



Student Body Vice President

Position Title: Student Body Vice President

Department: Executive Team

Supervisor: Director of Student Activities and Campus Engagement

Stipend: \$6,500

Primary Purpose:

The Student Body Vice President provides leadership to and supports the Bethel Student Government executives, directors, and members in planning and executing campus-wide events and initiatives alongside the Student Body President. The VP meets regularly with the Executive Directors and partners with the President in representing and serving the student body. This position oversees the day-to-day operations of BSG and represents the BSG executive branch to the Student Council.

Key Responsibilities:

- The second-in-command of the executive branch.*
- Will be the liaison between the student council and the executive team.*
- To attend all formal council meetings.*
- Manages the BSG office space.
- Hires and trains 7 BSG Executives alongside the President.
- Oversees and sends weekly BSG all-campus emails.
- Provides regular encouragement and recognition to BSG executives, directors, members, and partnering departments throughout the school year.

General Responsibilities:

- At least 10 office hours per week
- One-hour weekly Executive Team meeting
- Weekly meeting with the Student Body President
- Regular meetings with BSG executives
- Plan and conduct weekly BSG Executive meetings along with the President

* as stated in the BSG Constitution

- Bi-weekly meeting with BSG advisor
- Attend the Leadership Retreat
- Arrive on campus two weeks before classes begin
- Attendance at all formal Council meetings
- Take on additional projects that are relevant to the student body
- Participate in additional Executive team commitments, such as, but not limited to, retreats, staff chapel, and staff training before school starts.
- Maintain flexibility to add additional meetings and responsibilities as needed.

Qualifications:

- Must carry a minimum of 12 on-campus credit hours at the time of election and throughout their term of office
- Must not be on any form of official Bethel University Probation
- Must be classified as juniors or seniors for their entire term of office
- Minimum GPA of 2.5 during the time of election and throughout the term in office
- Previous experience within Bethel Student Government (for at least two semesters) required
- Previous experience leading a team is preferred
- Minimize additional significant co-curricular commitments during this position.

* as stated in the BSG Constitution