

erasmusu

Are you looking for an internship in a company?
Contact us! mirey@erasmusu.com

Requisites

To do an internship with us **you need an Internship Agreement** (sometimes called "Training" or "Learning" agreement) with a university (No Exceptions). That's just a paper that your University, you and the company will have to sign so that everything will be legal. You have to ask it for yourself in your university. In addition, you can also get information in your University about any scholarships available (for internship in a company) that could help you with the costs. For example Erasmus+ Internship, Eurodyssee, Leonardo Da Vinci, etc. If you are not sure about this maybe is a better idea to ask first to your university and then send your cv to us.

Internship 2019

[Requisites](#)

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German speaker (native)

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Dutch speaker

- [18. Traineeship in board of Tourism Flanders and Brussels on the Spanish Market \(Barcelona, Spain\)](#)

Spanish speaker (native/ highly requested)

- [19. Traineeship in board of Tourism Flanders and Brussels on the Spanish Market \(Barcelona, Spain\)](#)

English speaker (native)

1. English Teacher (Salamanca, Spain)

(For student in languages, education, literature, philology...).

- **Place:** Salamanca (Spain).
- **Length:** 9 months (to start as soon as possible).

- **Salary:** there is not a salary, if possible, the student/graduated student can apply for a scholarship (Erasmus Practice, Leonardo). The trainee will receive a financial contribution in kind of his/her traineeship: **300€/month**.
- **Languages:** English (native), Spanish (good, minimum A2).
- **Place vacant:** **2**
- **To apply:** send your CV to mirey@erasmusu.com with the reference of the offer + the date when you want to start.

Description of the company: The academy is based in Salamanca. In this academy, they teach English to people who need it for work or for personal reasons. They teach with a special method (callan method), based on the oral expression (conversation) and the repetition (they speak only English during the course).

Tasks: To teach English to children (conversation, to play games with them, to invent activities...).

Knowledge required: To know enough the English language, to be able to explain the grammar to the students, to correct their accent and to help them with the questions that they might have.

Skills: To learn by yourself, to be open-minded and patient with the students, to be able to adapt your course to the class, the number of student, their ages, their personality, their needs. To be interested by learning teaching methods. To be able to invent some activities about the student's hobbies, the news...

2. Marketing Coordinator / English Speaking Student (Alicante, Spain)

(For student in languages, translation, marketing, education, teaching).

- **Place:** Alicante, Spain.
- **Length:** 6 month minimum (to start as soon as possible).
- **Salary:** 150€ for transport (Eventually, the company will pay the transport from Alicante to Mutxamel). There is not a salary, if possible, the student/graduated student can apply for a scholarship (Erasmus, Leonardo).
- **Languages:** English (native), Spanish (good, A2/B1).
- **Place vacant:** **1**
- **To apply:** send your CV to mirey@erasmusu.com with the reference of the offer + the date when you want to start.

Description of the company: This small enterprise has a shop of garden articles in Alicante. Some time ago, they decided to open on the online market. They sell online their products in Spain. Now, they want to open the market in Germany, France and Italy. You will be the coordinator of the German market. This is a small team of approximately 20 people. They are young people, dynamic, full of ideas and they can't wait to meet you!

Tasks: The tasks will depend on the skills of the scholarship holder.

- Customer attention: by phone, email, chat.
- Translation of the contents of the website.
- Help for the marketing department.
- Organizing activities for the team to practice English, mainly Speaking.

Skills : To be dynamic, don't be afraid to do different job and tasks. To be able to learn new skills and new abilities.

3. Digital Marketing- User Acquisition (Alicante, Spain)

(For students in Marketing, ADE, Advertising, etc.)

- **Place:** Elda, Alicante (Spain).
- **Length:** 5 - 6 month (to start as soon as possible).
- **Salary:** if possible the student/graduated student can apply for a scholarship (Erasmus Practice, Leonardo). The trainee will receive a financial contribution in kind of his/her traineeship: **200€/month**.
- **Language:** English (native or very high level), valuable other languages
- **Place vacant:** 1
- **To apply:** send your CV to mirey@erasmusu.com with the reference of the offer + the date when you want to start.

Description of the company: From The Bench is a Spanish technological company with international projection, specialized in the development of interactive sports games which are available on different platforms. www.fromthebenchgames.com

Tasks: Forming part of the Marketing Department the candidate will be able to work in different strategies to user acquisition (SEO, ASO, Digital Marketing, Online Campaigns).

Skills: Passion for video games and sports. Have a degree in: Marketing, ADE, Advertisement, Video Games or similar.

4. Content Manager for eCartelera- British Version (Madrid, Spain)

(For students in Journalism, Film, Traduction...)

- **Location:** Madrid (Spain).
- **Duration:** 9 months (immediate incorporation).
- **Wage:** The student / graduate student must apply for an European scholarships (eg: Erasmus Internships). The trainee will receive a financial contribution in kind of his/her traineeship: **150€/month**.

- **Languages:** English (Native), Spanish (High Level).
- **Available posts:** 1
- **Sign up!** Please send your CV to mirey@erasmusu.com with the offer's reference number and the date you would like to start your internship.

Company description: At eCartelera you can find details, news, reviews, listings and all the multimedia of the films coming soon to cinemas.

Tasks: They are looking for someone very interested in movies and who has a high level of English. He or she will help translating and writing pieces of news and reports for eCartelera's British version. We will consider people who are well aware of UK news.

Knowledge and capacities: People with high basic knowledge in social media, image edition and online journalism will be highly considered during the selection process.

English speaker (not native)

5. ICT Junior System Administrator (Brussels, Belgium)

(For students in Helpdesk support, computer setup, server maintenance).

- **Place:** 55 Rue des Anciens Etangs 1190 Brussels.
- **Length:** **3 or 6 months period.** To start as soon as possible.
- **Salary:** The student / graduate student must apply for an European scholarships (eg: Erasmus Internships). The trainee will receive a financial contribution in kind of his/her traineeship: **200€/month.**
- **Languages:** (English, correct speaking; French is a plus).
- **Place vacante:** 1
- **To apply:** Send your CV to mirey@erasmusu.com.

Description of the Company: Small ICT company of 4 employees with a good spirit and open minded. We are providing full support to small and medium business in terms of Hosting, Hardware, Software, Exchange, Telecom and domain management. What we don't provide in the IT, we have partners which will be able to provide it. Our goal is to be able to answer any question of our clients in the IT Field. Because we are a small company, our employees have very different tasks to do and thus learn a lot.

Tasks: The trainee would be trained to become ICT Technician which implies:

- Remote support given to our clients regarding their issues on their computer or on their hosted remote session (we have our own Datacenter infrastructure).
- Installation and repair of clients computers in our office.
- Remote Creation/Modification/Backup/removal of users in the clients IT infrastructure (usually under windows 2008R2 or Windows 2012R2).
- Remote maintenance of the servers in our datacenter and of the clients servers.
- Various troubleshooting.

Skills: Windows Environment deep understanding (Knows shares management, security folder management, user management, setup of Windows, networking principles).

Knowledges: IT Technician studies.

6. Departamento de Informática Packgo.es (Guadalajara, Spain)

(Para estudiantes en Informática).

- **Lugar:** Guadalajara (España).
- **Duración:** 9 meses (para comenzar lo antes posible).
- **Salario:** el estudiante/estudiante graduado debe solicitar una beca europea (Erasmus Prácticas, etc.). Ayuda económica de **100€/mes** por parte de la empresa.
- **Idiomas:** Inglés (nivel medio), **Español (alto)**.
- **Vacantes:** **2**
- **¡Inscríbete!:** envía tu CV a mirey@erasmusu.com con el número de referencia + fecha en que gustaría empezar tu práctica.

Descripción de la compañía: **Packgo.es** es un buscador y comparador de agencias de transporte para envíos baratos de paquetería.

Tareas: Se buscan estudiantes internacionales para ayudar en tareas de informática; mantenimiento de la página web, mejora del posicionamiento web de la empresa y ayuda en la gestión de redes sociales.

Conocimiento deseados: buen nivel de español, redes sociales.

7. Dpto. Administración Smileway.es (Guadalajara, Spain)

(Para estudiantes en Empresariales, Administración, Comunicación, RRPP...).

- **Lugar:** Guadalajara (España).
- **Duración:** 9 meses (para comenzar lo antes posible).
- **Salario:** el estudiante/estudiante graduado debe solicitar una beca europea (Erasmus Prácticas, etc.). Ayuda económica de **100€/mes** por parte de la empresa.
- **Idiomas:** Inglés (nivel medio), **Español (alto)**.
- **Puestos disponibles:** **1**
- **¡Inscríbete!:** envía tu CV a mirey@erasmusu.com con el número de referencia de la oferta + fecha en que te gustaría comenzar tu práctica.

Descripción de la compañía: **Smileway** es una empresa con más de cinco años de experiencia dedicada a la realización de envíos de paquetería y documentación a todo el territorio nacional y extranjero.

Tareas: Apoyo en tareas que forman parte del Dpto. Administración y Atención al Cliente. Necesitamos que nos ayudes en ofrecer una atención personalizada y un trato amable y cordial a nuestros clientes. Apoyo en tareas administrativas y de marketing.

Conocimiento deseados: es necesario que tengas un buen nivel de español.

8. Crash Simulation (FEA) using LSDYNA of vehicles against road equipment (Liège, Belgium)

(For student in mechanical, civil engineering, aeronautical...)

- **Place:** **Liège / Angleur**, Belgium.
- **Length:** minimum 4 months, preferably 6 months or more.
- **Salary:** there is not a salary, if possible, the student/graduated student can apply for a scholarship. The trainee will receive a financial contribution of **100€/month** in kind of his/her traineeship.
- **Languages:** **English (very good)**, French (optional, it's a plus).
- **Place vacant:** **2**
- **Domain:** Experience in finite element simulation and/or, in particular, crash analyses is preferable. Knowing LSDYNA it's a plus.
- **To apply:** send your CV to mirey@erasmusu.com with the reference of the offer + the date when you want to start.

Description of the company: GDTech is an engineering company of 120 people specialized in Finite Element Simulations (FEA). GDTech is active in various fields of calculation such as aeronautical... GDTech is also active in crash simulation such as crashes of vehicles according to EuroNCap or vehicles against roadside equipment (safety barriers, etc.)

Tasks: The student will be responsible to create FEA models and/or increase the reliability of existing ones. The student will use its knowledge, the literature and possibly some mechanical tests to further improve the reliability of the FEA models.

Skills: The student should be motivated and should have had some courses in Finite Element Simulation. Mechanics of materials is also important. The student should know PowerPoint, Word and Excel.

9. Business development for an engineering office (marketing positioning, commercial analysis, technological watch ...)

(For student in strategic marketing, business, MBA ...)

- **Place:** Liège / Alleur, Belgium.
- **Length:** minimum 4 months, better 6 months, ideally 1 year.
- **Salary:** there is not a salary, if possible, the student/graduated student can apply for a scholarship (Erasmus Practice, Leonardo).
- **Languages:** English (very good), French (optional, it's a plus).
- **Place vacant:** 2
- **Domain:** The role of the candidate will be to take the place of possible customer in order to adapt GDTech's positioning and marketing offer. Some affinities with calculation and technical environment are a plus. The candidate will have not to fear contacts with possible customers in Belgium and abroad.
- **To apply:** send your CV to mirey@erasmusu.com with the reference of the offer + the date when you want to start.

Description of the company: GDTech is an engineering company of 150 people specialized in Finite Element Simulations (FEA). GDTech is active in various fields of calculation such as aeronautical... GDTech is also active in crash simulation such as crashes of vehicles according to EuroNCap or vehicles against roadside equipment (safety barriers, etc.). GDTech is willing to make itself known by possible customers and to adapt its marketing tools. GDTech would like also to identify new markets that could be interested and interesting.

Tasks: The student will be responsible to contact customers and analyses the market to find possibilities of expansion. Knowing all details about the calculations are not necessary (often, a customer doesn't know the calculations we are doing) but the candidate should be customer oriented (what does they win if we make the calculation, what's their interest ...). Logic and basic strategic reflexion are usually the key.

Skills: The student should know PowerPoint, Word and Excel very well. He/she should know how to manage a mailbox and how to organize files of customers. He/she should also be

innovative and creative while listening customers and making links between their requests and possible work GDTech could do.

Italian speaker (native)

10. Customer Support Internship (Barcelona, Spain)

(For students in philology, marketing, business, communications...).

- **Place:** Barcelona (Spain).
- **Length:** 6 months (To start as soon as possible).
- **Salary:** the student/graduated student can apply for a scholarship (Erasmus Practice, Leonardo). The trainee will receive a financial contribution in kind of his/her traineeship: **400€/month**.
- **Languages:** Italian (native), Spanish and English (basic).
- **Place vacant:** 1
- To apply: send your CV to mirey@erasmusu.com.

Description of the company: [Camaloon](#) is an ecommerce that allows customization of a wide range of products (buttons, stickers, magnets, etc), using both your own designs and designs from artists from around the world. Products are made in our facilities located at the heart of 22@, Barcelona's innovation district. We are a company with a young and versatile team with a clear international focus, that offers solutions to both companies and individuals. We inspire our clients to create unforgettable products.

Observation: For this position you'll need to be enrolled in a university course or equivalent.

Tasks: Right now to support our internationally growth, we are now looking for great interns to our Customer & Support team that will help us on been the greatest human contact with our clients. Our needs involves support to different countries, and that means interns that speaks not only the Spanish and English but also another European language (as native) and wanna join a fast paced environment!

- Answering customer queries and complaints via email, chat and/or telephone
- Processing customer orders and maintaining these orders

Knowledge/ Skills:

- Excellent communication and problem solving skills
- Empathy and persuasion skills

- Proactivity
- Languages: native Italian

BENEFITS

- Be part of a team and help building the future of the company.
- Full training and continuous learning in a multilingual, multicultural environment
- A fast paced startup environment that will make the job a lot more fun.

And also some perks:

- Ping pong championships - we have our own ping pong table at the office!
- Offices breakfast on Tuesdays
- Summer BBQs
- Team meeting and lunch on Fridays
- Afterwork Beers
- Afterwork activities such as Laser tag, Poker, Table games or LAN Parties
- Conferences, events and workshops onsite

Don't miss the opportunity to contribute to our challenging project as part of a great team!

Portugueses Speaker (native)

11. Account Manager Assistant with Portuguese (Alicante, Spain)

(For students in Marketing, ADE, Advertising, etc.)

- **Place:** Elda, Alicante (Spain).
- **Length:** 5 - 6 month (to start as soon as possible).
- **Salary:** if possible the student/graduated student can apply for a scholarship (Erasmus Practice, Leonardo). The trainee will receive a financial contribution in kind of his/her traineeship: **200€/month**.
- **Languages:** Portuguese (native), English (very high level), Spanish (good).
- **Place vacant:** 1
- **To apply:** send your CV to mirey@erasmusu.com with the reference of the offer + the date when you want to start.

Description of the company: From The Bench is a Spanish technological company with international projection- specialized in the development of interactive sports games which are available on different platforms.

Tasks: Forming part of the Marketing and Account department, the candidate will be able to work together with our Partners (football clubs) for planning and following promotions of our games through social networks and other clubs' online channels.

Skills: Passion for video games and sports. Have a degree in: Marketing, ADE, Advertisement or similar.

12. Marketing Coordinator for Portuguese Market (Alicante, Spain)

(For student in languages, translation, marketing, administration, direction assistant, secretary...).

- **Place:** Alicante, Spain.
- **Length:** 6 month minimum (to start as soon as possible).
- **Salary:** 150€ for transport (Eventually, the company will pay the transport from Alicante to Mutxamel). There is not a salary, if possible, the student/graduated student can apply for a scholarship (Erasmus, Leonardo).
- **Languages:** Portuguese (native), Spanish (good, A2/B1).
- **Place vacant:** 1
- **To apply:** send your CV to mirey@erasmusu.com with the reference of the offer + the date when you want to start.

Description of the company: This small enterprise has a shop of garden articles in Alicante. Some time ago, they decided to open on the online market. They sell online their products in Spain. Now, they want to open the market in Germany, France and Italy. You will be the coordinator of the German market. This is a small team of approximately 20 people. They are young people, dynamic, full of ideas and they can't wait to meet you!

Tasks: The tasks will depend on the skills of the scholarship holder.

- Customer attention: by phone, email, chat.
 - problems resolution
 - reclamations
- Translation of the contents of the website.
 - of the products
 - of some blog articles
- Help for the marketing department:
 - SEO
 - SEM

Skills : To be dynamic, don't be afraid to do different job and tasks. To be able to learn new skills and new abilities.

French speaker (native)

13. Customer Support Internship (Barcelona, Spain)

(For students in philology, marketing, business, communications...).

- **Place:** Barcelona (Spain).
- **Length:** 6 months (To start as soon as possible).
- **Salary:** the student/graduated student can apply for a scholarship (Erasmus Practice, Leonardo). The trainee will receive a financial contribution in kind of his/her traineeship: **400€/month**.
- **Languages:** **French (native)**, Spanish and English (basic).
- **Place vacant:** 1
- To apply: send your CV to mirey@erasmusu.com.

Description of the company: [Camaloon](#) is an ecommerce that allows customization of a wide range of products (buttons, stickers, magnets, etc), using both your own designs and designs from artists from around the world. Products are made in our facilities located at the heart of 22@, Barcelona's innovation district. We are a company with a young and versatile team with a clear international focus, that offers solutions to both companies and individuals. We inspire our clients to create unforgettable products.

Observation: For this position you'll need to be enrolled in a university course or equivalent.

Tasks: Right now to support our internationally growth, we are now looking for great interns to our **Customer & Support** team that will help us on been the greatest human contact with our clients. Our needs involves support to different countries, and that means interns that speaks not only the Spanish and English but also another European language (as native) and wanna join a fast paced environment!

- Answering customer queries and complaints via email, chat and/or telephone
- Processing customer orders and maintaining these orders

Knowledge/ Skills:

- Excellent communication and problem solving skills
- Empathy and persuasion skills
- Proactivity
- Languages: native French

BENEFITS

- Be part of a team and help building the future of the company.
- Full training and continuous learning in a multilingual, multicultural environment
- A fast paced startup environment that will make the job a lot more fun.

And also some perks:

- Ping pong championships - we have our own ping pong table at the office!
- Offices breakfast on Tuesdays
- Summer BBQs
- Team meeting and lunch on Fridays
- Afterwork Beers
- Afterwork activities such as Laser tag, Poker, Table games or LAN Parties
- Conferences, events and workshops onsite

Don't miss the opportunity to contribute to our challenging project as part of a great team!

French speaker (not native)

14. Administration and Secretary (Brussels, Belgium)

(For students in public administration, executive assistant, secretary, communication, RH,...).

- **Place:** Brussels (Belgium).
- **Length:** 3 months.
- **Salary:** there is not a salary, if possible, the student/graduated student can apply for a scholarship (Erasmus Practice, Leonardo).
- **Languages:** French (good, B2) and English (good, B2).
- **Place vacante:** 1
- **Domain :** Language teaching for 3-18 years old.
- **To apply:** Send your CV to mirey@erasmusu.com.

Description of the Company: Since opening the school in 1980, we have considered it our mission to enable 18 to 20-year-olds to enter life with a solid command of languages. At first, we provided English and Dutch classes for children between 6 and 12. A few years later, we began to offer language courses in the school holiday periods. Today, we teach languages to children and adolescents between 3 and 18. We have always considered complementary activities as enjoyable and fun way to support the language learning process. These activities also take place at the language centre, with the same instructors. We select the activities with great care,

and make sure that besides being fun, they add considerable educational value. They include cooking, first aid, golf, sciences and music, sports and art.

Tasks: Assist coordinators in the organization of language courses during the year and the summer holidays. Your role will be to inform customers, answer the phone, provide information on language courses, send documentation, manage registrations, confirmations and encodings. You will welcome guests and students at the reception and children during the day. You will participate in course promotion (labelling, preparation of brochures and mailings, internet ads, contacting schools and clients). Your tasks also include managing coordination, preparing rooms, equipment and educational resources, and to transfer groups of children and adolescents to the centers.

Skills: The ideal candidate:

- enjoys contact with people, is flexible and able to work in a team
- has a good sense of customer relations
- has good writing skills
- is dynamic and resourceful, and learns fast
- has a sense of responsibility and is proactive
- organized, able to juggle multiple tasks
- can work well under stress
- has excellent presentation and interpersonal skills

Knowledges: Training or some experience in administrative work or coordination is required. Experience in secretarial work, as executive assistant, or in administrative work. A good command of French and English. Any other language is an asset. Computer skills (Word, Excel, Internet. Access is an asset).

German speaker (native)

15. Localizer and Support Agent in Elda (Alicante, Spain)

(For students in Translation, Languages, etc.)

- **Place:** Elda, Alicante (Spain).
- **Length:** 5 - 6 month (to start as soon as possible).
- **Salary:** if possible the student/graduated student can apply for a scholarship (Erasmus Practice, Leonardo). The trainee will receive a financial contribution in kind of his/her traineeship: **200€/month**.

- **Language:** German and English or Spanish (native or very high level), valuable other languages
- **Place vacant:** 1
- **To apply:** send your CV to mirey@erasmusu.com with the reference of the offer + the date when you want to start.

Description of the company: From The Bench is a Spanish technological company with international projection, specialized in the development of interactive sports games which are available on different platforms. www.fromthebenchgames.com

Tasks: Forming part of the Localization and Support department, the candidate will work on translations of different versions of our applications, news, content and other text into German. The candidate will also work together with the team to assist in any doubts or incidences sent by our game users who come from different countries and speak different languages.

Requirements: Very high level of German, preferably native. High level of English or Spanish.

We value: University degree in Translation and Interpretation, main or native language, German. Experience with Trados. Experience with Help desk. Knowledge of MySQL. We also value knowledge of the video game world as well as applications for mobile devices

16. Marketing Coordinator / Translation services for German Market (Alicante, Spain)

(For student in languages, translation, marketing, administration, direction assistant, secretary...).

- **Place:** Alicante, Spain.
- **Length:** 6 month minimum (to start as soon as possible).
- **Salary:** 150€ for transport (Eventually, the company will pay the transport from Alicante to Mutxamel). There is not a salary, if possible, the student/graduated student can apply for a scholarship (Erasmus, Leonardo).
- **Languages:** German (native), Spanish (good, A2/B1).
- **Place vacant:** 2
- **To apply:** send your CV to mirey@erasmusu.com with the reference of the offer + the date when you want to start.

Description of the company: This small enterprise has a shop of garden articles in Alicante. Some time ago, they decided to open on the online market. They sell online their products in Spain. Now, they want to open the market in Germany, France and Italy. You will be the coordinator of the German market. This is a small team of approximately 20 people. They are young people, dynamic, full of ideas and they can't wait to meet you!

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- Translation of the contents of the website.
 - of the products
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- Help for the marketing department:
 - SEO
 - SEM

Skills : To be dynamic, don't be afraid to do different job and tasks. To be able to learn new skills and new abilities.

17. Customer Support Internship (Barcelona, Spain)

(For students in philology, marketing, business, communications...).

- **Place:** Barcelona (Spain).
- **Length:** 6 months (To start as soon as possible).
- **Salary:** the student/graduated student can apply for a scholarship (Erasmus Practice, Leonardo). The trainee will receive a financial contribution in kind of his/her traineeship: **400€/month**.
- **Languages:** German (native), Spanish and English (basic).
- **Place vacant:** 1
- To apply: send your CV to mirey@erasmusu.com.

Description of the company: [Camaloon](#) is an ecommerce that allows customization of a wide range of products (buttons, stickers, magnets, etc), using both your own designs and designs from artists from around the world. Products are made in our facilities located at the heart of 22@, Barcelona's innovation district. We are a company with a young and versatile team with a clear international focus, that offers solutions to both companies and individuals. We inspire our clients to create unforgettable products.

Observation: For this position you'll need to be enrolled in a university course or equivalent.

Tasks: Right now to support our internationally growth, we are now looking for great interns to our **Customer & Support** team that will help us on been the greatest human contact with our clients. Our needs involves support to different countries, and that means interns that speaks not only the Spanish and English but also another European language (as native) and wanna join a fast paced environment!

- Answering customer queries and complaints via email, chat and/or telephone

- Processing customer orders and maintaining these orders

Knowledge/ Skills:

- Excellent communication and problem solving skills
- Empathy and persuasion skills
- Proactivity
- Languages: native German

BENEFITS

- Be part of a team and help building the future of the company.
- Full training and continuous learning in a multilingual, multicultural environment
- A fast paced startup environment that will make the job a lot more fun.

And also some perks:

- Ping pong championships - we have our own ping pong table at the office!
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- Afterwork activities such as Laser tag, Poker, Table games or LAN Parties
- Conferences, events and workshops onsite

Don't miss the opportunity to contribute to our challenging project as part of a great team!

Dutch speaker

18. Traineeship in board of Tourism Flanders and Brussels on the Spanish Market (Barcelona, Spain)

(For students in Languages, Communication, Journalism, Philology, Marketing, etc).

- **Place:** Barcelona (España).
- **Duration:** minimum 4 to 6 months.
- **Cost compensation:** 400€/ month
- **Languages:** Spanish (highly requested), French and/or English (good), Dutch and Catalan are a plus.
- **Vacancy:** 1

- Send your cv to mirey@erasmusu.com with the reference number.

Description of the Company:

The team of the Tourist Office of Belgium: Flanders and Brussels deals with the promotion of the regions of Flanders and Brussels in Spain. Its main task is to provide information to the public and media support and professional tourism www.flandes.net.

Main tasks:

Area communication – press office

- Research on information and news about Flanders, the themes, the art cities and the major events following the requests that the press officer receives from Spanish journalists.
- Draft preparation of press releases.
- Update of the database of journalists.
- Support in organization of press events and/or press trips

Area communication – trade

- Research for information and news about Flanders, the themes, the art cities and the major events following the requests that the trade officer receives from Italian travel agencies and tour operators.
- Management of the deliveries of brochures to trade contacts.
- Update of the database of travel agencies and tour operators and update of the trade book (list of packages and offers to Flanders).
- Support in organization of trade events and/or famtrips

Area communication – consumer

- Monitoring and follow-up of info requests sent by e-mail or phone or via social networks.
- Update of practical information document

Area online marketing/website

- Support to the management of B2B2C campaigns, mainly with online travel agencies.
- Support with website content

Required skills:

- A thorough **knowledge** of Spanish is a prerequisite. Conversations in Spanish will occur on a daily basis, by telephone and per email.
- Flexible, open-minded personality.
- Team player and good communication skills, also in Social Media
- Experience in Windows Office

The offer:

- A 4 to 6 month traineeship in a creative, fast-paced international environment with diversified tasks.
- You'll greatly develop your skills as a communicator and marketer.
- Both students, who haven't completed their studies yet can apply, as well as students who have completed their studies.
- We are looking for someone **to cover the period from September 2019.**
- A cost compensation of 400€ per month.

Spanish speaker (native/ highly requested)

19. Traineeship in board of Tourism Flanders and Brussels on the Spanish Market (Barcelona, Spain)

(For students in Languages, Communication, Journalism, Philology, Marketing, etc).

- **Place:** Barcelona (España).
- **Duration:** A 4 to 6 month traineeship.
- **Cost compensation:** 400€/ month
- **Languages:** A thorough knowledge of **Spanish** is a prerequisite. Conversations in spanish will occur on a daily basis, by telephone and per email. Good knowledge of **English and/or French**. Also **Catalan**.
- **Vacancy:** 1
- Send your cv to mirey@erasmusu.com with the reference number.

Description of the Company:

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- Both students, who haven't completed their studies yet can apply, as well as students who have completed their studies.
- We are looking for someone **to cover the period from September** 2019.
- A cost compensation of 400€ per month.
- Timetable: from Monday until Friday from 9.00-13.30 / 14.30-17.00h.