

FINAL YEAR PROJECT (FYP) MARK AGREEMENT FORM

Project Title: _____

	Registration No	Name
Student 1		
Student 2		
Student 3		

Each Examiner to give Marks out of 100:

	Student 1	Student 2	Student 3
Supervisor			
External Examiner			
Internal Examiner 1			
Internal Examiner 2			
FYP-I (<i>already marked, to be filled by the Department</i>)			
Total Marks (<i>to be filled by the Department</i>)			

Comments:

Name & Signature of Supervisor

Name & Signature of External Examiner

Name & Signature of Internal Examiner 1

Name & Signature of Internal Examiner 2

FINAL YEAR PROJECT (FYP) ASSESSMENT REPORT

Project Title: _____

Main challenge (please circle)	Novel technology demonstrator	User requirement satisfaction	Experiment/ simulation	Other (describe below)
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Written report:

1 = poor; 2 = average; 3= good; 4= very good; 5 = outstanding; N/A = not applicable

Quality of English	
Structure and layout	
Statement of aims and objectives	
Problem analysis	
Background and review of existing work	
Discussion of design issues and use of design notations	
Reflective assessment of project results	
Technical depth	

Technical work (Demonstration):

1 = poor; 2 = average; 3= good; 4= very good; 5 = outstanding; N/A = not applicable

Satisfaction of project aims and objectives	
Quality of design w.r.t. nature of project	
Structure of code and/or h/w components	
Use of libraries/components/standards (where appropriate)	
Rigour of testing and evaluation	
Quality of demonstration	

Individual Student Assessment:

(for External and Internal Examiners only, Not to be filled by Supervisor)

1 = poor; 2 = average; 3= good; 4= very good; 5 = outstanding

	Student 1	Student 2	Student 3
Project domain knowledge			
Overall understanding of the project			
Contribution in report writing			
Contribution in technical work			
Confidence/Expressivity			
Team player			

Supervisory issues: (for Supervisor only)

1 = strongly disagree; 5 = strongly agree

	Student 1	Student 2	Student 3
Student was highly motivated			
Student was able to solve technical problems unaided			
Student worked systematically and methodically			
Student's time-management was good			

Student met deadlines
Student attended meetings with supervisor

Comments on written report: *(comments are mandatory)*

Comments on practical work and demonstration: *(comments are mandatory)*

Comments on Supervisory Issues OR Student's Individual Assessment

Total Marks (Out of 100) = $\frac{\text{Total Points Earned} * 20}{\text{No. of Marked Questions}^1}$

Student 1 (Marks out of 100)	
Student 2 (Marks out of 100)	
Student 3 (Marks out of 100)	

Name and Signature:

Date:

¹ There are total 20 questions to be marked but some questions may not be applicable to the project under evaluation. For example, if you have marked only 13 questions above, the denominator should be 13