



Guidelines for Wimala Presbytery Funding Application

Wimala Presbytery has limited financial resource available for member congregations and faith communities to request funding support for ***mission based projects that will benefit their community, the Presbytery and the wider Church.***

The following is to be read prior to submitting the funding application form.

Eligibility

Applications for funding from Wimala Presbytery must be submitted by completing the Wimala Presbytery Funding Application form and providing relevant information to support the application.

Applications received from non Wimala Presbytery member congregations or faith communities will be considered on a case by case basis.

The following information will be required to be reviewed for all applications submitted to determine funding approval:

- Status of Mission & Service Fund contributions
- Financial situation (where applicable)
- Mission and Business Plan including defined Mission / Project objectives, expected outcomes, timeframes, risks and limitations,
- Primary purpose for funds sought, other financial components, and financial sustainability beyond the funding (where applicable)
- Evaluation methodology of Mission/Project to determine outcome success

All successful funding applicants will be required to periodically evaluate their project and submit a written update report at each subsequent Wimala Presbytery meeting including a final report at the end of the project.

Application process

Submission Preference: Email application and supporting documents to: wimala.treasurer@sa.uca.org.au

If submitting by Hard Copy: In attaching documents, please use fold-back clips or large paper clips and not staples. Please do not submit application in presentation folders as documents have to be photo-copied/scanned and this makes the task more difficult. Applications sent by mail or delivered to: Wimala Presbytery Treasurer, Funding Application, GPO Box 2145, Adelaide SA 5001

Application Review: Fully completed applications received more than 7-days in advance will be reviewed at the next Wimala Presbytery Standing Committee meeting, or postponed to the next available meeting. Applicants will be notified accordingly by email.

In reviewing the funding application, Standing Committee may elect to obtain further information from the applicant, may elect to consult across other Wimala Presbytery committees or functions, or with other Presbytery or Synod committees or functions as is appropriate, prior to making a final determination. Where possible, this process shall take no more than 2-months from date of application receipt.

Standing Committee may approve funding applications of up to the value of \$20,000.

For amounts greater than \$20,000 per application, or where multiple applications have been received within a 6-month period from the same member congregation or faith community, Standing Committee will review and prepare a report to the full Wimala Presbytery for final determination at the next available Presbytery meeting.

Wimala Presbytery Standing Committee commits to providing regular funding application progress updates to the applicant by email.

Review Request

Requests to review the outcome of a funding application can be submitted detailing information and providing further evidence to support the review request being made. Review requests must be submitted in writing within 30-days of notification date of the determination made, to the Wimala Presbytery Secretary by email to wimala.secretary@sa.uca.org.au.

The Standing Committee will follow and commit to the same process as detailed above.

Wimala Presbytery will refer to the Synod Resources Committee for guidance on any matters still in dispute following an unsuccessful review request.