain the readiness of emergency equipment and supplies at all times, ensuring that patient care in critical situations is never compromised.

PROCEDURE:

1. Crash Cart Inspection:

- 1.1. The Department nurse is responsible for checking the crash cart at the beginning of each shift. This inspection must be documented on a signing-off sheet.

2. Defibrillator Check:

- 2.1. The defibrillator will be inspected by the Department nurse once a day. The results of this check will be recorded on the signing-off sheet.

3. Drug Expiration Check:

- 3.1. The Head Nurse will conduct a thorough review of drug expiration dates at the beginning of each month to ensure all medications are within their valid usage period.

4. Restocking After Use:

- 4.1 **Medications:** The nursing supervisor will immediately replace any used drugs by obtaining new supplies from the pharmacy.
- 4.2 **Central Supply Items:** The Emergency Department nurse will promptly restock central supply items from Central Supply.
- 4.3 **Respiratory Supplies:** Respiratory personnel on call will ensure that any used respiratory items are replaced immediately.

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5. Crash Cart Audit

5.1. Audit Frequency:

5.1.1. A crash cart audit will be conducted by designated personnel on a quarterly basis.

5.2. Non-Compliance and Corrective Action:

5.2.1. Any non-compliance identified during the audit will be addressed with the respective nurse in-charge.

5.2.2. Corrective actions will be implemented immediately.

5.2.3. A Corrective and Preventive Action (CAPA) report will be prepared to document the actions taken.

5.3. Reporting:

- The audit report, along with the CAPA, will be reviewed and discussed in the Code Blue review committee.

ANNEXURES:

1. List of Crash cart locations
2. List of crash cart Medicines & Supplies
3. Format of daily crash cart check list
4. Format of Defibrillator check record
5. Format of Crash cart audit