

Community Consolidated School District 168
Dress Code Policy

Community Consolidated Schools District 168 wishes to cultivate a work environment that exemplifies respect and professionalism and has set the following dress policy for professional attire:

- Dress should be professional looking and not casual. Examples of professional dress include dress pants, slacks, khakis, skirts, dresses, blouses, collared shirts, polos, and sweaters.
- Jeans with school spirit wear on designated days/events are also considered professional dress.(RJHS-Fridays)
- Examples of clothing for P.E. staff include professional athletic attire.
- Tight-fitting leggings and spandex pants are not considered professional dress.
- To promote employee safety, employees should wear shoes that are firmly secured to the feet so shoes do not fall off or get knocked off.

The administration reserves the right to work with employees to discuss the prohibition of clothing that may cause disruption to the work environment or be counterproductive to the professional image that the district would like to portray. There could be cases, where the employee may be asked to go home and change immediately to more appropriate attire. In this situation, the employee may not be paid for time away for work.