



Goldrick Elementary Family & Student Handbook

Goldrick Vision Statement:

All Goldrick students are prepared to pursue their dreams and lead for a better tomorrow.

Goldrick's Mission:

Through excellent instruction, character and leadership development and strong relationships, Goldrick Elementary will support students as they grow as critical thinkers, risk takers and leaders in the community.

Goldrick Elementary Contact Information

PHONE NUMBERS

Office Number	(720) 424-6980
Attendance Line	(720) 424-7050
DPS Weather Hotline	(720) 423-3200
Transportation Hotline	(303) 825-2611
Family and Community Engagement Hotline	(720) 423-3054
Website	https://goldrick.dpsk12.org
Facebook	Goldrick Elementary

HOURS

School hours	7:30am - 2:30pm
Office hours	7:20am - 3:20pm

STUDENT - TEACHER - FAMILY PARTNERSHIP

Academic achievement is the product of the knowledge, skills, performance, responsibility, behaviors, and effort of all the partners in a student's learning. For each student to reach and exceed his/her academic expectations, the student, teacher and family must each accept his/her share of responsibility and respect in promoting educational progress. Goldrick Elementary expects each partner to bring these assets to the educational process every day:

- **Student:** ready to learn, accept responsibility for work and behavior, communicate with parents and teachers, work hard, and accept challenges.
 - **Teacher:** instruct, facilitate, set student and classroom expectations, assess student's progress, communicate with students and parents, and establish a safe learning environment.
 - **Family:** support student's effort and progress, reinforce expectations and skills, communicate with students and teachers, and ensure students arrive at school on-time and ready to learn.
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School Operations

ARRIVAL AT SCHOOL

Students should arrive between 7:25am and 7:30am because adult supervision will be provided. If a student arrives before 7:25, Goldrick does not guarantee that there will be adult supervision. If you have an exceptional situation, please contact the school.

MORNING DROP OFF

We ask that you help **ensure the safety of our students and families** by following these directions for an orderly morning drop off:

1. Kindergarten and ECE students will enter the kinder/ECE playground through the gate on Zuni. ECE and kindergarten parents may park on Zuni for drop off and pick up.
2. 1st through 5th grade students will line up outside their grade-level door on the blacktop. Parents should drop off students on Vallejo, and have students come up the ramp to the playground.
3. The school bus will drop students off at the back of the school on S. Vallejo and students will enter through the playground. There will be school staff to support students arriving on the bus.
4. If you want to park your car, you may park on Mississippi Ave or Tennessee. Parking on Zuni St north of Tennessee or Tennessee west of Zuni is also recommended.

COLD WEATHER ARRIVAL

In the event of extremely cold and/or snowy weather, the doors to the building will open to students at 7:25. They will go in their normal door, pick up breakfast, and head to their classrooms, in a staggered arrival from 7:25 to 7:35.

DISMISSAL FROM SCHOOL

The afternoon bell rings at 2:30 pm and teachers will escort students to the playground or bus students will be escorted to the bus.

- ECE students are picked up from their classroom by an adult.
- Kindergarten students are picked up on the kindergarten playground.
- 1st- 5th grade students are picked up from the playground.
- 3rd-5th grade students may be designated walkers with prior written approval from a parent/guardian.

If students are not picked up by 2:40 pm, they will be escorted to the front office and the family will be called.

ATTENDANCE POLICY

Our goal at Goldrick is to have a student attendance rate of **95% or higher**. Ensure our students are successful by having your student be at school on-time, for a full day, every day. Parents/guardians must call the attendance line, 720-424-7050, to report a student's absence each day he/she is absent. Participating in our monthly Attendance Celebration is earned by attending 95% or more of days during each 2 month attendance period between celebrations.

ABSENCES

An excused absence or tardy is one in which the parent, by phone/note or in person, presents a valid reason for non-attendance/tardy*. Notification of an absence must be within 2 school days of the student's return to school. Acceptable reasons for an excused absence or tardy are the following:

1. Illness
2. Recognized religious observances
3. Family emergency or event such as a birth or funeral
4. A pre-arranged absence/tardy, approved in advance by the principal
5. Medical, dental, or other appointments which cannot be scheduled on a teacher planning day or after school. *If a student is absent for three or more consecutive days, a doctor's note is required.*

School starts at 7:30 am - Any student arriving after 7:35 will be considered tardy. When a student arrives at school after 7:35 am, he/she MUST report directly to the office for a pass.

Please note: Excused absences do not qualify for perfect attendance.

DRESS CODE

At Goldrick, we strive to have a safe and professional learning environment for all of our students. These rules are in place so that we may be able to accomplish that goal.

All students are expected to attend school with a complete uniform:

- An official Goldrick shirt. If a student arrives without a uniform, he/she must wear a loaner shirt.
- Appropriate attire, including closed-toed shoes or sandals with a strap or back. Appropriate attire properly covers a student's body at school and has school appropriate content that shows respect to our community and ensures the safety of others.
- A Goldrick sweatshirt (over a Goldrick shirt). All sweatshirts or coats are permitted at recess.

Students may not wear hats or bandanas during school hours. Toys and other distracting items must be left at home. If items that do not abide by the dress code are found later in the day, they will be confiscated and held for parent pick-up.

ELECTRONICS/CELL PHONE POLICY

If a student brings a cell phone or electronics to campus, it must stay in the child's backpack **all day**, or be turned into the teacher as soon as he/she arrives. If a student has a device with them during the day, the device will be confiscated and held for parent/guardian pick up from the principal. If you feel uncomfortable with students turning in their phones to teachers, we recommend you keep cell phones at home and have students use a school phone, if there is necessary communication. Goldrick is **not** responsible for the safety of electronics that are brought to school, and if a student does not turn it in and loses it, the school will not assist in locating the electronics/cell phone.

SCHOOL TECHNOLOGY USE

Goldrick has invested a significant amount of resources to make sure that our students have a 21st century educational experience. We ask that students sign a compact to support them in understanding how to properly care for technology. The compact includes information about ways that we can respect and take care of our technology and the importance of making sure the technology is in good condition for future students to be able to use. Students and parents will receive our Technology policy to read together at the start of the year, sign that all information is acknowledged, and return the signed policy to their classroom teacher. **Students who mistreat devices may lose access to technology or be financially responsible for repairs or replacements.**

FOOD POLICY

SNACKS/LUNCH FROM HOME

Students who have nutritious meals feel better mentally and physically, and tend to do better

academically. Nutritious meals available in the cafeteria include fruits and vegetables, milk, and whole grains. Students may choose a school lunch, or choose to bring food from home. **Food from home must only be consumed in the cafeteria.** For the health and safety of others, **sharing food will not be permitted.** Students will not be permitted to bring food out to recess in order to keep our playground clean and free of trash, and also to ensure that students are not sharing food. All Goldrick students receive a healthy afternoon snack each day free of charge.

CLASSROOM CELEBRATIONS

As we continue to abide by district policies to prevent the spread of COVID, and to ensure that our students with allergies and other special dietary needs are safe and included, treats for classroom celebrations may not be brought into the school. Contact your child's classroom teacher if you'd like to discuss other ways to help celebrate.

HEALTH CONCERNS & MEDICATIONS

NURSE OFFICE

Our clinic is available to those students who become ill or injured at school. If a child runs a temperature or requires medical treatment, we will call the parent or guardian to pick up the child.

IMMUNIZATION POLICY

No student is permitted to attend or continue to attend any school in this district without meeting the legal requirements of immunization against disease unless the student has a valid exemption for health, religious, personal or other reasons as provided by law.

students who do not submit an up-to-date certificate of immunization or a written authorization signed by one parent/guardian requesting local health officials to administer the immunizations or a valid exemption will be suspended from school until the requisite paperwork is received.

MEDICATIONS: Medications will be given at school ONLY under the following conditions:

- **Physician signature** and Parent/Guardian on the Medication Administration Sheet
- All prescription medications must be provided in original pharmacy labeled container with student's name, dosage, dates, times to be given, name of medication, physician's name, and pharmacy name.
- Non-prescription medications or over the counter medications must be provided in the original container and require a **Physician signature** for administration.

CHILD ABUSE

School personnel are considered statewide mandatory reporters which means that they are required by state law to follow up on all cases of possible child abuse and neglect. It is not the responsibility of the school to determine whether or not a child's injury is considered abuse. The Denver Department of Human Services makes this decision. It is the school's responsibility to report injuries that may be the result of abuse. The school may also call the police if the child is afraid to go home.

ACADEMIC EXPECTATIONS & SUPPORT

STUDENT-TEACHER-PARENT CONFERENCES

Conferences will be scheduled for all students in October and February. Attendance during conferences is required for all families. Additional conferences may be scheduled at any time during the school year.

MAKE-UP WORK

After an absence, it is the student's responsibility to request make-up work from teachers. students are allowed two days to make-up work for every one-day absent. If you want to coordinate make-up work for an absent student, please telephone the front office by 10:00 a.m.

Make-up work can be picked up between 2:30 and 3:20 pm. It is the responsibility of the student to initiate requests for make-up. Reasonable time will be allowed to make up work and should be arranged with the teacher.

PUBLIC CONDUCT ON SCHOOL GROUNDS

We welcome families and visitors to come into school and enjoy our community with their student. To ensure our campus is safe and focused on learning, visitors must adhere to all DPS and Goldrick policies regarding visitor conduct. Per [Denver Public Schools Board policy KFA](#), adults visiting school, attending field trips, or at school events shall refrain from conduct including, but not limited to: Any conduct that disrupts functions of the school; physical abuse or threats of harm or damage to people or property; forceful or unauthorized entry of school facilities; use, possession, distribution or sale of controlled substances, alcohol, illegal contraband; possession of a weapon, unless exempted in state law, on school grounds; profanity or verbally abusive language; or loitering.

Persons in violation of this policy shall be directed to leave school property and possibly barred from returning to campus.

OPPORTUNITIES FOR PARENTS

COLLABORATIVE SCHOOL COMMITTEE (CSC) Under Colorado State Law, every school in Colorado is required to have an advisory group. At Goldrick Elementary this committee is the Collaborative School Committee. The purpose of this school advisory group is to work with the principal and the community to develop, implement and review the School Improvement Plan; to review the budget, student and school performance and achievement; and to assist in reporting achievement information to the community.

Goldrick has 4 elected parents on the CSC who are elected on an annual basis. Even if you are not an elected parent, you are welcome to observe and participate in CSC meetings.

ELA PARENT ADVISORY COMMITTEE (ELA PAC) As a commitment to our non-native English speaking families and students, we have a committee that educates our families around the English Language Acquisitions supports and the rights your child has for English Language Development. Throughout the year, your opinion will be sought after to guide our process, as well as educate families on how students are designated as an English language learner. Also, as a transitional native language instruction school (TNLI), we discuss important implications for our Spanish speaking students.

VOLUNTEERS

Goldrick is now able to re-welcome family volunteers after a period of not having volunteers due to COVID. If you would be interested in volunteering, we would love to have you! Please check with our Family Liaison for a volunteer application. Some ideas could include working in classrooms with students, helping in the library, working on committees, chaperoning field trips, helping with fundraisers, assisting with materials development and preparation, etc. As per the district, all volunteers need to have passed a background check, wear a mask indoors at all times, and submit proof of vaccination (card, photo of card) to the front office.

COMMUNICATION

FRIDAY FOLDERS

All students will receive a blue "Friday Folder" from their teacher. This folder will go home weekly and must be returned. It will contain important information from the school, as well as some

individualized information from your child's teacher.

WEEKLY SCHOOL NEWSLETTER — THE PANTHER PAWPRINT

Weekly school newsletters will go home with students in Friday Folders at the end of each week.

GOLDRICK WEBSITE

We will update our website with important information and important events. The handbook and other contact information will also be available on our website.

MONTHLY CALENDARS

Opposite the office are calendars that detail all monthly events. These monthly calendars are sent home in Friday Folders before the following month.

MARQUEE

Important dates and information will be posted outside the school on the marquee.

PROVIDING FEEDBACK

If you have important feedback or have observed a situation in which we can improve, please find the comment cards and box in the front office. Your community liaison, Ms. Kristin McAndrew, will be the first person to receive your comments/feedback. Depending on the nature of the comment, she will then follow-up with the appropriate staff member.

STUDENT AWARDS AND CELEBRATIONS

LEADER OF THE WEEK

Each week we will award the "Leader of the Week" award to one student in ECE-2nd grade and one student in 3rd-5th grade. Awards will be given at Friday Community Meetings. All "Leaders of the Week" will have their picture displayed in the front foyer.

FAMILY OF THE WEEK

Each week we also celebrate the Goldrick "Family of the Week," to acknowledge YOU for all of the hard work you put into supporting your Goldrick students!

FAMILY & STUDENT HANDBOOK ACKNOWLEDGEMENT FORM

Thank you for reviewing the Family & Student Handbook with your child. Please return a form to each child's homeroom teacher with the blue Friday Folder.

Student Name: _____

Teacher Name: _____

Grade: _____

I have reviewed the Family and student Handbook with my child and am aware of school expectations and policies.

ATTENDANCE

- I will make sure that my child comes to school every day on time and that my child is picked promptly after school.

UNIFORM

- I will make sure that my child comes to school everyday in uniform.

HOMEWORK

- I agree to check my child's homework daily to ensure that it is complete.

BEHAVIOR AND DISCIPLINE

- I agree to support the school's efforts to help my child to behave properly and take responsibility for his/her actions.

FAMILY SUPPORT

- I agree to support my child by communicating regularly with my child's teacher and by attending Parent Conferences and other school-sponsored events.
- I agree to appropriate conduct while on campus and at school-sponsored events.

Student Signature: _____

Parent Signature: _____

Date: _____

