

# BENTWOOD PTA

## MEETING AGENDA 2025 – 2026



**DATE, & TIME:** Thursday, 04.07.26 5:30-7pm

**MEETING PLACE:** Bentwood

**ATTENDEES:**

- Kelly Bishop, President\*
- Rachel Loomis Vice-President\*
- Addis Sharp, Treasurer\*
- Hannah Sinnett, Treasure Elect\*
- Alex Nedzelskiy, Fundraising & events coordinator\*

- Kelsey Maggio, Communications coordinator\*
- Ashleann Anthony Hospitality coordinator\*
- Josie Harred, Teacher Representative \*
- Carrie DeVries, Teacher Representative \*

\*Voting member, quorum is more than 50

TIMING	TOPIC	INFORMATION & DISCUSSION	ACTION	PRESENTER	TIMELINE
INFORMATION					
Wi-Fi	OPS233 ES Visitor	Don't\$topBelieving			
WELCOME & OLD BUSINESS					
5:30PM	Meeting Min	<ul style="list-style-type: none"> <li>● Review and approve March Minutes                             <ul style="list-style-type: none"> <li>○ Approved</li> </ul> </li> </ul>	Approval	Kelsey	N/A
5:40PM	Review	<ul style="list-style-type: none"> <li>● Vote on Gift for Tina - \$200                             <ul style="list-style-type: none"> <li>○ She's been funding auction basket items herself</li> <li>○ Approved</li> </ul> </li> <li>● Nurse – Pig Lungs \$330                             <ul style="list-style-type: none"> <li>○ Woman that rented them out no longer does, so we could buy them to own. Currently on backorder, but Nurse Katie has a notification set up</li> <li>○ Approved</li> </ul> </li> <li>● Student Treat - \$1,800                             <ul style="list-style-type: none"> <li>○ Amount available</li> <li>○ Kona Ice is easy/efficient and a favorite                                     <ul style="list-style-type: none"> <li>▪ \$2.75/kid last year, Kelly is getting confirmed for this year</li> <li>▪ Going to try to book for Field Day, 5/8</li> </ul> </li> </ul> </li> </ul>	Approval	Kelly	N/A

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		<ul style="list-style-type: none"> <li>○ Kelly will get with Tina for a date</li> <li>● Sacking Groceries – incoming 5<sup>th</sup> grade               <ul style="list-style-type: none"> <li>○ \$2300 raised</li> <li>○ Hy-Vee on 135th and Antioch</li> <li>○ Also doing graduation weekend</li> </ul> </li> <li>● \$860 raised from bracket               <ul style="list-style-type: none"> <li>○ Bishops won but will not be taking prize</li> <li>○ Spent \$132 on bagels for staff</li> </ul> </li> </ul>			
2025 – 2026 TASKS					
5:50PM	Calendar of Events	<ul style="list-style-type: none"> <li>● Twinkle Toes &amp; Ties: <b>Fri, 04.10.26</b> <ul style="list-style-type: none"> <li>○ 187 people signed up</li> <li>○ Ice cream sundae bar, DJ, photos (there'll be cards handed out to scan)</li> <li>○ Moms are volunteers</li> </ul> </li> <li>● Dodgeballs &amp; Diamonds (Cleats and Crowns): <b>Thurs, 04.23.26</b> <ul style="list-style-type: none"> <li>○ <b>78 signed up</b></li> <li>○ <b>Not enough volunteers (need at least 2 more)</b></li> <li>○ <b>Mixed grades</b></li> <li>○ <b>200 ice creams for D&amp;D, 400 for Blue Jay Expo</b> <ul style="list-style-type: none"> <li>▪ <b>For BJE, need volunteers to man ice cream outside</b></li> <li>▪ <b>Dry ice</b></li> </ul> </li> </ul> </li> <li>● Administrative Professional Day: <b>Wed, 04.22.26</b> <ul style="list-style-type: none"> <li>○ DoorDash whatever the office staff wants</li> </ul> </li> <li>● Carnival: <b>Fri, 05.01.2026 – what support is needed</b> <ul style="list-style-type: none"> <li>○ Bubbles and foam</li> <li>○ Snow cones</li> <li>○ Face paint</li> <li>○ Bounce house</li> <li>○ Food</li> </ul> </li> </ul>	Review	Alex	Ongoing

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		<ul style="list-style-type: none"> <li>○ music</li> <li>○ Need people to sign up to bring their own games                             <ul style="list-style-type: none"> <li>▪ Ask Trunk or Treat people</li> </ul> </li> <li>○ CT cheerleaders are coming to do bows                             <ul style="list-style-type: none"> <li>▪ \$5/bow and can tip the cheer squad, 50 bows available</li> </ul> </li> <li>○ Have 10 games (5 new this year)                             <ul style="list-style-type: none"> <li>▪ Mobile basketball game</li> </ul> </li> <li>○ Have raffle baskets from CT and OE                             <ul style="list-style-type: none"> <li>▪ Putting together BE basket</li> </ul> </li> <li>○ \$20 single wristband</li> <li>○ Kelsey gave cards for Kindergarten bags to Alex</li> <li>● Teacher Appreciation Week: <b>05.04.26 – 05.08.26</b> <ul style="list-style-type: none"> <li>○ <b>PTA will share themes from last year (and when we participated)</b> <ul style="list-style-type: none"> <li>▪ <b>Monday: stock the teachers’ lounge</b></li> <li>▪ <b>Tuesday: handmade card for classroom teacher + special aide/para</b></li> <li>▪ <b>Wednesday: last year, PTA catered lunch but it isn’t in the budget this year (possibly charcuterie)</b></li> <li>▪ <b>Thursday: favorite things for assigned staff</b></li> <li>▪ <b>Friday: favorite things for classroom teacher</b></li> </ul> </li> </ul> </li> </ul>			

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6:10PM	Committee Updates	<ul style="list-style-type: none"> <li>● Kelsey: Yearbook                             <ul style="list-style-type: none"> <li>○ Sold 234 (plus 3 latecomers, need to get payment)</li> <li>○ 34 Angel Tree students</li> <li>○ Ordered 301                                     <ul style="list-style-type: none"> <li>▪ 30 left to sell at Carnival</li> <li>▪ 100 autograph supplements to distribute among students that didn't order</li> </ul> </li> </ul> </li> <li>● Hospitality – where are we with budget and what do we want to do for teacher appreciation week                             <ul style="list-style-type: none"> <li>○ Will likely be under budget</li> </ul> </li> </ul>	Review	All	Ongoing
6:15PM	26-27 BOD	<p style="color: purple;">We have had zero interest. Could really use help drumming up new people.</p> <ul style="list-style-type: none"> <li>- One person (incoming kindergarten parent) is potentially interested in Communications or Fundraising &amp; Events</li> <li>- Rachel will reach out to Jess Hostetter</li> </ul> <ul style="list-style-type: none"> <li>● President: Kelly Bishop</li> <li>● Vice-President: Rachel Loomis</li> <li>● Treasurer: Hannah Sinnett</li> <li>● Treasurer Elect:</li> <li>● Communications coordinator:</li> <li>● Fundraising &amp; events coordinator:</li> <li>● Fundraising &amp; events coordinator:</li> <li>● Hospitality coordinator: Ashleann Anthony</li> <li>● Teachers: Maddie Theis, unsure about Carrie, Josie will if she's able</li> </ul> <p>Need to invite new BOD to May meeting</p>	Discussion	Kelly	March
<b>OPERATIONAL INFORMATION</b>					
6:20PM	Financial Review	<ul style="list-style-type: none"> <li>● Leader In Me                             <ul style="list-style-type: none"> <li>○ Contract ends in one year so we're possibly still on the hook</li> <li>○ Michelle and Dr. Harrison are looking at options (will likely know within 2 weeks)</li> </ul> </li> <li>● Budget review</li> </ul>	Inform	Hannah	Ongoing

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		<ul style="list-style-type: none"> <li>○ Library furniture                             <ul style="list-style-type: none"> <li>▪ Michelle will be getting a priority list from Sarah</li> </ul> </li> </ul>			
<i>WRAP-UP</i>					
	Next mtg	<b>May 12<sup>th</sup>, 5:30 – 7pm at Bentwood Elementary</b>			

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<b>Academy Bank Balance</b>	\$ 45,578.37			
<b>Pending Charges</b>	\$ -			
<b>Total</b>	\$ 45,578.37			
<b>Outstanding Expenses</b>				
	<b>Budget</b>	<b>Spent</b>	<b>Remaining Balance</b>	
<b>Field Trips</b>	\$ 10,000.00	\$ (6,219.78)	\$	3,780.22
<b>School Enhancement/Teacher Supplies</b>	\$ 17,400.00	\$ (15,415.34)	\$	1,984.66
<b>Yearbook</b>	\$ 5,000.00	\$ (4,328.68)	\$	671.32
<b>Carnival</b>	\$ 1,200.00	\$ (485.75)	\$	714.25
<b>Twinkle Toes &amp; Ties</b>	\$ 700.00	\$ (533.57)	\$	166.43
<b>Cleats &amp; Crowns</b>	\$ 500.00	\$ -	\$	500.00
<b>Student Treat</b>	\$ 1,800.00	\$ -	\$	1,800.00
<b>5th Grade Gift</b>	\$ 1,200.00	\$ -	\$	1,200.00
<b>Teacher Meal/Treats</b>	\$ 3,000.00	\$ (2,483.72)	\$	516.28
<b>Teacher Bday/Holiday Gifts</b>	\$ 2,000.00	\$ (1,690.00)	\$	310.00
<b>Tshirts</b>	\$ 1,200.00	\$ (846.50)	\$	353.50
<b>Website</b>	\$ 500.00	\$ (199.36)	\$	300.64
			\$	
<b>Bracket</b>	\$ -	\$ (100.00)	-	
<b>Tina Gift</b>	\$ -	\$ (100.00)	\$	100.00
<b>Total</b>			\$	12,397.30
<b>Net</b>			\$	33,181.07

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