

Gleason Memorial Library

Internet and Computer Policy

All internet resources accessible through the library are provided equally to all users, with the understanding that it is the individual user's responsibility to demonstrate judgment, respect for others, and appropriate conduct while using the library resources and facilities.

Computers are available to patrons on a first-come, first-served basis. There is no charge for use of computers; however, in order to make the service available to as many patrons as possible, a time limit for usage has been imposed. That time limit is 30 minutes. Library staff are available for general assistance in using the computer. However, staff are not expected to train patrons in the use of application programs.

Internet computers will not be used by anyone, including minors, for illegal activity, to access illegal materials, or to access materials that by local standards would be obscene. Library employees are authorized to take prompt and appropriate actions to enforce the rules of conduct, and/or to prohibit use by persons who fail to comply with the internet acceptance use policy as stated or implied herein. Parents are responsible for their children's use of the library's resources and facilities. Parents who believe that their children cannot responsibly use the library's internet access are requested to monitor their children's internet use.

The Gleason Memorial Library supports the right and responsibility of parents to monitor and direct the use of the internet by their own children and provides access to filtered search engines on internet terminals.

In accordance with the Children's Internet Protection Act (CIPA), the library employs filtering software to block visual depictions of material deemed obscene or harmful to minors on library-owned computers. Filters are applied to all public computers used by children and teens. Adult patrons may request that filtering be disabled for bona fide research or other lawful purposes. While filters reduce access to inappropriate material, no technology can block all objectionable content.

When library employees believe that the user has failed to comply with the internet acceptable use policy or the rules of conduct, they are authorized to terminate any user's access session or to prohibit a user from subsequent access sessions for up to two weeks from the date of informing the user of that action. After a hearing before the library board, a library patron may be permanently barred from both the internet and library access.

Patrons whose access session has been terminated or prohibited will be given information concerning the process to protest the action and/or request that library privileges be reinstated.

Approved: 4-28-2011

Reviewed and Approved: 11-19-2025

Revised and Approved: 6-11-2026