

ARTICLE TITLE – CAPITAL LETTERS (Palatino Linotype 14 pt)

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ABSTRACT

Abstract: Write an abstract in English, with a maximum of 160 words. The abstract should include: (1) the problem addressed (if applicable); (2) the purpose of the service activity; (3) the method used (e.g., socialization, counseling, workshops, practicums), including details on the partners involved, the number of participants, and the evaluation approach; and (4) the outcomes achieved (e.g., percentage improvement in soft or hard skills, or enhancement in economic value). It is insufficient to merely state that the activity was conducted smoothly or successfully. **IMPORTANT:** avoid using statistical tests (e.g., t-tests). [Palatino Linotype, 10 pt]

Keywords: keyword 1; keyword 2; keyword 3 (List three to five pertinent keywords specific to the article yet reasonably common within the subject discipline.)



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A. BACKGROUND

This document is a template for the Independent Community Journal managed by the Cipta Karsa Cendekia Foundation, which is published in **April, August, and December** every year. After the writing team has filled in this paper properly and correctly, please send it to the Cipta Cendekia Publisher website <http://ciptacendekia.org>

The background should contain the following essential things:

1. Explanation of general problems – 1 paragraph.
2. The partner's problems should be described clearly, either in detail or point by point, along with the rationale for why the community service activity is necessary – 1 paragraph.
3. Findings from previous research or community service activities that support the significance of this initiative should be included, particularly those that **propose solutions** to the identified problems. Relevant government policies may also be cited as a strong justification for conducting the activity. [Ensure that at least 60% of the references are presented in the Background section]

Note: References may be drawn from the authors' own previous research or community service activities (highly recommended), or from those conducted by other researchers or practitioners – 2 or 3 paragraphs

4. Provide a detailed explanation of the proposed solution(s) to address the identified problems, including specific activities or interventions to be carried out, if necessary.
5. **The final paragraph must clearly state the intended objective to be achieved – 1 paragraph, either as a standalone paragraph or integrated into the preceding one.**

Total length: 5 to 7 paragraphs.

B. METHODS AND IMPLEMENTATION

Use a reference management application (Zotero or Mendeley) to write references, use IEEE style [1].

Authors are not permitted to include job titles (e.g., Academic Advisor), academic degrees (e.g., Prof., Dr., M.Eng., M.Sc., M.Phil., etc.), or affiliations with any organizations in the authorship section (Dwiranata, 2019).

Each affiliation must include, at a minimum, the name of the institution or company and the country where the author is based (e.g., Semarang City Government, Indonesia). An email address is required for the corresponding author (Sucipto & Syaharuddin, 2018).

The Implementation methods section must include the following key elements:

1. Implementation methods: (1) Lecturer Activities: These may include counseling, training, socialization, workshops, mentoring, practicums, and other forms of academic or community engagement; (2) Kegiatan Student activities may include community-based programs such as general community service, education-oriented community service, internships, and other similar initiatives. The specific program name may also be mentioned where applicable.
2. Provide a brief description of the partner's profile, including who they are, their location, and the number of people involved.
3. Implementation Steps:
 - a) Pre-Activity Phase
Preparatory actions such as coordination, material development, partner engagement, and baseline identification.
 - b) Main Activities

Clearly state the name and type of activity conducted (e.g., training, counseling, workshop). The implementation can also be presented in the form of:

- A table including Time, Materials/Topics, and Facilitators, or
- A diagram or flowchart, preferably color-coded, to visually enhance clarity.

c) **Monitoring and Evaluation**

Evaluation must be conducted using appropriate instruments such as questionnaires, interviews, or observations. There are two key stages of evaluation:

- During the activity (real-time assessment), and
- Post-activity evaluation, particularly for field-based or community activities.

Total length: 3-5 paragraphs.

C. RESULT AND DISCUSSION

The Results and Discussion section must include the following elements in a structured and sequential manner.

1. Subheadings (Based on the Implementation Steps))

- a) The explanation must follow the sequence of the proposed solutions or the steps outlined in the Implementation Method section. Each subsection should include: (1) A description of the activities carried out, aligned with the planned stages, (2) Supporting documentation photos that reflect the actual implementation (note: group photos should be avoided), (3) Further explanation or analysis.
- b) Each figure or table must be properly referenced within the text, either in the paragraph preceding or following it, using standardized labels (e.g., Figure 1, Table 1, etc.).

2. Monitoring and Evaluation

Monitoring refers to activities carried out during the implementation of the program (often in the form of interviews, though observation is generally more appropriate). Monitoring can be conducted simultaneously with evaluation if the activity takes place in a single period. The results of tests or surveys should be clearly presented here, particularly the percentage of improvement observed before and after the activity.

3. Challenges Encountered or Other Recorded Issues

Include any relevant recommendations or proposed solution.

Table names should be centered, with the table title in 11 pt font and the table content in 11 pt font, single-spaced.

Table 5. Contoh Penulisan Tabel [11 PT]

N	Name	Department	Total
o			
1	Argo	Help Desk	24
2	Arjuna	Production	15
3	Mahameru	Marketing	27
4			
...			

An explanation of the equation when it appears as part of a sentence, such as (Silalahi, 2015).

$$\bar{X} = \frac{\sum x_i f_i}{n}$$

(1)



Figure 1. The spice ingredients used



Figure 2. Herbal extract boiling process

D. CONCLUSION AND RECOMMENDATIONS

This section should be written in paragraph form and must not use numbering. The content should address the objectives stated in the Introduction and clearly explain the outcomes of the implementation, particularly highlighting the progress achieved in improving soft skills and/or hard skills, expressed as a percentage.

Recommendations should outline follow-up actions that need to be taken. These may include suggestions for further research or applied community service in other relevant fields.

ACKNOWLEDGEMENTS

This section is intended to express appreciation to institutions or individuals who have contributed to the research. References are not to be cited or numbered in this section. The authors are free to compose this statement using proper academic structure and language.

REFERENCES

1. You are required to use a reference management application such as Mendeley or similar software, following the IEEE citation style.
2. The reference list must contain a minimum of 15 sources, with at least 80% drawn from scholarly journals. Use font size 11 pt and single spacing.
3. For author names consisting of more than one word, only the first word should be written in full, while the subsequent words should be initialized.

4. Ensure that the references are properly formatted with justified alignment and consistent font style.

Example of Writing Structure.

- Dwiranata, D., Pramita, D., & Syaharuddin, S. (2019). Pengembangan Media Pembelajaran Matematika Interaktif Berbasis Android Pada Materi Dimensi Tiga Kelas X SMA. *Jurnal Varian*, 3(1), 1–5. <https://doi.org/10.30812/varian.v3i1.487>
- Silalahi, U. (2015). Metode Penelitian Sosial Kuantitatif. *Journal of Visual Languages & Computing*, 11(3), 287–301.
- Sucipto, L., & Syaharuddin, S. (2018). Konstruksi Forecasting System Multi-Model untuk pemodelan matematika pada peramalan Indeks Pembangunan Manusia Provinsi Nusa Tenggara Barat. *Register: Jurnal Ilmiah Teknologi Sistem Informasi*, 4(2), 114. <https://doi.org/10.26594/register.v4i2.1263>
- Sugiyono. (2017). *Penelitian Kuantitatif*. Jakarta: Pustaka Semesta
- Syaharuddin, S., & Ibrahim, M. (2017). Aplikasi Sistem Informasi Desa Sebagai Teknologi Tepat Guna Untuk Pendataan Penduduk Dan Potensi Desa. *JMM (Jurnal Masyarakat Mandiri)*, 1(1), 60. <https://doi.org/10.31764/jmm.v1i1.14>
- Syofian Siregar. (2013). *Statistika Parametrik untuk Penelitian Kuantitatif*. Bandung: Bumi Aksara.